



STALL REGISTRATION FORM

NAME OF ORGANISATION/GROUP

WILL YOU BE ASSOCIATED/CLUSTERED WITH ANOTHER ORGANISATION/GROUP?

- YES
 NO

PLEASE NAME:

PROMOTING/SELLING: (PLEASE TICK WHICH BOX APPLIES TO YOUR GROUP)

- FOOD STALL
 FOOD STALL / INFORMATION
 HEALTH SERVICES INFORMATION
 CAREERS INFORMATION
 EDUCATION INFORMATION
 OTHER (PLEASE STATE)

NOTE FOR FOOD STALL HOLDERS:
ALL FOOD STALL HOLDERS MUST
ATTEND A COMPULSORY WORKSHOP
WHICH DATES WILL BE EMAILED TO
YOU, PLEASE PROVIDE AN EMAIL
ADDRESS BELOW

TYPE OF COVER USED FOR THE DAY: (PLEASE TICK)

PLEASE SEE BELOW FOR PRICES.

- TENT/GAZEBO
 BASIC TENT/GAZEBO
 CARAVAN
 PURPOSE BUILT
 TABLE
 NO COVER

WILL YOU BE USING A GENERATOR?

- YES
 NO

NUMBER OF SITES REQUIRED:

[PLEASE NOTE: SITE SIZE IS 3x4 – IF YOUR COVER/TENT/CARAVAN USED EXCEEDS THE SITE SIZE THEN ANOTHER SITE WILL BE REQUIRED]

ALL SITES

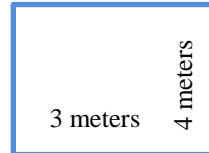
CONTACT DETAILS.

| | |
|-----------------|--|
| CONTACT PERSON | |
| PHONE: | |
| MOBILE: | |
| POSTAL ADDRESS: | |
| EMAIL | |

PRICING OPTIONS:

ALL SITES ARE 3M X 4M

IMPORTANT: IF YOUR CARAVAN/GAZEBO/MARQUEE IS LARGER THAN 3X4 YOU WILL NEED PAY FOR TWO SITES



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- TENT/GAZEBO/MARQUEE - \$200
 - CARAVAN - \$300

A FOOD STALL LEVY OF \$80 WILL APPLY TO ALL FOOD STALLS. (PLEASE SEE TERMS AND CONDITIONS)

PAYMENT OPTIONS:

REGISTRATION AND PAYMENT CLOSES

- PAY DIRECT ANZ 06-0254-0404312-01 – USE YOUR ORGANIZATION/BUSINESS AS REFERENCE
- CHEQUE MADE OUT TO: PORIRUA WHANAU CENTRE
POST TO: PO BOX 53 009 PORIRUA
- DROP IN PORIRUA WHANAU CENTRE [EFTPOS NOT AVAILABLE]
16 BEDFORD COURT
CANNONS CREEK

Creekfest – Food Stalls – Additional Important Information

1. Have met PCC safe food handling requirements. Failure to comply on the day will mean asking stall holders to leave the event.
2. Attend one food stall workshop is compulsory. New information for Creekfest 2022.
3. Food stalls must comply with Creekfest drink policy – FIZZ FREE. Porirua Whanau Centre provides FREE Water for Stalls and Creekfest Participants.
4. Food stalls encourage Waste Free Services. NO POLYSTYRENE. All information you will receive at the Food stall workshops.
5. Cars off site by 9.30am.
6. Healthy food options are encouraged at the event and will be given preference.
7. Food stall holders are responsible for cleaning their complete site and removing any waste and debris from the site. Stall Owners will be billed for waste. Failure to do so will result in not being able to hold a stall at future Creekfests.
8. We have the right to close down stalls that do not comply with the event terms and conditions.
9. Stalls are secured on FULL PAYMENT only.
10. Porirua Whanau Centre have the right to accept or decline any application.
11. Porirua Whanau Centre have the right to change stall sites if we need to.
12. Smoke Free Event
13. Food Stall Registrations close on Wednesday the 4th of March 2022
14. Food Stall owners must have a Vaccine Pass

Creekfest – Stalls – General

1. Creekfest 2022 will be located around Porirua Whanau Centre, and Cannons Creek Shopping Centre, Bedford Court, Porirua.
2. Stall holders who attended the event before must apply again.
3. Stalls are secured on FULL PAYMENT only.
4. Placement of stalls will be at the discretion of the Porirua Whanau Centre. Any special requests must be noted on your application form, we will try our best to accommodate all preferences but in some cases we will not be able to guarantee you will be in your preferred place.
5. No alcohol is to be sold or supplied from any stall.
6. All stall holders must keep the front of their stalls free from rubbish and products at all times.
7. Stall holders are to supply their own equipment to set up their stalls i.e tables, tents, gazebos.
8. Smoke Free Event
9. Stall Registrations close on Friday 4th of March 2022
10. Stall owners must have a Vaccine Pass

Creekfest – Cancellations/Refunds

1. The event will go ahead rain or shine.
2. No refunds will be made for stalls who cancel after the Registration closing date.
3. No refunds will be made for weather-related issues on the day.
4. Full Refund provided if event cancelled due to Covid-19