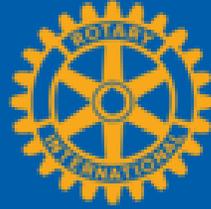


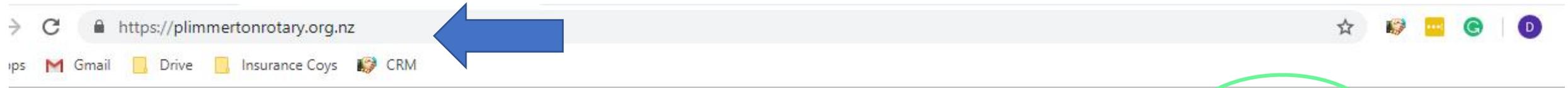
Rotary
Plimmerton



Navigating the Club Intranet

Presentation: Deirdre Geyser

https://plimmertonrotary.org.nz



Click on “Club Intranet”- it takes you to the login page....

Rotary
Plimmerton

HOME ABOUT EVENTS WEEKLY UPDATES NEWS AND BLOGS GALLERY COMMUNITIES CONTACT CLUB INTRANET

Please enter your login details below:

[→ Login](#)

If you don't know your password.... It's your name and surname

Having a problem with your login?
Try these options below.

[Forgot Password](#)

[Reset Your Session](#)

Aren't a member, sign up now.

[Become A Member](#)

SEARCH

Homepage for the Club Intranet

Deirdre Geysler > Club Intranet > My Details > My Profile > Logout | Club Intranet

← These are links you can click on....

Rotary
Plimmerton

← These links you can click on for more information

HOME ABOUT EVENTS WEEKLY UPDATES NEWS AND BLOGS GALLERY COMMUNITIES CONTACT CLUB INTRANET

★ Deirdre, you are now logged in. X

Your Club Intranet homepage

SEARCH

Welcome to the club's online service for members. This intranet area is for the secure and exclusive use of club members only.

The advantages of the Intranet are that it now provides comprehensive and secure information, all in one place, that can be easily managed and kept up-to-date by the club. Furthermore, members can find the information that is relevant to their needs at any time of the day or night, and respond as they wish.

In the white bar above the Club banner at the very top of this page is the menu for your personal intranet administration use. It includes:

Club Members' Directory >>

[How to use the Club Members' Directory](#)

[Full pdf of latest membership list](#)

Annual Duty Roster month by month

Club Information for Members

>>

Edit your contact information on “My Details” Link

Apps Gmail Drive Insurance Coys LKM

Deirdre Geysler > Club Intranet > **My Details** > My Profile > Logout Club Intranet

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HOME ABOUT EVENTS WEEKLY UPDATES NEWS AND BLOGS GALLERY COMMUNITIES CONTACT CLUB INTRANET

Member Details

Member Details

Username: ?*

Deirdre Geysler

First Name: ?*

Deirdre

Surname: ?*

Geysler

Email: ?*

dmgeyser@gmail.com

Password: ?

Password: 6 characters or more.

SEARCH

Club Members' Directory >>

How to use the Club Members' Directory

Full pdf of latest membership list

Annual Duty Roster month b month

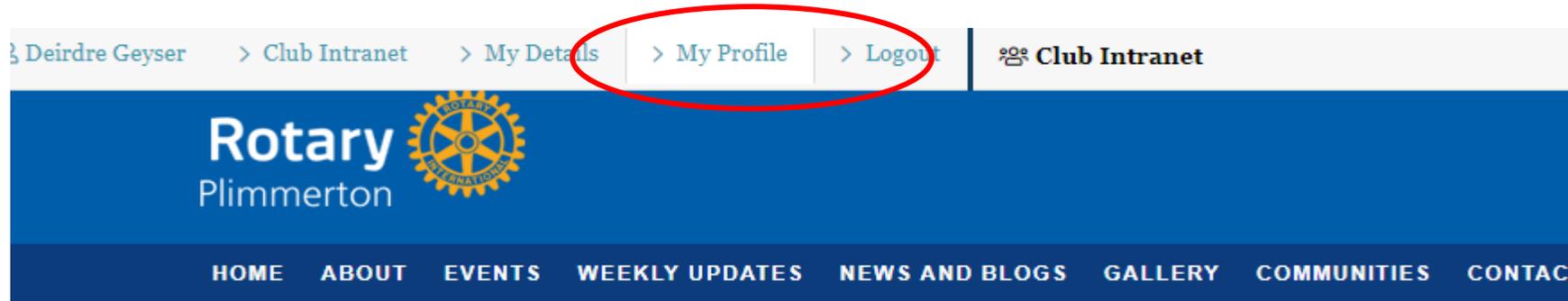
Club Information for Member >>

Meeting Duties

Door duty

Grace

Tell us about yourself on “My Profile “ link



Your personal Profile Page

The content provided here is only visible to other Rotary Club of Plimmerton members and people authorised to manage this website. See hints and tips on entering your own [Profile Page copy here](#).

My Profile

[View My Profile](#)

[Visible](#)

portrait:

Choose a File. File Uploaded (1542309028.18-8310-Deirdre.jpg)



[Remove File](#)

If you update any details click “Save & Continue” and then

Club Anniversary:

Tick one.

20 November 2018

Example: 11 February 1993.

Club Offices: ?

Your offices held.

Example: Committee Chair.

District Offices: ?

Your offices held.

Example: Assistant Governor.

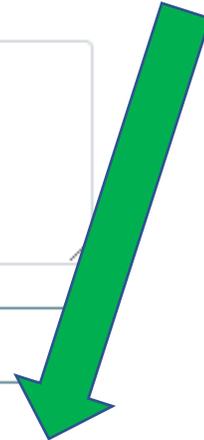
Club Committee: ?

Communications Committee 2018-2019

Example: Communications.

[View My Profile](#)

[Save & Continue](#)



Scroll back down to the bottom of the page and click **“Confirm & Continue”**

District Offices:

Example: Committee Chair.

Club Committee:

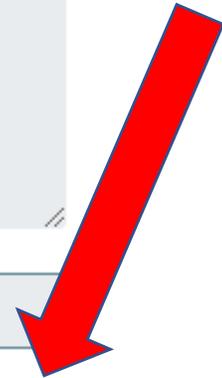
Example: Assistant Governor.

Communications Committee 2018-2019

Example: Communications.

Edit Details

Confirm & Continue



The Links in the Blue Bar....

re Geysler > Club Intranet > My Details > My Profile > Logout

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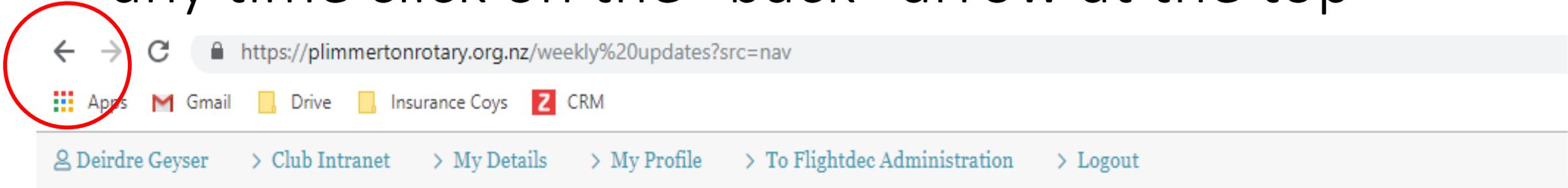


HOME ABOUT EVENTS WEEKLY UPDATES NEWS AND BLOGS GALLERY COMMUNITIES CONTACT CLUB INTRANET



Book Fair Content Irresistible

If you need to go back to the Club Intranet page at any time click on the “back” arrow at the top



Weekly Updates

🔍 Pages Search

Back on the Club Intranet page

← → ↻ <https://plimmertonrotary.org.nz/Club%20Intranet%20Home> ☆

Apps Gmail Drive Insurance Coys CRM

Deirdre Geysler > Club Intranet > My Details > My Profile > To Flightdec Administration > Logout Club Intranet

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HOME ABOUT EVENTS WEEKLY UPDATES NEWS AND BLOGS GALLERY COMMUNITIES CONTACT CLUB INTRANET

Your Club Intranet home page

Welcome to the club's online service for members. This intranet area is for the secure and exclusive use of club members only.

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Club Members' Directory >>

[How to use the Club Members' Directory](#)

[Full pdf of latest membership list](#)

Club Information for Members

“Club Intranet” is where you see members contacts, Meeting Duties, Club Accounts, Committee Activities etc

Your Club Intranet home page

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In the white bar above the Club banner at the very top of this page is the menu for your personal intranet administration use. It includes:

1. Club Intranet (home page) - where you can return to this page.
2. My Details - where you manage your own login details.
3. My Profile - where you enter and maintain profile and contact information about yourself.
4. Logout - where you quit out of the login when you've finished using the Club Intranet.

In the right column you will find many other areas of information you might wish to access from time-to-time.

Useful information

SEARCH 



Club Members' Directory >>

[How to use the Club Members' Directory](#)

[Full pdf of latest membership list](#)

Club Information for Members

>>

Meeting Duties

[Door duty](#)

[Grace](#)

[Hosting the International Exchange Student](#)

[Introduction](#)

[New Member Introduction or 'Maiden speech'](#)

[Parting thought](#)

[Set up and take down the venue](#)

[Set up and take down of technical equipment](#)

[Thanks](#)

Committee Activities

Communications, Engagement and Pathway
Community



Foundation /International
Functions and Fellowship
Membership and Diversity
Youth Advancement

Reports and Accounts



Annual Reports and Accounts
Monthly Board Minutes
Monthly Charitable Trust Board Minutes

Planning

Annual Strategic Business Plans



Administration

Constitution and Bylaws
Deed of Charitable Trust

Useful Links

Photo Gallery

Visual memories year by year

Powered by

Every committee should have information and templates on recurring projects....

Communications

Each year the Communications Committee responds to requests organised by individuals and committees within the club. Some out how this Committee operates and what activities it covers. F Intranet or lend a hand with the administration of the site, the i

- [Dealing with the Media](#)
- [Keeping Facebook lively and relevant](#)
- [Keeping the website active and outward looking](#)
- [Purpose and Objectives](#)
- [Website training - How to use the Member Directory](#)
 - [How to create an Event](#)
 - [How to load posts](#)
 - [How to insert photos](#)
 - [How to make links](#)
 - [How to insert pdfs](#)
 - [How to broadcast](#)
- [What we do](#)
- [What we need from members](#)



Blue printing means you can click through for more information

Keeping the website active and outward looking

By Wendy Betteridge

Posted: 4 June 2017

Content

The Webmaster can only be in one place at a time. If the website is to remain active then it : member of the club. Some members will be at one event, some at another. If the site is to ca activities, then writing a story about the event has to be planned in advance of the event and write about it and make sure that photos are taken. Promoting future events on the site also forethought.

Several members have already stepped up and shown that they are not only willing but also articles. These include:

David Pine who writes about the speakers nearly every week

- Phillip Reidy and Jim Dearsly who have willingly taken his place when he is away
- Bill McAulay, Mike Doig and David Knight about speech competitions
- Julie McLagan about youth affairs
- Angus Langbein about Inlet clean-ups and Gallipoli
- Adrienne Murray about adult playgrounds



In closing.....

- Please use the Club Intranet – it is there for your convenience and to keep you informed
- If you need to give the webmistress information on projects that you are responsible for, please do so. We are all responsible for consistency in our efforts and succession planning
- Enjoy the Club Intranet. Update your details and your profile and engage with members old and new on this modern communications platform