

# Pāuatahanui Residents Association

## Minutes of Committee Meeting



**Date of meeting:** 9 April 2024

**Time:** 7.30pm

**Venue:** 483 Paekakariki Hill Road (Jo's Home)

**Present**

Ken McAdam [Chairperson]  
Diane Strugnell [Secretary]  
Jo Cross [Treasurer]  
Anna Dellow  
Stephanie Manning  
Laurie Watkins  
Richard Bourne  
Micky Reilly

Item	Minutes
1. Welcome	Ken welcomed attendees to the meeting.
2. Apologies	No apologies were received
3. Approval of Previous Minutes	<b>Motion:</b> That the minutes from the previous Committee meeting held on 5 March 2024 are a true and correct record. <b>Moved:</b> Anna <b>Seconded:</b> Laurie <b>Carried</b>
4. Matters Arising	It was agreed that all matters and action items arising would be addressed within the agenda.
5. Treasurer's Report	Jo tabled the Treasurer's report.  PRA General a/c \$4843.60 includes- PRA \$3045.10 Pest Free \$998.65 Freshwater Catchment \$799.85,  History a/c \$9335.70 History term deposit \$12,199.53  Transactions  PRA a/c Income Interest \$9.09

Expenses  
Bank fees \$10

History a/c  
Book sale \$65.00  
Interest income \$17.40

Jo tabled the Financial Statements for the year ended 31 March 2024. These will be presented at the Annual General Meeting to be held in August.

**Moved:** Ken **Seconded:** Steph **Carried**

Memberships for the 2024-25 year are now due. It was agreed to keep membership at \$20 per household. A reminder will be sent with the minutes.

## 6. Topical Issues

### **Long Term Plan - LTP**

On 26 March Ken, Jo, Laurie and Diane attended a meeting with the Mayor, Councillors Leggett and Johnson and Council Officers. A presentation was given that provided information on the Long Term Plan proposals, addressing these from the rural perspective. A copy of the presentation, with additional information in response to PRA questions, was sent to PRA and shared with residents via email and Facebook.

The Committee discussed the information from Council on the LTP and what PRA would include in our submission to the LTP. It was agreed that PRA's submission would

- acknowledge the effort that Council had gone to in order to address rural concerns, especially those related to the "3 waters"
- acknowledge the retention of the rural differential, noting that it is important that this is retained because it reflects the different situation for rural residents
- suggest that Council consider including stormwater as a targeted rate within the urban zone as, along with drinking water and wastewater, this is something that rural residents must provide for themselves
- request that Village Planning be kept in the LTP even if, under the 2024-34, it has a \$0 balance. The Committee agreed that the Village Planning programme has merit and that keeping it within the LTP means that it can be reinstated in the future

### **Village Maintenance**

Anna met with Bill Inge to look at maintenance requirements within the Village. Bill will arrange to get the wording corrected on the History Trail sign outside Taylor Stace Cottage as was discussed at the March Committee meeting.

### **State Highway 58 Safety Upgrade**

No new information is available as the contract for the next section of the upgrade has not yet been confirmed. Information will be sent to residents via email and Facebook as it is received.

### **Transmission Gully**

The Transmission Gully Project Team are currently trying to get sign off from residents for the Flightys Road extension. However residents of the road extension note that there is still work to be undertaken before they will be satisfied that there should be final sign off.

### **What is rural? survey**

Diane reported that a total of 131 responses were received before the survey closed. The information received will be collated into a report to be shared with residents. Of the survey

respondents, 78 provided an email address and indicated an interest in learning more information about rates and/or a willingness to assist PRA with rates issues.

## 7. Reports

### **Public Burial Ground**

At the Burial Ground Management meeting on 5 April the preparation of two maps was discussed, one for the roses and one for the gardening work to be done by either the volunteers or the PCC in specific areas, e.g., weeding and weed spraying. The Burial Ground is being kept in reasonable condition through the work of the Council Parks and Cemeteries teams.

Council has been asked to support the engineering design of a retaining wall for the area above the road that has subsided where the access path formerly went (until the bank was cut away by NZTA during road realignment). PCC has also looked at getting a formal agreement with the Anglican Diocese to provide for access to the Burial Ground as, with the path along the roadside unusable, there is no legal access to the Burial Ground.

It was also reported that Council has opened formal consultation on their management plan for PCC burial grounds and cemeteries.

### **Pest Free Pāuatahanui**

Jo tabled a Pest Free update, as attached. She reported that Pest Free activities are going well. The latest records have been uploaded to TrapNZ. There has been some funding from the Council for Doc 200s and Jo has also ordered 10 Possum Master traps. She noted that the application for funding for bait stations to be put into local Significant Natural Areas - SNAs was unsuccessful. The planning towards the application was helpful and can be used towards a future funding application.

### **Water Catchment Community**

Diane noted that an information evening will be held on Monday 27 May when Mountains to Sea Wellington will give a presentation, based on the recent eDNA sampling, on the fish species present in the local streams. Diane also reported on the dung beetle monitoring which was carried out on the 6 properties that received the first beetles in March last year. It is too early to expect to see any results as generally it takes 3 years after release to begin to see signs of definite establishment. However at each property there were some indications of beetle activity which was exciting.

### **Willowbank Quarry Community Liaison Group**

Laurie represented PRA at the Community Liaison Group meeting held on 6 March. There was a recent incident at work alongside the quarry access road. Although considered a minor incident, because of its visibility, Murphys Road residents were notified.

### **WREMO**

Laurie and Anna are meeting with Whetū Bennett, Wellington Region Emergency Management Office on 7 May to begin planning for the review of the Pāuatahanui Community hub.

## 8. General Business

### **Te Ara Piko Maintenance**

PRA was made aware of some maintenance requirements along Te Ara Piko. It is the Council's Parks team who have responsibility to do maintenance along the path and any concerns should be reported to Council using Antenno, the Council website or the General Enquiries phone line.

## **Annual General Meeting**

It is intended to hold the AGM in August with the specific date set closer to the time.

### **9. Correspondence**

The following correspondence was noted

SH 58 Safety upgrade including nightworks & Harris Road intersection  
Long Term Plan 2023-24  
Willowbank Quarry - incident & CLG minutes  
Proposed District Plan - appeals, SNAs  
WREMO  
Te Ara Piko maintenance  
Pest Free Porirua & cats  
PCC Village Planning  
GW Plan Change 1 submissions  
PCC Riparian programme  
Our Land & Water webinars  
PCC Democratic Services – Council meeting documents

#### **To Community**

March Minutes  
SH58 Safety upgrade - update, nightworks  
Long Term Plan  
Murphys Road - Quarry incident

Total emails inwards 121

Total emails outwards 78

### **10. Meeting Close**

8.30pm

### **11. Next Meeting**

7.30pm 7 May 2024

483 Paekakariki Hill Road (Jo's home)

**Approved by: Ken McAdam**

Chairperson,

Pāuatahanui Residents Association Management Committee

## Pest Free Pāuatahanui Update

### 9 April

- 1) The Village project is almost complete. 3 traps still to deliver and the grant response to prepare. Picked up the 2 replacement traps so can now move forward with delivery.
- 2) Living Rural sign- work in progress. Sign ready but traps info needs more work.
- 3) Pest Free Porirua funding for 20 x doc200 asked for - looks like some will be forthcoming. BT200 have been approved with Mens Shed to make boxes and PCC to provide mechanisms. Phil from PFWhitby to organise. Not sure how many we will get yet. since our meeting PFPorirua have met. Primary discussions on how to engage with volunteers - induction form, health and safety briefing, BBQ/ sausage sizzle etc, provision of hi vis gear, tongs gloves etc, motivate with results. These ideas are not really relevant to our group but it might be worth thinking of a function ? newsletter? add to wish list? There was discussion on cats and a request for us to lobby PCC to introduce a bylaw that cats must be chipped- makes capture easier. Discussion of project WCC has.
- 4) PFP flyer- Diane, Shona and I to work on. I started reviewing the wording of the Porirua one but discovered it wasn't really relevant to our group. Diane provided the Freshwater Catchment one and I undertook to have another go at drafting something new.
- 5) Bait stations for SNA's - I gave a verbal update of the project, much discussion took place including a look at the PCC maps. I was waiting to see if funding was granted before going any further. Since our meeting funding was denied but the project was looked on very favourably and it was suggested if we flesh it out more we can reapply next year. I have made a schedule of next steps to discuss at the next meeting.
- 6) Weeds at school and St Albans. Ron advised weeds at St Albans have been dealt with which is fantastic. I said I wanted to contact the school about this but wanted to check evidence first. Next step is to go and look to see what weeds are present- Diane? Ron?
- 7) Wish list for the year- make flyer, make video for bait stations, proceed with SNA project, sell and rent traps, pest plants at school, soundbites for FB, newsletter, anything else?
- 8) Scrap book is done and means, should I need to handover the group, a reasonable record of PFP and its history is available as well as a bag of paper !!
- 9) 2 long rat tunnels left over from Lamb and Calf to be donated to Pāuatahanui School - take when meeting about pest plants happens
- 10) Diane to give feedback on Freshwater Catchment - great synergies with this group for us, many projects are mutually beneficial. Diane is currently working on eDNA project and Dung beetle follow up.
- 11) The Belmont area project- Pareraho Saddle - are looking for helpers to check trap lines. We posted the info on our FB page

Also discussed

- a) progress at Morgans Golf Retreat - fabulous trapping happening
- b) traps left - 5 doc200, 25 long rat tunnels, 1 trapinator, 1 live cat capture trap

Next meeting- Wednesday 15/5/24 @ Jo's 7.30pm

Subsequent meeting for diary 17/7/24

Cheers, Jo