

# Pāuatahanui Residents Association

## Minutes of Committee Meeting



**Date of meeting:** 2 July 2024

**Time:** 7.30pm

**Venue:** 21 Paekakariki Hill Road (Anna's Home)

**Present**

Ken McAdam [Chairperson]  
Diane Strugnell [Secretary]  
Anna Dellow  
Laurie Watkins  
Micky Reilly  
Stephanie Manning

**Apologies**

Jo Cross [Treasurer]  
Richard Bourne  
Cr Josh Trlin

Item	Minutes
1. Welcome	Ken welcomed attendees to the meeting.
2. Apologies	Apologies were noted
3. Approval of Previous Minutes	<p><b>Motion:</b> That the minutes from the previous Committee meeting held on 4 June 2024 are a true and correct record.</p> <p><b>Moved:</b> Ken <b>Seconded:</b> Laurie <b>Carried</b></p>
4. Matters Arising	It was agreed that all matters and action items arising would be addressed within the agenda.
5. Treasurer's Report	<p>In Jo's absence there was no Treasurer's report but a brief accounts update was tabled.</p> <p>PRA General a/c \$5730.83 History a/c \$9598.45 History term deposit \$12,371.99</p> <p>Transactions PRA a/c Income Interest \$10.33 Subs \$55.00</p> <p>Expenses Bank fees \$10</p>

Item	Minutes
<p data-bbox="172 367 352 394"><b>6. Topical Issues</b></p>	<p data-bbox="485 219 743 309">History a/c Book sales \$140.22 Interest income \$ 17.25</p> <p data-bbox="461 376 687 403"><b>Long Term Plan - LTP</b></p> <p data-bbox="461 423 1474 486">It was noted that the 2024-34 Long Term Plan was adopted by Council at the Council meeting on 27 June.</p> <p data-bbox="461 533 831 560"><b>State Highway 58 Safety Upgrade</b></p> <p data-bbox="461 568 655 595">Nothing to report</p> <p data-bbox="461 663 671 689"><b>Transmission Gully</b></p> <p data-bbox="461 698 1485 1021">As agreed at the last Committee meeting, PRA wrote to Waka Kotahi/NZTA regarding reinstatement of the local roads including through the Village, Paekakariki Hill Road and Flightys Road. Remediation of the local roads is something that PCC has been pushing NZTA to resolve under the consenting conditions for Transmission Gully. PRA has received a response from Craig Nicholson, Principal Project Manager, Transmission Gully PPP. However it was agreed that this response failed to address how Waka Kotahi/NZTA intends to address the consenting conditions to the satisfaction of residents and Porirua City Council. PRA will write again, suggesting a meeting with NZTA, PCC and PRA to discuss how NZTA intends to resolve the remediation issues.</p>
<p data-bbox="172 1095 288 1122"><b>7. Reports</b></p>	<p data-bbox="461 1095 691 1122"><b>Public Burial Ground</b></p> <p data-bbox="461 1131 1485 1310">Micky reported that Council is continuing to attend to the ongoing maintenance of the Public Burial Ground. There have been some minor issues when the management plan has not been followed but overall the maintenance is at a good standard with visitors to the Burial Ground noting that it is well kept. Micky noted that the Public Burial ground will be part of Wellington Heritage Week again this year.</p> <p data-bbox="461 1319 1458 1458">Anna attended the last management meeting. Both Micky and Anna noted that these meetings are held during the weekdays which suits those who attend in their work capacity. However, for Micky and Anna, the PRA representatives who are attending in a voluntary capacity, this is difficult due to their own work commitments.</p> <p data-bbox="461 1505 691 1532"><b>Village Maintenance</b></p> <p data-bbox="461 1541 1442 1603">Anna reported that the History Trail sign outside Taylor Stace Cottage has had the wording amended.</p> <p data-bbox="461 1612 1477 1720">It was noted that although generally Council maintenance in the Village has been good, there are some ongoing maintenance and safety issues. Anna and Steph will use Antenno to report these to Council.</p> <p data-bbox="461 1767 713 1794"><b>Pest Free Pāuatahanui</b></p> <p data-bbox="461 1803 655 1830">Nothing to report</p> <p data-bbox="461 1877 793 1904"><b>Water Catchment Community</b></p> <p data-bbox="461 1912 655 1939">Nothing to report</p> <p data-bbox="461 1986 975 2013"><b>Willowbank Quarry Community Liaison Group</b></p> <p data-bbox="461 2022 667 2049">Nothing to report .</p>

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<p><b>8. General Business</b></p>	<p><b>WREMO</b> Laurie and Anna met with Whetū Bennett, Wellington Region Emergency Management Office on 14 May to have a preliminary discussion prior to a community-based meeting which WREMO want to hold to review the Pāuatahanui Community Emergency Hub Guide. WREMO reviewed and updated the Hub Guide in May and the updated version is now on the PRA website.</p> <p><b>Annual General Meeting</b> The date of Tuesday 13 August has been set for the Annual General Meeting. Whetū Bennett WREMO, and representatives from Downers and/or Waka Kotahi/NZTA for the SH58 Safety Upgrade will be approached as possible guest speakers. Again there was discussion on nominations for new Committee members at the AGM. There are Committee vacancies with two Committee members potentially resigning and one existing vacancy. The Committee is also looking to have some new Committee members who can bring new ideas and a fresh perspective to PRA.</p> <p><b>Safety of Pupils</b> Nickie de Denus, has written to PRA expressing concern over the safety of Pāuatahanui School pupils walking along the footpath from the pedestrian crossing towards the Lighthouse Cinema car park. Along this short stretch of road, vehicles are crossing the path as they enter or exit Inlet Motors, GroundUp/Living Rural and the Cinema. It was agreed that it would be helpful to have a better understanding of the situation before advocating for a specific solution so we will ask Nickie for further clarification on some points of student safety and actions potentially taken by the school staff or Board. Note: Since the meeting it is understood that the concerns are more related to younger children from the Preschool.</p> <p><b>Plimmerton Rotary Event</b> Plimmerton Rotary has notified PRA that they are considering holding a family walk day in the first quarter of next year centred around Te Ara Piko. This is in the early planning stage and they will provide more information as the event planning develops.</p> <p><b>St Joseph's Church</b> Micky reported that preparations are underway for St Joseph's 2028 celebration of 150 years and passersby will be noticing more activity at the church including a midwinter concert to be held, a new sign being erected which will include a QR code and a security camera being installed.</p>
<p><b>9. Correspondence</b></p>	<p>The following correspondence was noted</p> <ul style="list-style-type: none"> <li>Waka Kotahi/NZTA - TG works</li> <li>Plimmerton Rotary - Future event</li> <li>Nickie de Denus - Student safety</li> <li>PCC - Long Term Plan, TG works, roading</li> <li>PCC Democratic Services – Council meeting documents</li> </ul> <p><b>To Community</b> June Minutes</p> <p style="text-align: right;">Total emails inwards 31 Total emails outwards 20</p>

Item	Minutes

10. Meeting Close            8.36 pm

11. Next Committee Meeting    To be advised

Approved by: **Ken McAdam**  
Chairperson,  
Pāuatahanui Residents Association Management Committee