

MINUTES OF PĀUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	4 April 2023
Time:	7.30pm
Venue:	350 Flightys Road (Karyn's home)
Members Present:	Ken McAdam [Chairperson] Diane Strugnell [Secretary] Jo Cross [Treasurer] Karyn Herbert
Apologies:	Anna Dellow Laurie Watkins Micky Reilly (until 8.15pm) Ian Kearney Richard Bourne Cr Josh Trlin
In Attendance:	Cr Nathan Waddle

Items

1. Welcome

The Chair welcomed attendees to the meeting and noted apologies. It was noted that the quorum for a Committee meeting is 3 members.

2. Approval of minutes

The minutes from the previous meeting, held on 7 March 2023, were **moved** by Ken and **seconded** by Karyn.

3. Matters Arising & Action Items

The Committee **noted** that all Matters Arising and Committee Actions would be addressed within the agenda items.

4. Treasurer's Report

Jo presented the Treasurer's Report:

PRA \$4577.97

includes PRA \$3220.77, Pest Free \$557.35 & Freshwater Catchment
\$799.85

History A/c \$9800.62

History Term Deposit \$11743.17

Transactions

PRA

Income

Subscriptions \$20.00

Traps \$20.00
Interest income \$7.53

Expenses
\$10 Bank fee

History A/c
Book sales \$195.00
Interest Income \$16.20

Moved by: Jo **Seconded:** Karyn

Honorarium

There was discussion regarding reimbursement of the Secretary for incidental costs incurred under PRA business.

Motion

That the Secretary be paid an annual honorarium of \$200 to assist in covering PRA costs incurred by the Secretary.

Moved by: Ken **Seconded:** Karyn **Carried**

5. Village Planning

Public Toilets

Jo reported that Porirua City Council has now completed the repairs and widening of the path to the toilets with the overall presentation of the toilets now much improved.

Laurie noted, via email, that there is a mural on the outside wall of the Plimmerton public toilets and has wondered if the appearance of the Pāuatahanui public toilets would also benefit from a mural. It was agreed to leave discussion on this until Laurie is present.

Changes to Parking Time Limits in Village

Nathan reported that Council has approved the changes to the parking bylaws which means that the two parks immediately outside the public toilets will now have a 10 minute time limit. The Committee will ask the school to put a notice in the next school newsletter to inform parents of this change. The remaining parallel parks in the Village continue to have a 180 minute time limit.

Burial Ground Path

Ken and Laurie had an onsite meeting with Julian Emeny and Darrell Statham, PCC, to consider whether it is possible to reinstate the path to the Burial Ground. The path which is the legal access to the Burial Ground has become overgrown and compromised by Waka Kotahi cutting back the bank as well as by slumping of the land. There are a number of difficulties associated with reinstating the path including safe access at the bottom of the path and the engineering required to make the path usable. Currently the Burial Ground is accessed by the church drive and the suggestion has been made to approach St Alban's Church to see if this arrangement can be formalised. Ken will continue to explore the possibilities.

6. Topical issues

Village Culverts

PRA has received information from Porirua City Council regarding the next steps being taken with regard to the failing culvert in the Village

outside 6 Paekakariki Hill Road. This information has been circulated to residents via email and facebook.

SH58 Safety Upgrade

Downers, who have the contract for the next stage of the SH58 Safety Upgrade from Harris Road to east of Moonshine Road, have given notice to residents that they will be closing this section of road to all traffic from 8.00pm Friday 28 April to 4.00am Monday 1 May weather permitting. This is to enable more work to be done on this section of road within a shorter time frame than would be possible with traffic using the road under stop-go traffic management. Information outlining the traffic management and the restrictions that will be in place has been widely circulated.

Transmission Gully

In response to PRA's question to Porirua City Council, Cr Josh Trlin reported via email that a draft Noise Verification Report has been received by Council from the builder (CPBHEB). It is currently undergoing a peer review process to check for the accuracy/completeness of the information before determining compliance against the requirements of the TG consent conditions.

Belmont Regional Park

PRA has been made aware of Greater Wellington's intention, determined within the Toitū Te Whenua Parks Network Plan 2020-30, to cease farming on Belmont Regional Park, with the Plan signalling progressive native vegetation and wetland restoration. PRA is also aware that, within the community, there is support for and against this move. PRA has therefore not taken a position on whether or not the farming of Belmont Regional Park should continue. However PRA has concerns regarding how, if the land is not actively farmed, Greater Wellington intends to manage pest control of both animal and plant pests. PRA will write to Greater Wellington noting this concern.

7. Group Reports

Public Burial Ground

Anna and Micky reported via email on The Friends of the Pāuatahanui Public Burial Ground (FPBG) meeting held on 24 March.

The main concern raised by Micky and Rosemary at the meeting was not knowing if or when PCC were going to do any Burial ground maintenance. PCC are legally responsible for this work but apart from organising the grass mowing (which FPBG had to help organise to find someone who would do it neatly...) they only saw the PCC staff ONCE last year and not at all this year up to the time of the meeting. This has meant that any volunteers coming to work at the Burial Ground have had to spend time on weeding rather than tending the roses. Daniel Chrisp, PCC Cemetery Manager, has been asked if the frequency of visits by his team could be increased. Daniel apologised for the limited maintenance to date. He has now, together with his new colleague Morag Whyte who also attended the meeting and who has extensive gardening experience, put plans in place to address the concerns.

Since the meeting the PCC gardening staff have now spent some time at the Burial Ground. Micky also intends to meet with Morag to

discuss PCC's schedule for the Burial Ground maintenance so FPBG know what is happening and can work around it. They remain hopeful that things will improve.

Anna was asked to put a reminder in the school newsletter to parents to supervise their children when using the Church carparking area.

PCC now has Archaeological Authority under Heritage New Zealand Pouhere Taonga Act 2014 to undertake any earthworks for ongoing use of the established church and cemetery.

There is a new sign for the Burial Ground but Daniel is waiting on the culvert work to be completed before this is installed.

The FPBG will be notified by PCC when the Cemeteries Management Act is up for review so the group can consult on it if they so wish.

Pest Free Pāuatahanui

Jo reported on the Pest Free Pāuatahanui meeting held on 28 March. Currently PFP have available 8 long rat tunnels and 8 Doc 200 traps. Funds held are \$557.35 with \$1k promised from PRA for more traps as required. A full report on the meeting is appended to these minutes.

Freshwater Catchment Community

Diane reported that the first release of dung beetles in the Pāuatahanui catchment area was carried out on 31 March. Three colonies of Binodis and three colonies of Taurus beetles were seeded on six local properties. Further releases involving a further four species will be carried out progressively across the year as the beetles become available.

The application by the Pāuatahanui Freshwater Catchment Community to undertake a project involving eDNA sampling was successful. The project will involve taking water samples at different points along the Pāuatahanui Stream to determine by eDNA analysis the absence or presence of certain species of fish and invertebrates. This information can then be used to plan actions that will enhance the biodiversity within the stream's tributaries and the stream's overall health.

8. General Business

Annual General Meeting

The timing for the Annual General Meeting has been set for the third week in July. Jo will check if this can be held at Judgeford Golf Club. Ken will approach a possible guest speaker for the meeting.

9. Correspondence

The following correspondence was **noted**

Correspondence - Inwards

9/03 Phil Tuohy – Lanes Flat
10/03 Dougal Morrison, NZ Farm Forestry Assoc – Forestry meeting
10/03 Jack Marshall, Manager, Democratic Services, PCC – Proposed District Plan Hearing Stream 7
13/03 Bengy Barsanti, Barefoot Sport – Barefoot Triathlon
13/03 Heather Mason, BHFFP Ranger – Puketiro Loop Access Update

16/03 Transmission Gully Project Newsletter, March 2023
18/03 Citizens Advice Bureau – Directory details
19/03 Jeanne Thomson – TG slip lane for forestry
21/03 Plat4m – Porirua City Council events
28/03 Donald Love – SH58 Safety audit & Emergency vehicle access concerns
30/03 Barbara Becker, Stakeholder & Communications Manager, Downer –
SH58 Weekend close
31/03 Te Wahi Tiaki Tatou – Porirua Locality Prototype Programme

Claire Giblin, PCC Customer Liaison, Transport – Road
PCC Democratic Services – Council meeting documents
Wellington Electricity – Communication for Residents

Correspondence - Outwards

9/03 Donald Love – SH58 Safety concerns
9/03 Phil Tuohy – Lanes Flat
10/03 Dougal Morrison, NZ Farm Forestry Assoc – Forestry meeting
10/03 Mayor Baker, Chief Executive & Ward Councillors, PCC – Failing Culverts
in Village
13/03 Heather Mason, BHFFP Ranger – Battle Hill Updates
31/03 Citizens Advice Bureau – Directory details

March Minutes
PCC - Roading notices
Wellington Electricity – Communications for Residents
SH 58 Weekend Close
BHFFP Puketiro Loop Access update
Transmission Gully Project Newsletter, March 2023
Barefoot Triathlon

Next meeting

7.30pm Tuesday 9 May 483 Paekakariki Hill Road (Jo's home)

Meeting closed at 8.35 pm

Pest Free Pāuatahanui Report

Meeting 28 March 2023

Attendees- Jo Cross, Shona, Ron, Alistair, Judy

Apologies- Ian Kearney, Rebecca Fergusson, Paul Nation

Current Trap Situation

8 LRT

8 Doc200

Funds held \$557.35 and \$1k promised from PRA for more traps

Trap.nz

- Alistair showed us how it works and what we can see and do with it.
- Jo has entered all the traps we are aware of so far and all the catches we have so far
- Ian has agreed to enter the catch data ongoing
- we decided to let/ ask Jonno, Ron and Kevin, our biggest trappers, if they want access to hopefully enter their own data (Ron has since requested via Trap.nz to do so and I have activated him)
- iPad and iPhone are not suitable for Trap.nz as it is really a computer site
- Alistair is to give Jo a mini training session to work out issues

Reporting

Shona has agreed to come back on board to do the monthly reports and keep Facebook going (phew)

Initial data collection

Rebecca is going to work on the form we use when someone initially gets a trap

Update of \$15 per year for LRT and \$25 for doc 200 starts from now forward - historic ones to stay as were.

Judy will get together with Jo to contact every trap holder to

- a) see if still needed
- b) collect any info we need or are missing
- c) encourage to get on the Facebook group so we can use fbmsg to contact
- d) encourage people to log catches
- e) see if there is any catch info not collected so far

Future/ wish list

- Jo to talk to Hayley at Rural Living Pāuatahanui to see if it can be a drop off point - but this will need a good form, training video, flag or sign. Could be a win-win with sales of baits and pet friendly poisons
- Jo to see if sponsorship for the flag can be found for \$300- get info from Creative Mouse about flags
- Jo to ask Jo Stokes if she would do the schedule of traps, bait, what they catch, best use, etc to add 1 per month to our Facebook page and have as a resource. Similarly a pest of the month info sheet, with particular reference as to what is important each month.
- Jo to ask Judgeford Golf Club and Morgans Golf Club if we can use their trapping data (if they have any)
- Jo to request Porirua Pest Free for cheap bait and poisons
- Give consideration to a bird count as an annual event.
- Collect ideas for joint workshop with freshwater catchment group

Future meetings

To be every 2 months - happy to rotate venue if people would like

Next meeting 23 May 2023 at Jo's