

MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	3 March 2020
Time:	7.30pm
Venue:	21 Paekakariki Hill Road [Anna's Place]
Members Present:	Ken McAdam [Chair] Diane Strugnell [Secretary] Jo Cross [Treasurer] Anna Dellow Micky Reilly Karyn Herbert
Apologies	Stephen Knox

Items

Minutes

- 1. Welcome**

The Chair welcomed attendees to the meeting.
- 2. Approval of minutes**

The minutes from the previous meeting, held on 4 March 2020, were **moved** by Jo and **seconded** by Anna
- 3. Matters arising**

The Committee **noted** that all Matters Arising would be addressed within the agenda items.
- 4. Treasurer's Report**

Jo tabled the Treasurer's report:

Balances:

 - General Account \$3345.69
 - Pest Free \$836.50
 - History Account \$9413.51
 - History Term Deposit \$11,353.45

Transactions - Income:

Interest - PRA account \$1.99,
Interest - History account \$1.39
Book sales- \$412.07
Membership - \$40.00

Expenses

Bank fees - \$120.00 for set up of Online banking.
Reimbursement to Ken for Christmas Meeting expenses \$362.50
Reimbursement to Micky for purchase of 5 Courier Post bags given to Christine Stanley for posting history book purchases

Jo has made adjustments to the General and History accounts to reconcile cheques and book sales made to incorrect accounts. It had previously been noted and minuted that PRA had a healthy account balance and that the Committee was considering possible use of the funds and/or a free membership year. However with the adjustments made, it is noted that it is the History Account that, through the ongoing sales of the history book, has the healthy account balance of over \$20,000. This money, as per the agreement with the History Book committee, can only be used for projects associated with Pauatahanui history.

Jo has also reconciled the Pest Free traps with payments made and the Committee agreed with the reconciliation.

5. Village Planning

Lighthouse Cinema Car Park - Anna and Diane attended a meeting on 28 February with Phillip Reidy (Lighthouse Cinema) and Bill Inge (PCC) to discuss the steps already taken to improve security in and around the Lighthouse car park and to plan the next steps. To date

- the lighting in the car park has been improved by the installation of new metal halide bulbs in the existing heritage lamps. This is a temporary measure until the new high-efficiency LED bulbs arrive in June to be installed in the new heritage lamps.
- the trees in the car park area and along the pathway have been trimmed to improve visibility.

There has been one quote received for the installation of a security camera. Further quotes are being sought.

Village Planning Document - Diane has contacted Justine McDermott over getting 10 hard copies of the Village Planning document. A soft copy for the website has been received.

Upgraded information board for Pauatahanui Burial Ground - Late 2019 the Vicar from St Albans church contacted Waipuna Grace (Te Rūnanga o Toa Rangatira) regarding the information board. In turn PCC was contacted to confirm that the history 'brief' is incorrect and signalling that Ngati Toa would like to partner with PRA to update the board content. PCC will circulate the current board content to PRA and others (e.g. St Mary's Burial Ground Committee and Te Rūnanga o Toa Rangatira) to get input to the changes required. Meanwhile the aerial photography has been done and will be used to provide the map of the graves. It was noted that, with the addition of the copy of the Burial Ground Trust Deed, it may be appropriate to reposition the information board so that both sides are used.

Village Asset Maintenance - Anna has met with Bill Inge to discuss the maintenance requirements around the Village.

Rural Road Maintenance - Diane has continued to liaise with Claire Giblin from the Roding team over roading projects and maintenance

- Roundabout at Grays Road-Paekakariki Hill Road intersection - PRA advocated strongly for the roundabout which, due to the size of the project, was moved from Village Planning to Roding. Somewhere in this transition it became "lost". PCC is now aware of the project and

will be adding it to the database they are currently developing for roading projects that warrant further investigation. PCC then intend to prioritise the projects against available funding and safety risks. The Committee noted disappointment over the time lost in getting this project developed further.

- Maintenance under the Horokiri Stream bridge on Grays Road - Opus are currently assessing all PCC's bridge structures.
- Clearance of roadside vegetation - PRA is still working to establish what is the extent of PCC's responsibility to clearing roadside vegetation, especially considering the risk of roadside fires over the dry summer period.
- Harris Road & Murphys Road - The work on these two roads, required following the December 2019 rainfall event, is nearly complete and Council will be providing a final update for residents shortly.
- Antenno -The issues around Antenno have not yet been resolved and PRA has heard of more residents noting that it does not work as intended. Diane will have a further meeting with Claire and PCC Customer Services to discuss how Antenno is working.

Village Entrance - Ken has contacted Craig Nicholson, NZTA, to express PRA's disappointment in the installation of the yellow road pegs installed to stop vehicles using the area by the roundabout. PRA had indicated to NZTA that we did not want planting or other barriers to this area being used and understood that hardfill would be placed there. Craig has yet to respond.

Jo has discussed with Phillip Reidy the ideas that PRA and Rotary have for tidying up the area around the roundabout and entrance to the Village. To date, PRA has been waiting to see whether the roundabout and entrance area will continue to belong to NZTA or whether it will be transferred to the Council. It was agreed that rather than waiting, Jo will go ahead and gather possible design ideas so that PRA has something more specific to present to either NZTA or PCC.

Rural Information Pack - Jo has collected some resources. These will be shared with Karyn, Micky and Diane who will then meet to look at what information PRA wants to include in the Rural Information Pack. It was agreed that the categories for information can be used for both hard copy and website.

6. Topical issues

SH58

Work on preparation for Flightys Road roundabout is continuing. The 50km speed limit put in place while the quarry entrance work was being done is to be continued.

Transmission Gully

Ken attended a meeting on 24 February that CPB HEB held with Murphys Road residents over the use of the Willowbank Quarry at night with associated truck movements. With the push to get TG complete by the November deadline, there seems to be resignation over the negative impacts on local residents.

PRA is aware that the main emphasis for works on TG is on the

opening of the road with other associated works, such as paths and Flightys Right of Way not being a high priority. In the plans and in presentations given to PRA there was, on Lanes Flat, “a 3m shared path along the stream corridor”. It was proposed that that this would be linked to the existing paths around the Village. In looking at the work that has been carried out along Lanes Flat there are no signs that work on the path is being planned for. PRA is keen to ensure this path is constructed. Diane will follow up with Sarah Ropata, CPB HEB and PCC.

Pest Free Pauatahanui

Jo reported that she still has 13 DOC 200 traps and 10 long rat tunnels available. Rural Trading Post are happy to host the traps. Jo will be getting a tear drop flag made once the Pest free logo is available.

Development of former Tuk Tuk Site

Anna has continued to follow up with Council regarding the proposed connection for sewerage. Those properties in the Village that are part of the Village water and sewerage scheme continue to pay, through an addition to their rates, the costs associated with the development of the scheme. Village residents want to ensure that Council officers considering the consents for the site development are aware of scheme, how it was set up and how it is still funded. The proposed development will be a notified consent.

7. Other Business

Community Venue

Jo and Micky have been exploring the possibility of PRA finding a suitable site and a building that could be used as a venue by the Pauatahanui community for meetings and community events given that we no longer have a hall. They will put together a general brief for the committee covering what this could look like and noting any potential issues.

Pauatahanui Public Burial Ground Plaques

Anna has met with Daniel Crisp, PCC Cemetery Manager, and Bill Inge, PCC. Under the History project funding plaques were being made for some of the graves, providing more information on the people buried there. Previously Sharon Evans was managing this but, with Sharon having moved out of the district, Anna and Jo will follow up to determine the status of this project.

Annual General Meeting

The date of Tuesday 2 June has been set for the AGM.

8. Communications

Newsletter

The March newsletter will contain information on the Lighthouse car park security, a roading update and the RDA request for volunteers.

Website

Karyn and Diane will continue updating the website information.

9. Correspondence

The following correspondence was **noted**

Correspondence - Inwards

4/02 Jill Reti, Manager, Wellington Riding for the Disabled
Volunteers sought

4/02 Jack Marshall, Wastewater Treatment & Landfill Joint Committee

21/02 Sandi Johnston - Willowbank Quarry night trials

21/02 Charities Newsletter

PCC Village Planning - Justine McDermott, Bill Inge

PCC Roding - Claire Giblin

PCC Democratic Services - Council meeting documents

Correspondence - Outwards

26/02 Alison Lloyd Davies, Zonta Mana - Newsletter

21/02 Sandi Johnston - Willowbank Quarry night trials

PCC Village Planning - Justine McDermott, Bill Inge

PCC Roding - Claire Giblin

February Minutes

Next meeting

Tuesday 7 April 2020 at Karyn's home, 350 Flightys Road

Meeting closed at 9.12 pm