

# MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	2 June 2020
Time:	7.30pm
Venue:	350 Flightys Road [Karyn's home]
Members Present:	Ken McAdam [Chair] Diane Strugnell [Secretary] Jo Cross [Treasurer] Anna Dellow Micky Reilly Karyn Herbert Stephen Knox

## Items

## Minutes

### 1. Welcome

The Chair welcomed attendees to the meeting.

### 2. Approval of minutes

The minutes from the previous meeting, held on 5 May 2020, were **moved** by Jo and **seconded** by Micky

### 3. Matters arising

The Committee **noted** that all Matters Arising would be addressed within the agenda items.

### 4. Treasurer's Report

Jo tabled the Treasurer's report:

Balances:

- General Account \$4242.19 (includes \$861.33 Pest Free funds)
- History Account \$9458.01
- History Term Deposit \$11,353.45

Transactions - Income:

Book sales- \$42.25

Subscriptions - \$100.00

Expenses

Bank charges - \$20.00

Outstanding

\$100.00 transfer between PRA and History accounts

Jo has prepared the Financial reports for Year end 31 March 2020.

These will be circulated to Committee members prior to presentation at the AGM.

**Membership** - It was agreed that membership would remain at \$20= per household for the financial year 1 April 2020 to 31 March 2021. A membership form for the 2020-21 year will be sent out with the minutes and the next newsletter. It will also be put on the Pauatahanui Community and Neighbourhood Facebook pages to encourage wider membership and interest in PRA..

## **5. Village Planning/ Pauatahanui Future Focus**

**Review & Future** - At a meeting of the Council on 14 May, it was agreed to pause Village Planning for two years while the current backlog of committed projects is cleared. The Village Planning programme will be reviewed prior to 2022. PRA has two projects that are underway - Lighthouse Carpark Security and Public Burial Ground Noticeboard - and these will continue to be part of Village Planning. PRA will continue to work on other projects identified under the Future Focus community consultation carried out in 2018.

**Lighthouse Cinema Carpark Security** - The vegetation along the pathway and beside the carpark will be cut back by Downers. The mirrors by the bridge underpass have been checked to provide the best coverage. The new light fittings have been held up in Italy due to Covid-19 and will be installed once they arrive. Phil Reidy is investigating the possible installation of a security camera and Ken has passed on details that he had. PRA will respond to any further requests as required.

**Burial Ground Notice Board** - Anna has met with Bill Inge, PCC to look at the information on the existing noticeboard, including the possibility of repositioning the board. The aerial photography has been completed, providing an updated map of the Burial Ground. The Committee has also intended that a copy of the Burial Ground Trust Deed be included on the board, meaning that the board will most likely need to be repositioned so that both sides are used.

Late 2019 the Vicar from St Albans church contacted Waipuna Grace (Te Rūnanga o Toa Rangatira) regarding the information board. In turn PCC was contacted to confirm that the history 'brief' is incorrect and signalled that Ngati Toa would like to partner with PRA to update the board content.

It was agreed that the next step will be for all the parties involved - PCC The Public Burial Ground Committee, Te Rūnanga o Toa Rangatira, St Alban's and PRA - to meet and discuss the noticeboard proposal and information. Justine McDermott, Senior Advisor Partnerships, has offered to set up a meeting and Anna will contact Justine to follow up on this offer. It was agreed that three representatives from PRA would attend any meeting - Anna, Ken and Micky in the first instance with Diane as back up.

**Village Entrance** - The initial remedial work on the muddy area at the Village entrance has been completed with the hole filled in and the area grassed. Further work, such as mowing, will be undertaken once the area has had the chance to settle.

**Rural Information Pack** - Jo, Karyn and Diane have met and created an outline of the information to be included in the Rural Information Pack. Specific topic areas have been allocated and a further meeting is

scheduled. The intent is to create an information package that will be available to all residents of the Pauatahanui community with a particular focus on those who are new to rural living. The main platform will be the PRA website with an accompanying fridge magnet providing the link. This is to be provided to all existing residents via mail drop and to new residents via sales of properties e.g included in land agents' gift baskets. The main format of information will be through links to other websites so that the information available is the most accurate and up-to-date possible, rather than relying on PRA to constantly update. PRA will liaise with Christine Stanley and Mark Neeson (Porirua Harbour and Catchment Community Trust - PHACCT) for their input, particularly in relation to information on water and land management. It was agreed that the AGM would provide an opportunity to check what information residents would most like to see included.

## **6. History Projects**

**Public Burial Ground** - Anna, as PRA representative on the Public Burial Ground Management Committee reported that 6 of the plaques providing additional information on people buried in the Public Burial Ground have been completed and installed. It was agreed that PRA's involvement in this project is now complete. It was noted that the plaques already installed are beginning to fade and may need to be fixed. Any remedial work to these or the commissioning of any further plaques is a decision for the Public Burial Ground Management Committee and/or the Pauatahanui History group who commissioned the first plaques.

**School Archiving** - Micky, as the archivist, reported that approximately 20% of the archiving of the school's historical records has been completed. The school records are an excellent resource and the archiving ensures that a comprehensive the history of our school is maintained. So far PRA has paid \$2295 of the \$4000 from the History Funds that was agreed to. With a lot of the archiving still to be done, Micky is looking at whether there are alternative ways to speed up the process while ensuring that the materials are accessible to those who might want to use them in the future.

**Updates** - It has been noted that, since Sharon Evans left Pauatahanui, PRA has not had regular updates from the History Group on book sales or projects. Christine Stanley will be invited to attend the next PRA meeting as a representative of the History Group.

## **7. Topical issues**

### **Transmission Gully**

Craig Nicholson, NZTA, will be providing an update on the Transmission Gully project to the Anchor Men on 1 August. An invitation will be extended to the wider community.

### **SH58**

An update on the SH58 upgrade has been circulated. The information provided indicated that work at the Pauatahanui end should start mid-year with a completion date of 2023.

## **Development of former Tuk Tuk Site, 39 Paekakariki Hill Road**

As agreed, PRA has circulated information on the proposed development at 39 Paekakariki Hill Road. PRA is not making a submission as it is not possible to represent the community when residents are presenting with differing opinions on the proposal.

## **Pauatahanui Golf Course**

Karyn and Ken have spoken with Nick Tansley, Morgan Foundation. As owners of the Pauatahanui Golf Course and the neighbouring property, the Morgan Foundation is looking at developing access for walkers and cyclists between the Golf Club and Battle Hill.

## **8. Other Business**

### **Annual General Meeting**

The date for the AGM will be set for August once availability of guest speakers is known. The possibility of a Sunday afternoon, rather than an evening, meeting was discussed. The Morgan Foundation is keen to host the AGM at the Pauatahanui Golf Club. The proposed guest speakers are Gareth Morgan and Nick Tansley, Morgan Foundation, and Chris Nally, NZTA, SH58 Principal Project Manager.

## **9. Communications**

### **Newsletter**

The next newsletter will include notification of the AGM, the membership form and information on the Community Water Station..

### **Website**

The main focus for the website is working towards having the Rural Information Pack ready for use.

## **10. Correspondence**

The following correspondence was **noted**

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### **Correspondence - Inwards**

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4/05 Greater Wellington – Draft Parks Network Plan update  
5/05 Greg Major, Senior Network Manager, NZTA – Muddy area at entrance to Village  
8/05 Jaina Wilkins – Former TukTuk site  
8/05 Christine Stanley – History projects, Rural Information Pack  
12/05 Geoff Wallace, Developer – Former TukTuk site  
13/05 Mark Neeseon, Secretary, PHACCT – Former TukTuk site  
13/05 Sandi Johnston – Former TukTuk site, Village mudhole  
13/05 Samantha McCluskey, Wellington Water – Community groups' database update  
14/05 Ratepayers & Residents Assns NZ – Covid 19 update  
14/05 Justine McDermott, PCC – Review of Village Planning  
16/05 Craig Innes – Urban Development Bill  
20/05 SH58 Project Update  
20/05 Ratepayers & Residents Assns NZ – Notice of AGM  
21/05 Tony Tomlin – SH58 Project Update  
21/05 Grant Fairburn – SH58 Project Update  
22/05 Chas Te Runa, CCDHB – Information for visitors to Wgtn region hospitals and clinics  
24/05 Jenny Brash, GW Councillor - SH58 Update  
24/05 Maureen Collins-Luc – Rabbit Pests

PCC Covid 19 Welfare – Justine McDermott  
PCC Village Planning – Justine McDermott, Bill Inge  
PCC Roding – Claire Giblin  
PCC Covid 19 Business Information – Abbie McCoy  
PCC Democratic Services – Council meeting documents

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### **Correspondence - Outwards**

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5/05 Greg Major, Senior Network Manager, NZTA – Muddy area at entrance to Village  
8/05 Jaina Wilkins – Former TukTuk site  
8/05 Christine Stanley – History projects, Rural Information Pack  
12/05 Geoff Wallace, Developer – Former TukTuk site  
13/05 Samantha McCluskey, Wellington Water – Community groups' database update  
14/05 Justine McDermott, PCC – Review of Village Planning  
21/05 Tony Tomlin – SH58 Project Update  
21/05 Grant Fairburn – SH58 Project Update  
24/05 Jenny Brash, GW Councillor - SH58 Update  
24/05 Maureen Collins-Luc – Rabbit Pests

PCC Covid 19 Welfare – Justine McDermott  
PCC Village Planning – Justine McDermott, Bill Inge  
PCC Roding – Claire Giblin

May Minutes  
SH58 Update – circulated  
Former TukTuk site Consent application - circulated  
Covid-19 Information – circulated  
Roding information - circulated

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### **Next meeting**

7.30pm Tuesday 7 July 2020

29 Paekakariki Hill Road [Stephen's home]

**Meeting closed at 9.40 pm**