

# MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	4 September 2018
Time:	7.30pm
Venue:	483 Paekakariki Hill Road [Jo's House]
Members Present:	Ken McAdam [Chairperson] Diane Strugnell [Secretary] Jo Cross [Treasurer] Anna Dellow
Apologies	Stephen Knox Andrew Thompson

## Items

## Minutes

- 1. Welcome and Apologies**

The Chair welcomed attendees to the meeting. There were no apologies.
- 2. Approval of minutes**

The minutes from the previous meeting, held on 14 August 2018, were **moved** by Ken and **seconded** by Anna.
- 3. Matters arising**

The Committee **noted** all the Action Points which had been circulated and these were updated.
- 4. Treasurer's Report**

Jo presented the Treasurer's Report:

  - Balances: General Account \$6360.73
    - (Includes \$2000 is Pest Free Pauatahanui money)
    - History Account \$8121.37
    - History Term Deposit \$10,839.73
  - Transactions - PRA Income: Subscriptions \$80=  
Interest \$3.19  
History a/c Interest \$3.87
  - Expenses: Bus bay planting expenses \$268.72
  - Cheques to draw
    - PRA a/c - Bus bay planting \$122.40 for gravel
      - Repayment to History a/c for incorrect deposit \$45=
    - History a/c - Pauatahanui School for archiving \$540=

## 5. Village Planning

### **2018-19 Village Planning Projects**

An update on the Village Planning Projects from Justine McDermott, PCC, was tabled.

The Council has now approved five projects and initiatives for Pauatahanui in 2018/19 – to be supported via Village Planning staff time and operational funding assistance.

**New Village Plan** - Village Planning support (via operational funding) toward printing of the recently-developed new Village Plan for Pauatahanui.

**Community working bees to restore and revive valued community assets** - Village Planning operational funding to support community working bees and provide required resources (in line with current asset managers). It is hoped that these community working bees to restore and revive valued community assets (bins, picnic tables, seats, etc) will include opportunities for Pauatahanui Residents Association member and wider community participation and involvement.

**Investigation of speed issues within Village** - Village Planning staff time to facilitate investigation (alongside PCC Roding) of vehicle speeds, consideration of options and any associated stakeholder discussions. Options to be considered could include a speed limit reduction to 30 km/h through the Village (if deemed appropriate and/or supported by data collected). PCC are currently trying to confirm a timeframe for use of the Council's battery speed indicator.

**Rural Road Maintenance - issue updates** - Village Planning staff time to facilitate discussions between the PCC Customer Services Manager and the Pauatahanui Residents Association to investigate what can be implemented in advance of the future CRM upgrade project.

**Rural Information Pack** - Village Planning staff time to facilitate discussions between the Pauatahanui Residents Association and others as appropriate to support the Association's development of an information booklet (or pack) for new rural landowners.

### **Bus Bay Planting**

Jo, Elise and helpers have nearly finished the planting work. Last week two cubic metres of gravel were delivered for drainage with Jo, Elise, Matthew and Justin spreading this and planting flaxes. Three large kowhai trees will be planted this coming weekend and there are some kaka beaks to fill in the gaps. Some smaller plants will be put in following Lamb & Calf Day. The main school sign is away being refurbished by Big Mac Slabs. There has been a much appreciated thank you and accompanying photo in the school newsletter.

## 6. Topical issues

### **School History Archiving Project**

PRA received a copy of the progress report (dated 20 August) prepared by Michaela Reilly, Contract Archivist, noting that the project is progressing steadily. The first invoice has been received and payment made.

### **SH58 / Transmission Gully update**

Preparation for sealing the Flightys Road right of way/extension was started but has been stopped due to the wet weather.

### **Village flooding**

Anna will check whether the main concerns regarding flooding in the Village have been satisfactorily addressed and report back to the next meeting.

### **Pest Control**

Jo provided an update on Pest Free Pauatahanui. She has collected 50 mouse and rat traps from PCC funding and collected 40 of the 50 long rat tunnels made by volunteers. These have had the Pest Free Pauatahanui logo stencilled on to them. Jo had the traps available for pick up from her home over the past weekend and 5 were collected. It was noted that the \$20= people taking a trap are asked to pay is a koha or donation with the traps remaining the property of Pest Free Pauatahanui. This means that if a trap is not being used it can be returned for use by someone else. Jo has also delivered Doc 200 traps to two residents. Jo will arrange a meeting with Andrew and Ken to check the Pest Free Pauatahanui processes and website function.

### **Seat in memory of Joe Boulton**

PRA has been contacted, via Bill Inge, PCC, about the possibility of a memorial seat for Joe Boulton as an acknowledgement of his contribution to the history of Pauatahanui. Anna has agreed to liaise over this as required.

## **7. Communications**

### **Newsletter**

The next newsletter will contain information on pest control, Village Planning, the history book and a call for more committee members.

## **8. Correspondence**

The following correspondence was **noted**

### **Inwards**

20/08 Michaela Reilly – School History Archiving project report  
24/08 GOPI newsletter  
26/08 Ratepayers & Residents Association – Inaugural Conference  
28/08 Justine McDermott, PCC - Village planning funding  
29/08 Pauatahanui School – History archiving invoice  
29/08 Bill Inge, PCC – Memorial seat for Joe Boulton

PCC Democratic Services – Council meeting documents  
Justine McDermott, Bill Inge, PCC – Village planning

### **Outwards**

Justine McDermott, Bill Inge, PCC – Village planning

### **Next meeting**

Tuesday 9 October 7.30pm 439 Paekakariki Hill Road [Jo's Place]

**Meeting closed at 8.45 pm**