

MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	14 August 2018
Time:	7.30pm
Venue:	21 Paekakariki Hill Road [Anna's House]
Members Present:	Ken McAdam [Chairperson] Diane Strugnell [Secretary] Jo Cross [Treasurer] Anna Dellow Stephen Knox Andrew Thompson
In Attendance	Sharon Evans

Items

Minutes

- 1. Welcome and Apologies**

The Chair welcomed attendees to the meeting. There were no apologies.
- 2. Approval of minutes**

The minutes from the previous meeting, held on 3 July 2018, were **moved** by Ken and **seconded** by Jo.
- 3. Matters arising**

The Committee **noted** all the Action Points which had been circulated and these were updated.
- 4. Treasurer's Report**

Jo presented the Treasurer's Report:

Balances: General Account \$6566.26 (Note \$2000 is Pest Free Pauatahanui money)

 - History Account \$8097.50
 - History Term Deposit \$10,839.73

Transactions - PRA Income: Subscriptions \$180=
History Deposit \$25=
Expenses: Bus shelter expenses \$594.64
- 5. History and Public Burial Ground Update**

Sharon Evans attended the meeting to provide an update on the History Book projects and the Public Burial Ground. The following report was presented:-

School archives project
Michaela Reilly, the archivist hired to do the project, has started work, and has so far evaluated half a shelf of records in the storage room at the school. This amounts to 5 boxes each containing 200-300 items.

As proposed, she is using the 'School Records Retention/Disposal Schedule' from Archives NZ as her guide. She is recording each item with a code, date it was created, type of record, description of its content and a note on its condition. She has acquired archives boxes and box dividers free from another project.

She has talked to the Chair of the Board of Trustees about the draft project plan, and will provide the final plan to the Board by 20 August. On 20 August she will also send the Board a progress report and her first invoice, for \$300. As agreed, the Board will pay her then call on the PRA for reimbursement.

Public Burial Ground

The replacement of all the internal paths with new concrete paths by PCC fixed a most urgent physical problem. The new concrete is aging well and is in keeping with the graves and vegetation.

There had been a suggestion that the problem of water collecting under St Alban's Church could be fixed by installing a drain which would allow water to flow through the Burial Ground. The vestry has been strongly advised against that, but it's not clear yet what solution will be found.

There have been some winter working bees by the heritage rose group, but the (dwindling) group of volunteers does most of its rose maintenance in the spring and summer.

With my departure some time later this year, there is a need to appoint a replacement to represent the PRA on the BG Management Committee. With the possible retirement of key members of the Committee, it is important to have continuity of PRA representation.

History book

Sales are slow, and there are about 350 left.

The History Group is arranging for one of its members to take over my role as sales rep to the two main commercial sellers - North City Paper Plus and Pataka.

5. Village Planning

An update on the Village Planning Projects from Justine McDermott, PCC, was tabled.

Bus Bay Planting

Jo and her team have been working on this. The first two stages have been done with the big bank still to be done - a total of 180 plants. This has been an amazing community effort with 12 members of community contributing. PRA noted a vote of many thanks to all those involved for their efforts.

Review Consultation

The final draft for the Pauatahanui Future Focus booklet is now with the Council for work on editing, layout and for preparation for printing

2018-19 proposals

PRA submitted their proposal for the 2018-19 Village Funding. The project funding allocations for 2018/19 were assessed by the City Delivery Committee on 2 August and will now be considered for formal Council approval on 22 August.

New Projects

Following on from the finalising of the Future Focus consultation, PRA is considering two new projects.

Village Traffic - Concerns over traffic speed through the village were identified, with the request to lower the speed to 30kph. As the first step PRA is intending to undertake an assessment of actual traffic speeds and Ken has met with Gordana Savic and Bill Inge, PCC, to discuss this.

Information Package - An information package for Pauatahanui residents has been proposed and Jo, Diane and Christine Stanley have begun discussions over this.

6. Topical issues

Significant Natural & Landscape Areas

In response to the letter from PCC on Significant Natural Areas (SNAs) on their property, a letter was sent to Nic Ethridge, PCC Manager Environment & City Planning, outlining some of the concerns expressed by residents. PCC planning staff have been visiting residents who have requested onsite visits and further discussion over the SNAs identified on their properties.

Coastal Hazards

The PCC District Planning Team held a meeting at Pauathanui School on 12 August to provide information about the coastal hazards and to provide an opportunity for members of the community to discuss the work in more detail with coastal hazards experts as well as Council staff.

SH58 / Transmission Gully update

Transmission Gully has a big push on to get the new road on Lanes Flat under the bridge done. It was noted that commitments to agreements with some residents are not being honoured as people expected. The sealing for the Flightys Road right of way/extension is meant to be underway in the next couple weeks but there is a proposed new design that the residents have not been consulted on yet.

Rural Roding

PRA are awaiting an update from PCC on the clearing of the gravel on the Horokiri Stream bridge on Grays Road. Diane will check back with PCC.

Village flooding

Anna has contacted Robin Chesterfield, Wildlife Reserve Committee, regarding the egress of water from some of the village properties out into the Reserve.

Pest Control

Jo provided an full update of the activities undertaken by Pest Free Pauatahanui (PFP) this year.

January - Jo, Leigh Corner and Matthew Cross had a PFP and Vespex stand at the Battle Hill Farm Day handing out information to more than 2500 people. Jo took delivery of seventeen Doc200 traps to give out for backyard trapping. Two Trapinators were delivered to Andy Frazer for possum eradication.

February - At the Pauatahanui Garden Trail, Jo and Leigh Corner had PFP/Vespex stand, handing out information to more than 1000 people. stand

March - A Vespex trial / control project was run in the Village, Murphys Road and Flightys Road. Jo arranged all the necessary permissions and distributed information including publicity via Stuff, Kapi Mana News and Whitby Newsbrief. The control was done by Leigh Corner with assistance from Andy Frazer and Jackie Edkins. Leigh sent the results of the project (which unfortunately were disappointing) to the participants.

April - Jo, Leigh and Jackie attended follow up meetings with DOC and Merchanto, the manufacturers and distributors of Vespex. Jo organised the Pest Free Pauatahanui stencil that will go onto traps to identify them as belonging to PFP.

June - An invitation by DOC and Merchanto to attend the VUW Science challenge was extended and Leigh and Jo attended. Jo had a meeting with Plimmerton Rotary and made arrangements for them to take over fundraising and management of funds for the Vespex project. She also gave a classroom talk to Paremata School about wasps.

July - Jo delivered a follow up flyer to project participants and wrote the article on wasps for the PRA newsletter. Jo has now completed her work with Vespex, handing responsibility to Leigh and Rotary. For PFP, Jo picked up 25 rat and mouse traps from PCC for long tunnels.

August - Jo has attended meetings with "Pest Free Porirua", a group that includes all the local groups, assisting them with links to vespex/wasp control. There has been the promise of 50 long tunnels from a local Mens Shed and Jo has collected a further 25 rat and mouse traps to put in long tunnels.

Coming up

- a working bee to make tunnels using the \$2000 Hutt Mana funds grant
- pick up 50 tunnels
- an open day for people wanting traps to pick these up
- review of the PFP website with Andrew
- a call for additional helpers for the PFP project

A big thanks to Jo as she has put considerable effort into getting Pest Free Pauatahanui up and running as well as into the Vespex project. This has been a huge task and it would be good if there are other volunteers who can help share the load.

GW's Whaitua Consultation

The Whaitua committee held a meeting on Thursday 9 August which provided an opportunity for residents to comment on freshwater management strategies in the Pauatahanui catchment area. The meeting was well attended and the Whaitua committee is intending to provide follow up with those people who indicated an interest in this.

Mycoplasma bovis

Information on Mycoplasma bovis was included in the July newsletter. It was noted that due to the risks associated with spread of this disease, there will not be any calves at Lamb and Calf Day this year.

7. Communications

Newsletter

The next newsletter will be circulated in September

8. Correspondence

The following correspondence was **noted**

Inwards

10/07 Joan Pitchforth - Kapiti WEA visit to Pauatahanui

11/07 Rodney Stace - Pauatahanui History Book

12/07 Geoff Hayward - Office of Kris Faafoi, MP for Mana

18/07 Jill Weeks - PRA meeting

18/07 Greater Wellington - Spade Aid event at Whareroa Beach

19/07 Kris Dando, PCC Communications Advisor - PCC councillor representation

20/07 Sarah Brazil, PCC Senior Communications Advisor - Consultation on city parking

20/07 PCC - Feedback on Long Term Plan 2018-38

1/08 Nicola Ethridge, PCC Manager Environment & City Planning - Coastal hazards consultation

10/08 Elizabeth Bean, Wellington Water - Survey on recreational harbour use

PCC Democratic Services - Council meeting documents
Justine McDermott, Bill Inge, PCC - Village planning

Outwards

14/07 Joan Pitchforth - Kapiti WEA visit to Pauatahanui

21/07 Jill Weeks - PRA meeting

28/07 Rodney Stace - Pauatahanui History Book

June & July Minutes & July Newsletter

Justine McDermott, Bill Inge, PCC - Village planning

Next meeting

Tuesday 4 September 7.30pm 439 Paekakariki Hill Road [Jo's Place]

Meeting closed at 9.20 pm