

# MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	5 September 2017
Time:	7.30pm
Venue:	483 Paekakariki Hill Road [Jo's House]
Members Present:	Ken McAdam [Chairperson] Jo Cross [Treasurer] Diane Strugnell [Secretary] Andrew Thompson Anna Dellow (part)
Apologies:	Andy Manning Stephen Knox

## Items

## Minutes

- 1. Welcome and Apologies** The Chair welcomed attendees to the meeting and noted apologies.
- 2. Approval of minutes** The minutes from the previous meeting, held on 4 July 2017, were **moved** by Ken and **seconded** by Jo.
- 3. Matters arising** The Committee **noted** that all Matters Arising would be addressed within the agenda items.  
Committee Action Points were also noted.
- 4. Treasurer's Report** Jo presented the Treasurer's Report:  
Cheque Account Balance \$4539.90  
History Account Balance Cheque \$7042.52  
Term Deposit \$10,525.21  
  
Transactions  
History a/c Interest \$3.67 Book sales \$154.61  
General a/c Interest \$1.85 Membership \$100=  
Note: \$84.50 Pataka book sales to wrong account  
  
Membership - PRA received a suggestion that the Association could make arrangements with the bank to set up annual continual direct debits so that the paying of membership fees did not require PRA to send reminders and so members did not need to check their membership status. Following discussion it was agreed to not make any changes to the current system and that it would be easier for individual members to arrange an annual direct debit through their own bank if they wished.

## 5. Village Planning

An update on the Village Planning Projects from Justine McDermott, PCC, was tabled.

### **Bus Shelter:**

The opening for the Bus Shelter was held on 1 August. All of the paperwork has now been signed off by Ken, as PRA Chairperson and Bradley Roberts, Principal, as agent for the landowner, for the handover of the bus shelter to Greater Wellington Regional Council with the understanding that GWRC will now manage and maintain it. Responsibility for the planting and landscaping of the area around the bus shelter has now passed from Anna to Jo and the Potty Planters. It is intended that the planting will be undertaken after the Potty Planters big sale. The PRA emblem to be attached to the bus shelter is currently being manufactured.

### **Rural road signage:**

The first of the six signs has now been installed at Motukaraka Point. The next 5 signs will be installed progressively at the sites that have been chosen in consultation between PRA and PCC.

### **Village Planning Project Bids for 2017/18:**

PCC have informed PRA that all of the project bids for 2017/18 have been approved - some under Capital Budget allocation and some under Operational Budget allocation. The projects approved for the 2017/18 financial year are:-

Road safety signs - a further 8 signs \$5,000=

Bus shelter emblem - \$576=

Bus bay landscaping & planting - \$2,000=

Village planning document - development & printing - \$1,500=

### **Village Planning Review:**

All of the 104 responses to the Village Planning survey were considered by the Committee at the 1 August Committee meeting which was set aside for this purpose. The Committee agreed that the results of the survey would be circulated in the September newsletter. The Committee has begun to categorise the responses in order to formulate an action plan which will form the basis of the next Village Planning document.

### **Light for School Drive:**

The Committee was asked to consider funding of a light part way up the school drive, for the safety of community users of the school after hours. PCC obtained a quote for \$3784 that did not include trenching or the connection fee. It was agreed that this cost was considerable and that other options should be explored.

## 6. Topical issues

### **Transmission Gully**

There have been no further updates. PRA has been made aware of the safety concerns that are now arising from the significant increase in TG trucks using Paekakariki Hill Road, particularly for cyclists using the road.

### **SH58**

There have been no further updates since the consultation meetings held at Pauatahanui School at the end of July.

### **Moonshine Road**

Although work has progressed on the slips on Moonshine Road the road closures are now scheduled to continue until 15 September. After this date there will still be ongoing work but this will be carried out under stop-go traffic management. The school bus is still not using the road. PCC is continuing to provide weekly updates and PRA is forwarding these to Moonshine Road residents on the PRA database.

### **Flightys Road**

No new updates.

### **Flooding in Village and Grays Road**

There have been no further updates on the issues associated with flooding in the Village and PRA has now left it to PCC to continue to liaise with the affected parties.

On 13 July Diane met with Colin Munn, Team Leader, Flood Protection, GWRC and some of the landowners near the Horokiri Stream to follow up on their concerns over flooding on their properties and on Grays Road.

It was reiterated that if there is no progress on responding to the concerns raised, that PRA will coordinate a meeting with the affected parties and responsible authorities.

### **WREMO & Community Emergency Response Planning**

After it was agreed at the last Committee meeting that a generator for the Community Hub/School is a community project that could fit within PRA's charitable status for applications, Jo is collating the information, gathered initially by Amanda Caradus. She and Ken are also getting quotes for a generator so that the Committee can determine if this project should be pursued further.

### **Pest Control**

Jo and Andrew attended a meeting about setting up Pest Free Pauatahanui. Currently Mary Dinness from the Wildlife Reserve Committee is coordinating the setting up of traps in the reserve and on neighbouring properties. PRA is keen to support the pest-free initiative by extending this into the rural area. Jo circulated a report on the initiative and has made an application to Hutt Mana Trust for funding to enable 200 traps to be purchased. The possibility of also seeking funding through Lotto was also raised. The cost of the traps is approximately \$70 if purchased. A cheaper option is to construct them ourselves and just purchase the trap mechanism that goes inside the traps. There are two sizes of traps and they are intended to catch rats, mice, hedgehogs, stoats and weasels. Jo had collected 2 traps from the Plimmerton Pest Free group to demonstrate. The system used in other areas is that landowners contribute \$20 towards the cost of each trap on their property. Andrew has set up a web page and Andrew Frazer has set up a Facebook page. The position of

each trap is marked and landowners can go to the website to record their catches. Jo is getting a stencil made for traps used under Pest Free Pauatahanui. It is intended that the project starts in one area of Pauatahanui as a trial before moving wider and it was agreed to start on Paekakariki Hill Road as this would support the trapping programme currently running on public land in the area.

Motion: That PRA makes available to Pest Free Pauatahanui, an initial fund of up to \$1000 which will enable the first traps to be made until further funding sources become available.

**Moved** by Ken and **seconded** by Anna. **Passed**

## **8. Communications**

### **Newsletter**

The next newsletter is planned for this month, September including information on the Village Planning Review and on Pest Free Pauatahanui.

## **9. Correspondence**

The following correspondence was **noted**

### **Inwards**

11/07 – URG - Targa Rally  
13/07 – Sharon Evans – Targa Rally  
17/07 – Mike Andrews – Grays Road Flooding  
19/07 – Ashley Gore, PCC E.O. City & Community Infrastructure – Flooding in Village  
20/07 – Geoff Mowday, Editor, Whitby Newsbrief – July edition article  
21/07 – PCC – Annual Plan Key decisions  
14/08 – Gita & Hira Patel – Pauatahanui Store Liquor licence renewal  
27/08 – Guardians of Pauatahanui Inlet – GOPI Newsletter  
28/08 – Justine McDermott, PCC – Confirmation of 2017-18 Village Planning funding  
28/08 – Bill Inge, PCC – Bus shelter handover documents  
31/08 – Hannah Henderson, PCC – Porirua Landfill  
1/09 – Claire Giblin, PCC – Nominations for Porirua 2017 Sports awards  
1/09 – Nicky Barton, NZ of the Year – Nominations for 2018 Kiwibank Local Heroes awards

PCC Democratic Services – Council meeting documents  
Justine McDermott, Claire Giblin, Bill Inge, PCC – Village planning  
Moonshine Road residents – Road issues

### **Outwards**

8/07 - Sharon Evans – School Archiving proposal  
13/07 – Mike Andrews – Grays Road Flooding  
19/07 – Geoff Mowday, Editor, Whitby Newsbrief – July edition  
19/07 – Ashley Gore, PCC E.O. City & Community Infrastructure 7 Robin Chesterfield – Flooding in Village  
19/07 – Mayor & Councillors, PCC – Rural rates differential acknowledgement  
20/07 – Mike Andrews, Colin Munn, GW – Grays Road flooding  
27/06 – Colin Munn, GW Team Leader, Flood Protection Operations – Grays Road flooding  
28/08 – Justine McDermott & PCC Councillors - Village Planning funding acknowledgement

July Minutes

Targa Rally information

Justine McDermott, Claire Giblin, Bill Inge, PCC – Village planning

Moonshine Road residents – Road updates

**Next meeting**

Tuesday 3 October 7.30pm

390 Flightys Road [Ken's home]

**Meeting closed at 9.05pm**