

MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	3 October 2017
Time:	7.30pm
Venue:	390 Flightys Road [Ken's House]
Members Present:	Ken McAdam [Chairperson] Jo Cross [Treasurer] Diane Strugnell [Secretary] Andrew Thompson Anna Dellow Andrew Thompson
Apologies	Stephen Knox

Items

Minutes

- 1. Welcome and Apologies**

The Chair welcomed attendees to the meeting and noted apologies.
- 2. Approval of minutes**

The minutes from the previous meeting, held on 5 September 2017, were **moved** by Jo and **seconded** by Ken.
- 3. Matters arising**

The Committee **noted** that all Matters Arising would be addressed within the agenda items.
Committee Action Points were also noted.
- 4. Treasurer's Report**

Jo presented the Treasurer's Report:

Cheque Account Balance	\$4577.15
History Account Balance	Cheque \$7042.52
	Term Deposit \$10,525.21

Transactions - Book sales \$42.25 - to be transferred to History a/c)

Subscriptions There have been no further membership payments received. A reminder will be sent out with the next minutes.

Online banking - The Committee has considered moving to using online banking. This is now available to accounts such as that operated by PRA that requires more than one signatory. However the fees for this, through ANZ bank, make it not viable for the small number of payments that PRA makes. The possibility of changing to a bank that does not charge fees for online banking was discussed but it was decided that this is not worthwhile either. It was agreed to continue to review this with the possibility of changing in the future.

5. Village Planning

Village Planning

An update on the Village Planning Projects from Bill Inge, PCC, was tabled.

Bus shelter

The PRA emblem for the bus shelter has been manufactured and is due to be fitted. It was noted that, in error, two extra emblems have been manufactured and so are available for future PRA projects. The "Potty Planters" will be tackling the landscaping around the bus shelter after Lamb & Calf Day.

Rural signs

The new shared zone signs are in, apart from the Flightys Road site, which should be installed by Downer shortly. Further signs for other rural roads will be manufactured and installed as part of the 2017-18 budget.

Pāuatahanui Welcome Signs

In November the three welcome signs will have a new wood treatment applied before their ongoing maintenance and management is handed over to our roading team on 1 January 2018.

Heritage Trail Seat Damage

Damage to the heritage trail seat on Grays Road, by an unknown vehicle, has been repaired.

The ongoing maintenance and management of the heritage trail will be handed over to the team at Pātaka from 1 July 2018. The Village Planning team will look after it until then.

Review Consultation

Diane will contact Justine McDermott, Senior Partnerships Advisor, PCC and Ashley Gore, Executive Officer, City & Community Infrastructure, PCC, to arrange a meeting to review the results of the Pauatahanui Future Focus consultation so that the next steps can be taken for integrating these into the updated Village Plan and/or PRA's role in community advocacy.

6. Topical issues

History Archiving Project

Ken has had some discussion with Christine Stanley regarding the History Archiving project. It was noted that this project is for the archiving of Pauatahanui School documents and is not associated with the history book or PRA materials. The Committee has agreed to go ahead with the agreed payment of \$4000 as a donation to Pauatahanui School for this project to be carried out with the understanding that there is an assurance that PRA's obligations under the Charities Act are met.

History book archiving of materials

There was discussion regarding the history book materials, some of which are stored in Andy's Dropbox. The Memorandum of Understanding for the History book is to be checked so that PRA can ensure that PRA's obligations for the History Book are being met.

District Plan Review

Porirua City Council is currently entering into discussion and community consultation over the District Plan Review. PCC would like to attend a PRA meeting to present information on the review. It was agreed that the next PRA meeting on 7th November would be an open community meeting for PCC representatives to attend.

SH58 update

An update following on from the consultation on SH58 upgrade has been received. Diane will circulate this with the minutes

Transmission Gully

Ken reported that no further meetings with Flightys Road residents have taken place. It is anticipated traffic should be reducing on Flightys Road as the internal road should be used more. Work on the Flightys Road right of way is due to start at end of October

Moonshine Road

The slip remediation work on Moonshine Road is nearly complete. The road is now open during the day but still some Stop-go traffic management as final work is undertaken. The school bus will be resuming the full run up Moonshine Road at the start of Term 4.

Paekakariki Hill Road

The potholes on Paekakariki Hill Road are being fixed but it has been noted that, with the volume of heavy traffic associated with Transmission Gully using the road, these repairs are not lasting.

Village & Grays Road flooding

PCC is still looking at solutions to deal with flooding in the village.

Pest Control

PRA is in the pool for 50 traps from DoC and is also waiting to hear re the grant application from the Hutt Mana Charitable Trust. Jo has ordered the stencil for the traps. It has been recommended that a "suite of traps" should be offered including the Good Nature traps which don't require dealing with the dead animals. The Pest Free Pauatahanui website is now live and some people have responded and registered their interest in having traps. Jo is also considering doing the course need to be a Vespex-approved user for dealing with wasps.

Emergency Generator

There was some discussion following the tabling of Andrew Frazer's note on some of the issues associated with having an emergency generator at the school hub. This included the cost of the generator, the need for regular maintenance to ensure it would function if needed and what it would be able to provide power for. It was agreed to liaise further with Andrew Frazer and the school over the viability of an emergency generator.

Rural Differential

An email from Andrew Weeks regarding PCC changes to the rating differential was tabled. PRA agreed we are happy to meet with the Porirua Economic Development Group over this issue. Andy will liaise with Andrew Weeks on behalf of the Committee

Inlet Motors

It was noted that Inlet Motors is going to be under new ownership. As proprietors of Inlet Motors, Hans and Caroline have played an integral role in the community over a long period of time and have provided assistance and support to PRA over that time. It was agreed to send them an acknowledgement, thanking them for this support.

7. Communications

Newsletter

A newsletter for the District Plan Review meeting will be circulated through the Rural Delivery

8. Correspondence

The following correspondence was **noted**

Inwards

20/09 - Christine Stanley - School Archiving proposal

26/09 - Andrew Frazer - Emergency Generator

28/09 - Andrew Weeks - PCC Expenditure & Rural differential

PCC Democratic Services - Council meeting documents

Justine McDermott, Claire Giblin, Bill Inge, PCC - Village planning

Tanya Neeley, PCC - District Planning review

Moonshine Road residents - Road updates

Outwards

20/09 - Christine Stanley - School Archiving proposal

September Minutes & Newsletter

Targa Rally information

Justine McDermott, Claire Giblin, Bill Inge, PCC - Village planning

Moonshine Road residents - Road updates

Next meeting

Tuesday 7 November 7.30pm

Judgeford Golf Club

Meeting closed at 9.45pm