

# MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	2 August 2016
Time:	7.30pm
Venue:	390 Flightys Road [Ken's House]
Members Present:	Ken McAdam [Chair] Diane Strugnell [Secretary] Jo Cross [Treasurer] Anna Dellow Maria McDonald
Apologies:	Andy Manning
In Attendance	Bronwyn Kropp, PCC Councillor

## Items

## Minutes

- 1. Welcome and Apologies**

The Chair welcomed attendees to the meeting and noted apologies.
- 2. Approval of minutes**

The draft minutes from the previous meeting, held on 7 June 2016, were **moved** by Jo and **seconded** by Anna.
- 3. Matters arising**
  - Action Items**

Diane asked the Committee for comment on usefulness of the Action Items document. It was agreed that this was useful for Committee members to check on actions for which they have responsibility.
  - Poisonous Plants**

Following the information Heather Phillips provided to the last meeting regarding the planting of poisonous plants on road reserve, some members of the committee did more research. It was agreed to put a link on the PRA website to information on poisonous plants.
  - Planting on road reserve**

Porirua City Council is currently looking into the policies regarding planting on road reserve and once PRA has the information from PCC it will be put on the website and in the PRA newsletter.
  - Broken roadside markers**

PRA understands that Heather has raised with PCC, as well as with PRA, her concerns regarding safety concerns arising from broken

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roadside marker posts. PRA is also awaiting PCC's response to this issue.

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**4. History Group Update**

Sharon provided a brief update for the Committee on the History Group and Public Burial Ground

- The history book continues to sell sporadically through bookshops/Pataka and TradeMe
- The history group is working on a possible project for history book money but nothing is confirmed yet
- The Burial Ground Managers haven't met since the PRA's last meeting so there is nothing new to report

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**5. Treasurer's Report**

Jo tabled the Treasurer's Report:

Cheque Account Balance \$4372.39

History Account Balance

Cheque \$8547.93

Term Deposit \$10,218.16

Income :

Term deposit interest \$106.38

Book sales \$420.67

Subscriptions \$240.00

Donation \$20.00

**Moved** by Jo and **seconded** by Maria

There was some clarification sought on the purpose for collecting membership subscriptions when PRA has a "healthy" bank balance and few expenses. However there is the possibility with the upcoming round of consultations for community planning that PRA will have some expenses associated with running these meetings. It was noted that it has previously been helpful to have such a reserve of funds for contingencies such as the cost of engaging legal and expert opinion when representing the community at hearings. With a number of regional and local body plans currently under consideration this may well be a possibility. It was also noted that the cost of having an audit, if required, would be expensive. PRA may also be in a position to contribute funds to a local community project.

It is noted that this discussion refers to the PRA general account and not the History account funds which, as the proceeds are from the sale of the history book, are specifically set aside for history-based projects.

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**6. Village Planning History Trail**

Anna reported that the plinths are now all in place. The second information board is also in place at the Grays Road intersection and the second seat is due to be placed nearby. The information panels

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have all been made and are ready to go onto the plinths. This has been a major project and in recognition of the effort that has gone into this there will be an official opening of the History Trail which will include a gathering by the main board near the entrance to the Wildlife Reserve and an unveiling of the panels. The proposed date is for Saturday 20th August. PRA is keen to make an open invitation to the community through the newsletter, website and Facebook. More personal invitations will be sent to individuals who have had specific involvement in developing and establishing the trail.

### **Bus signs**

There was a meeting at school on Monday 1 August. It was agreed by those present that the trial has been successful with the signs and road markings making a significant difference. As a result this layout will now be considered permanent.

### **Welcome sign**

Jo reported that the Pauatahanui signs are currently being manufactured. Within the next three 3 weeks the bases will be prepared and the signs should be in place in September.

### **2016-17 Village Planning funding**

Following the last Committee meeting PRA submitted the priorities list for the 2016-17 year. Bronwyn reported that the PCC committee considering the priorities for Village Planning has met and PRA has achieved the following outcomes

- Due to its significant cost, the Roundabout at the Grays Road - Paekakariki Hill Road intersection has been moved to the Council's roading budget. A concept design will be completed (with a preliminary estimated cost of \$500,000) and the project will then go into the Councils Roding Asset Management Plan and 2018-28 Long-Term Plan
- \$20,000 for completion of any further safety measures for the school bus bay (for example, cutting into the bank north of the school to improve visibility) and/or a bus shelter. If the bus shelter is the option chosen there will need to be some discussion with affected parties, specifically Pauatahanui School and the Ministry of Education, acknowledging that this would mean the building of an asset on non-PCC land with further considerations such as who would maintain it
- Up to \$500 towards resources for review of the village plan
- \$8000 for signs encouraging safer road use in the rural areas

### **Review Meeting**

The Village Plan is due to be reviewed. There was discussion about the definition of Pauatahanui village being widened to include the entire area covered by PRA. PRA is keen to get a wide range of thoughts and opinions and the Committee considered how PRA can best represent the community. Questions included Should there be

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smaller group meetings or one large community meeting? What is the best way for PRA to determine community aspirations in order to prioritise not just funding but also community advocacy? It was agreed that Committee members would consider ways of engaging with the broadest possible cross-section of the community. Maria and Anna will meet with Justine McDermott, PCC, to plan the review process. A date for the review has been proposed for the week beginning 10th October.

## 7. Topical issues

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### SH58

Maria reported that there has been no response from NZTA to her requests for information regarding SH58 except to note that the project manager and contact person have changed. There has been an increasing number of concerns expressed regarding safety at the SH58-Moonshine Road intersection, particularly for children using the school buses. This is a complex situation requiring liaison between the different bus companies, the schools, the businesses with trucks and vans who have resource consents to turn in the intersection (e.g. trucks using the clean fill tip) local residents and NZTA. Maria will follow up again with NZTA to try to get an update on the SH58 planning.

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### Transmission Gully

It was noted that the presentation on Transmission Gully at the Anchor Church, Whitby, in June was well attended.

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### Moonshine Road

Diane noted that further work has been done on the projects identified with PCC. There are still some outstanding items of work and Diane is continuing to liaise with PCC over these.

## 12. Communications

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### Newsletter

Topics for the newsletter to include Village planning, History trail opening, Final sign design, Village Planning review, Poisonous plants information

## 13. Correspondence

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The following correspondence was **noted**

### Correspondence – Inwards

24/06 – Bill Inge, PCC – Bus sign  
28/06 – Michaela Reilly – Village Planning review  
8/07 – Bronwyn Kropp – Annual Plan spending  
11/07 – Bill Inge, PCC – Pauatahanui sign  
21/07 – Rachel Jones, PCC – Mayoral database update  
27/07 – Fiona Robinson – Moonshine Road-SH58 intersection  
PCC Democratic Services – Council Meeting Documents

### Correspondence – Outward

8/06 – Justine McDermott, PCC – 2016-17 Village Planning priorities  
9/06 – Bradley Roberts, Pauatahanui School – Sewerage connection

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27/06 – Bill Inge – Bus sign  
June Minutes & subscription reminder

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**Next meeting**

Tuesday 6 September, 2016 7.30pm

Venue – To be confirmed

**Meeting closed at 10.30pm**

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**Approved by:**

**Ken McAdam**

Chairman

Pauatahanui Residents Association

Management Committee