

MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	21 April 2016
Time:	7.30pm
Venue:	483 Paekakariki Hill Road (Jo's house)
Members Present:	Ken McAdam [Chair] Diane Strugnell [Secretary] Lynne Hayes Anna Dellow Jo Cross
Apologies:	Nicky Chapman Andy Manning Maria McDonald
In Attendance	Wayne Watkins & Howard Smith, Wellington Electricity Sharon Evans

Items

Minutes

- 1. Welcome and Apologies**

The Chair welcomed attendees to the meeting and noted apologies.
- 2. Approval of minutes**

The draft minutes from the previous meeting, held on 18 February 2016, were **moved** by Jo and **seconded** by Lynne.
- 3. Matters arising**

All previous Action Items completed will be removed from future action item lists. The Committee **noted** the progress on action items.
- 4. Pauatahanui 33kv line & pole replacement**

Wayne Watkins, Maintenance Planner, and Howard Smith, Customer Service Manager, from Wellington Electricity (WE) attended the meeting to discuss the proposal to replace the 33kv line between SH58 and Grays Road. Currently this line, which needs replacing as it is at 'life end', runs through the wildlife reserve. WE's preferred option is to move the line closer to the eastern edge of the reserve and then to cross Grays road and run parallel with Grays Road northern edge. The resource consent will be lodged at the end of May with work planned for November-December 2016. PRA considers the effects will be minimal but acknowledges that there are possible impacts on the wildlife reserve and on some village properties. Ken will contact property owners on the western side of the Village from the store to the Grays Road corner and Diane will contact Robin Chesterfield and Wanda Tate for the reserve.

5. History Projects & Public Burial Ground updates

Sharon Evans attended the meeting to give updates on the History Book and the Public Burial Ground

- The history books are still slowly moving with North City Paper Plus the best seller but also Pataka, Porirua Resene, TradeMe and private sales continuing. 480 books remain to be sold.
- In November 2014 the PRA donated \$1000 to the installation of an Honours Board for St Albans church. The board has not yet materialised so Sharon will follow up to ask about progress on this project
- Sharon will also follow up with the History Group on the request from PRA for a donation towards the second information board for the Village History Trail.
- The working bee at the Public Burial Ground was very successful and Ken and his team were thanked.
- The Rotary Garden Tour visit to the burial ground was well attended and consequently a lot of interest shown in the heritage roses.
- PCC continue to provide weeding and mowing around the area with recent work around the Stace grave improving the appearance of that space.
- PCC is proceeding with the making of the story plaques for by the graves of Heke Clark and William Blackey. A further two story plaques are being prepared for by the graves of James and Mary George and Carl Nordell.
- The Pauatahanui Public Burial Ground Bill references the Burial And Cremation Act which is currently being revised through Parliament. Sharon is following this to ensure that the revised act does not have any impacts on the Burial Ground Bill.

6. Treasurer's Report

Jo tabled the Treasurer's Report:

Cheque Account Balance \$3631.00

History Account Balance

Cheque \$7764.42

Term Deposit \$10,111.78 (Maturity 15/6/16 @3.2%)

Transactions since last meeting – Income

History a/c - Book sales \$293.92

Action – Approval for \$70= for thank you gift for Auditor

Action – Approval for \$118.91 for Kapi Mana AGM advertisement

7. Village Sign

Jo updated the Committee on progress for the Village signs.

- \$17,000 from Village Planning for the current financial year is available.
 - Four designers were approached about the design for the Pauatahanui sign.
 - The key points included in the brief to the designer/s were
 - There will be two identical signs – one for the SH58/roundabout end of the Village and one for the Grays Road end. The signs will be the same design but could be different sizes to allow for the different sites.
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- They will be based on the PRA logo
 - They will just have the word 'Pauatahanui'
 - They will be constructed from a combination of wood and steel
 - They will meet NZTA's "crumple" requirements
 - They will give the message that Pauatahanui is "old but progressive"
 - One designer approached declined, two provided quotes for the design work and the fourth, Nick McFall from Creative Mouse provided a mood board and mock ups of some sign designs as well as a quote.
 - The Committee has chosen Creative Mouse as the designer.
 - The mood board and mock ups will be on display at the AGM for comment and Nick McFall will be asked if he would like to attend the meeting and be available to discuss design options and preferences.
 - The Committee has been asked about the use of the macron for Pauatahanui on the sign.

8. Village Planning

Anna provided the Committee with updates on the Village Planning. These included

- The text for the Heritage Trail plinths and information board/s is having final editing.
- There is to be a meeting on Friday 29 April with Anita Baker, PCC Councillor and PCC staff to look at maintenance in the area around the Grays Road-Paekakariki Hill Road intersection.
- Following the meeting on 18 March re the School Bus Bay a revised plan has been prepared. There was agreement with Claire Giblin, PCC, that there needs to be a trial of a different layout for the area, including a designated drop off zone and the Committee is happy to support the proposed trial layout subject to the School's agreement.

9. Topical issues

SH58 Upgrade

PRA has received an update on the SH58 upgrade that noted that "work will take place along an 800 metre stretch to the west of Mt Cecil Road. W-style barriers will be installed at the roadside, and a wire rope barrier along the centreline, to further improve safety along this stretch of road. The majority of the work to install the barriers will be off-peak, from 9am-3pm, and will involve speed restrictions and lane closures. While there will be some disruptions to normal journeys through the area, they expect these to be minor. The installation of the barriers is scheduled to be completed by mid-May.

Moonshine Road

Diane had a meeting on Friday 1 April with Anita Baker, PCC Councillor, Geoff Marshall and Nathan Tupe, PCC, to consider priorities for maintenance to be carried out on Moonshine Road. This is due to start at the end of April and a notice outlining the planned work has been sent to Moonshine Road residents.

School Sewerage Connection & Charges

Bronwyn Kropp, PCC Councillor, provided the Committee with a response to queries regarding the school's sewerage system and, in particular, the associated costs. PRA (as a key driver in the village

sewerage-reticulation system) has been trying to follow up on the charges associated with the school's connection to the village sewerage system. The school had an existing connection and it was understood at the time of the installation of the village sewerage connection that the school would not be paying any more for the new connection. However it appears that the school was never charged for the existing connection with any charges between the initial connection in 2010 and the new connection in 2014 overlooked. It has been pointed out however that the school may be entitled to a partial remission under PCC's rates remission policy. Diane will follow this up with Bradley Roberts, Principal.

Draft Annual Plan

PCC's draft Annual Plan is open for submissions until 29 April. PRA intends to put in a submission. Points of note so far include

- The maintenance schedule for the Village
- Seeking assurance of continuation of Village Planning funding
- The roundabout at Paekakariki-Grays Road intersection

Diane will follow up on whether the changes to community grants outlined in the consultation document will impact on PRA.

10. Communications

Newsletter material

The Committee agreed the following articles for the April newsletter:

- Minutes update
 - Notice of AGM and request for new committee members
 - Notice of change to Rule 21 – Auditor
 - Subscription form for 2016/17 year
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11. Annual General Meeting

The Judgeford Golf Club has been booked for the Annual General Meeting on Tuesday 3 May 7.30pm.

Transmission Gully, RDA and the History Trail are topics for the agenda. Ken will be absent for the AGM but Jo has agreed to chair the meeting.

12. Correspondence

The following correspondence was **noted**

Correspondence – Inwards

15/03 – GOPI, Annual Photo Competition
19/03 - Judgeford Golf Club – AGM venue hire
21/03 – Claire Giblin, PCC - Bus Bay meeting
21/03 – Claire Giblin, PCC - Totalspan Bus shelters
31/03 – Wayne Watkins, Wellington Electricity – Pauatahanui line rebuild
31/03 – Andy Cooling – District Plan Rural subdivision
4/04 – Donald Love – Leading the Charge, Electric Car road trip
15/04 - PCC – Annual Plan Community Outcomes Fund
PCC – Draft Annual Plan Newsletters
PCC Democratic Services – Council Meeting Documents

Correspondence – Outward

19/03 – Judgeford Golf Club – AGM venue hire
31/03 – Andy Cooling – District Plan Rural subdivision
31/03 – Wayne Watkins, Wellington Electricity – Pauatahanui line rebuild

4/04 – Greater Wellington Consultation of water quality
11/04 – Kapi Mana News – AGM advertisement
March Minutes & Newsletter

Next meeting

- Next ordinary PRA meeting TBA

Meeting closed at 11.00pm

Approved by: **Ken McAdam**
Chairman
Pauatahanui Residents Association
Management Committee