

MINUTES PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	18 June 2015
Time:	7:30pm
Venue:	470 Paremata Road
Members present:	Ken McAdam [Chair] Diane Strugnell [Treasurer] Joanne Cross Nicky Chapman Andy Manning Maria McDonald
In attendance:	Sharon Evans
Apologies:	Anna Dellow Lynne Hayes

Items

Welcome and Apologies

Minutes

The Chair welcomed attendees to the meeting and noted apologies.

1. Approval of minutes

The draft minutes from the previous meeting held on 21 April, were **moved** by Diane and **seconded** by Ken.

2. Matters arising

All previous Action Items completed will be removed from future action item lists. The Committee **noted** the progress on action items.

3. History Project

Sharon provided an update from the History Group as follows:

History Book

- The history book website will no longer take sales through PayPal but will still take inquiries which will be directed to Christine
- Instead of selling through the website, a TradeMe account is being set up and will be administered by Gael McRoberts
- Sharyn Gibbons of Time4you will be setting up the TradeMe account at an estimated cost of \$100-200. This expenditure was approved by the committee.
- The website is paid for until early 2016 and so the PayPal account and website will be continued for a time.
- The book will continue to be sold for \$65 plus p&p but this will be reviewed in November

History Funded Projects

The History Group has proposed expenditure for the following projects

- Assistance to the Wildlife Reserve/Forest & Bird with relocation of their sign which needs to be moved from near the entrance to the reserve in order to provide the space for the new History Trail sign. It was agreed to wait as

options were also being considered by PCC and the Wildlife Reserve through the Village Planning

- Obtaining a specially photographed copy of the 1856 Trust Deed for the Burial Ground. The trust deed is currently held at Pataka and Sharon has been provided with photocopies but these lack the quality and detail of the original. Funding up to \$200 was approved by the committee.

Memories Magazine

The February-March Issue of the NZ Memories magazine contained an article on Pauatahanui. Sharon wrote, on behalf of the History Group, to the editor pointing out that some of the articles content was factually incorrect and some of which appeared to have been taken directly from the Pauatahanui history book. A correction to the article, in response to another letter, was published in the June-July issue but there has been no response addressing the issues raised by Sharon. It was agreed that PRA, as publishers of the history book, would write a further letter to the editor supporting the points raised in Sharon's letter and asking that these be addressed.

4. Pauatahanui Village Planning Programme

Claire Giblin, PCC, provided a report to the meeting of progress on the Village Planning programme. The following updates were **noted** by the Committee:

Rubbish bin by the store

The location of the new big bin near the store is not the best and so this will be removed and replaced with one blue bin directly outside the store. Claire will talk to the store owner again and clarify exactly where the best location is and then advised the PCC team doing the work.

Road barrier on intersection of SH58 and Joseph Banks Drive.

This work now has all the permissions needed and work is due to start next week.

Historic Trail:

- Anna and Claire met this week with the contractor developing the main historic signboard to discuss requirements. He will come back to them with some options.
- They discussed the new site and how best to install the sign. Claire will talk to Cable Locators to see what's buried under the site.
- An Old Macs Slab seat has been ordered for the site as well. Bollards are also available to ensure it is not used as a parking space.
- Wording for the new main signboard is being developed by Christine Stanley and will be designed and developed by the team at Pataka.
- 10 historic sign plinths have been ordered from Metalmorphic – information for the signs is being prepared by Christine and Anna – to be designed and developed by Pataka designer

Welcome Sign

Jo confirmed that work has started on this project and that she has been allocated a person from NZTA that she needs to liaise with. Jo is currently waiting for them to contact her.

Lighthouse carpark markings

The yellow no parking lines requested by the community for the Lighthouse carpark cul-de-sac should now be in.

5. Treasurers Report

Diane tabled her Treasurer’s Report:

Transactions since meeting of 21 April

PRA account

Received	Membership	\$580.00
	Donations	\$175.00
Payment		
	Judgeford Golf Club – AGM Tea/coffee	\$27.50
	Erica Nicholls – AGM expenses	\$331.47
	Diane Strugnell – AGM Gift expenses	\$54.99
	Gillian Cross – Audit reimbursement	\$75.00
Balance		<u>\$2,710.59</u>

PRA History account

Received		
	Book Sales	\$654.56
Balance	Cheque	\$14,122.60
	PayPal	\$1,198.01
		<u>\$15,320.61</u>

To be passed for payment

Department of Internal Affairs \$51.11 for filing of the Annual Return.
Diane to check that this is the correct amount before payment is made.

Membership/Donations

29 household memberships have been received for the 2015-16 year
Donations received – thanks to Inlet Motors for their generous donation. Thanks also to Donald Love and Alana Bowman for their donations to PRA.

It was agreed that minutes and newsletters would continue to be sent to all households on the PRA database but that

- a membership reminder would be sent to those who have not yet paid their membership for the current year
- an email would be sent to those on the database who have not paid in the past two years asking if they still wish to remain on the database and encouraging them to pay the membership fee
- an email will be sent to those on the database for whom there are no details other than an email address noting that if they wish to continue to receive information from PRA that they provide information regarding their name and contact details

6. Other topical issues

AGM Follow Up

It was agreed that the AGM had been successful with a good turn out and interesting presentations. It was noted that the presentation by NZTA on Transmission Gully was particularly well received.

Committee Responsibilities

As not all committee positions were filled at the AGM the following responsibilities were assigned and confirmed

- Chairperson - Ken
- Secretary – Diane
- Treasurer – Jo
- Newsletter – Andy
- Village Planning – Anna
- NZTA Liaison - Maria

PCC's Long Term Plan

Jo and Diane prepared PRA's submission to PCC's Long Term Plan, and Diane then attended the LTP hearings on 19 May and presented a further oral submission.

Key points that were included in PRA's submission were

- support for the Village Planning programme and its associated funding from PCC
- the importance of funding a programme for maintaining and upgrading the rural roads to ensure the safety of all rural road users
- clarification of PCC's policy on rural rates postponement for farm land
- support for the Te Awarua-o-Porirua Harbour and Catchment Strategy and Action Plan 2015
- acknowledgement that, although future plans for Lanes Flat are not included in this LTP, the Pauatahanui community has registered an interest in working with PCC over the future of this area

Resource Consents

PRA is continuing to monitor the implementation of the GroundUp Café consent conditions. There is still a number of consent conditions outstanding.

Moonshine Road Safety

Diane has collated the results from the completed surveys on Moonshine Road and is preparing a report based on the results.

Septic Tanks / Onsite Wastewater Licensing

The article from Jim Sutton, Manager Environmental Standards, PCC, providing an update on the management of onsite wastewater systems (septic tanks) has been received. This is being included in the June newsletter and has also been placed on the PRA website.

SH58 Upgrade

Nothing further to note.

Transmission Gully

The Committee accepted Maria's offer to be the Committee's representative on Transmission Gully.

Battle Hill Key Native Ecosystems

Jo and Maria attended a meeting at Battle Hill on 29 April on the Key Native Ecosystem (KNE) plan. This is the first time a plan has been done for Battle Hill. The plan identifies values and threats to key ecological values which lead to objectives for work planned for the park. Jo recommended that PRA

- Ask GWRC to write an article about the plan for the newsletter

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- Add the link to the plan on the PRA website
 - Circulate information for planned events at Battle Hill
 - Set aside some money for traps that could then be lent or rented to members
 - Organise courses on identification and removal of pests in conjunction with GW
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Porirua Crime Prevention Team Meeting

Jo attended a meeting on 6 May, presenting the changes to policing in the Porirua area. The presentation outlined the reasons for moving from the community constables to a centrally-based team with more emphasis on crime prevention. Jo recommended that

- Kapiti Mana Police area prevention manager Penny Gifford is asked to provide an article for the newsletter on the changes and is invited to speak at the next AGM
 - PRA initiates a brainstorming session to consider ways of improving crime prevention in our community
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Flooding

Following the recent floods, PRA was asked who has responsibility for checking and keeping waterways clear – residents or one of the councils? Diane followed up with PCC and GWRC. GWRC administers all the streams in the Pauatahanui area and a consent from GWRC is required for any activities which have the potential to affect the stream (e.g. bridges, bank protection) or which are in the bed of the stream. Maintenance of streams within private properties, that is, the removal of vegetation or anything else that may impede the water flow, is the responsibility of the individual landowner.

7. PRA Communications

Website material

Diane has updated aspects of the website to reflect additional items, including a heading for Village News.

Newsletter material

The Committee agreed the following articles for the June combined newsletter:

- Minutes update
 - Committee Member profile – Maria McDonald
 - Membership Form for 2015-16
 - Septic Tank / Onsite Waste water
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8. Correspondence

Correspondence

General correspondence **noted**, including various Council meeting agendas and minutes

Next meeting

- Next ordinary PRA meeting will be held Thursday 16 July 2015, 7.30pm at Ken's, Flightys Road
 - **Meeting closed at 9.30pm**
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Approved by:

Ken McAdam

Chairman

Pauatahanui Residents Association

Management Committee