

# MINUTES PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	17 February 2015
Time:	7:30pm
Venue:	805 Moonshine Road
Members present:	Ken McAdam [Chair] Diane Strugnell [Treasurer] Erica Nicholls [Secretary] Anna Dellow Nicky Chapman Joanne Cross (from 8.30pm)
In attendance:	Sharon Evans (from 7.30pm)
Apologies:	John Mazerier Andrew Manning

## Items

### Welcome and Apologies

## Minutes

The Chair welcomed attendees to the meeting and noted apologies.

### 1. Approval of minutes

The draft minutes from the previous meeting held on 2 December 2014, were moved by Diane and seconded by Nicky.

### 2. Matters arising

All previous Action Items completed (highlighted in attached schedule) will be removed from future action item lists. Refer to attached action item update for details of completed items and work in progress.

The Committee **noted** the progress on action items.

### 3. History Project

#### History Project

- About 950 books sold. A small spike in sales occurred at Christmas. Sales have slowed since then.
- Still selling through 3 bookshops and Pataka.
- Balance in account at 31 January = \$12,643.35. Since then \$637.84 has been received.
- Balanced owed by booksellers are not a concern as payments are steadily coming in.
- History Group to meet soon to decide how long to keep the website going, and to put the book on Trade Me.

#### Archiving

- Progress to be discussed at the History Group's upcoming meeting.

#### Burial Ground

- Presentation in early December of a plaque from Heritage Roses New Zealand, recognising the "nationally significant planting of historic roses". The award honours the work of Rosemary Patterson and her volunteers over 23 years.
- The Porirua Historical Association and Sharon Evans have organised walking tours of the Burial Ground, conducted by Sharon.
- The first was held on 6 February to mark the release on Ancestry.com of the NZ Society of Genealogists' cemetery records collection, including the Burial Ground.
- The second, which is fully booked, will take place on 1 March, and the third, with some places still available, is on Sunday 15 March.
- Could be advertised in the February PRA newsletter – notice attached.

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Sharon left the meeting at 8.30pm. The Committee **agreed** to advertise the Burial Ground walking tours in the newsletter and **noted** this update.

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**4.  
Resource  
Consents**

**Ground Up**

The Committee noted the decision on the GroundUp notified resource consent.

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**5.  
Pauatahanui  
Village  
Planning  
Programme**

Anna provided verbal reports on the following projects, which were **noted** by the Committee:

**Rubbish bins**

Pauatahanui School children presented ideas to Mayor Leggett, with support of the PRA, to assist with the control of rubbish in the village.

The children's ideas for the style and location of the new rubbish bins have been taken up through the Pauatahanui Village Planning Programme and will be installed during March.

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**Rotary Grays Road carpark tidy up**

PCC and Rotary are working to prepare the ground near the Grays Road/Paekakariki Hill Road corner ready for the installation of grass-cell blocks to tidy it up and make it suitable for parking.

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**Historic Trail**

Anna has developed information for a first panel in the historic trail. Claire Giblin of PCC is working with Lauren Sadlier and designer Stuart Forsyth from Pataka to set up a meeting and push the project ahead for this financial year.

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**Safety Barrier on intersection of SH58 and Joseph Banks Drive**

PCC and NZTA have discussed safety options and NZTA have identified this project as a priority. NZTA will take this project forward given the area is a State Highway. The NZTA proposed option for barrier design is metal piping and pool panels constructed to minimize damage if struck by a car.

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**Safety in the Village**

Anna indicated she would like to undertake some research into safety, including traffic issues in the village. This will require discussions with a number of interested parties.

The Committee thanked Anna for this offer and **agreed** this was worth her pursuing.

**Action 17022015/01** Anna to develop a proposal on safety in the Pauatahanui Village.

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**Pauatahanui Sign**

Work will commence to investigate options to place, construct and fund such a sign(s), in time for implementation during the 2015/16 financial year.

**19112013/13** Jo will develop the Pauatahanui Sign(s) proposal.

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**Village planning for 2015/16**

Anna indicated she will follow up with Claire Giblin about the expectations for 2015/16 Village Planning.

Per previous **action 02122014/01** the Committee welcomes Claire Giblin and Bronwyn Kropp to attend any PRA meeting. The Committee agreed it would be useful to coincide any meeting with discussions about 2015/16 Village Planning.

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## 6. Treasurers Report

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Diane tabled her Treasurer's Report:

### Transactions since previous meeting

#### PRA account

Payment	Administration - photocopying	\$109.70
Balance		<u>\$2,535.00</u>

#### PRA History account

Received	Book Sales	\$1,397.55
Balance	Cheque PayPal	\$13,315.69 \$855.38
		<u>\$14,171.07</u>

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### Membership/Subscriptions

PRA has 58 household memberships. No new memberships.

## 7. Other topical issues

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### Septic Tanks / Onsite Wastewater Licensing

Diane has written to Jim Sutton regarding arranging a meeting. Jim has proposed some possible dates.

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### SH58

PRA website is up-to-date with links. Nothing further to note.

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### Transmission Gully

PRA website is up-to-date with links. Nothing further to note.

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### Plan Change 16 Network Utilities

Nothing further to note.

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### ANZAC Day 25 April

Erica will follow up on the ANZAC Day commemorations in Pauatahanui.

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### Moonshine Road Safety

PCC has recently commissioned a traffic safety review of Moonshine Road by David Wanty, Traffic consultant, in response to a number of concerns that have been raised. Donald Love shared the report with PRA and asked for PRA's opinion. Following some discussion the key points (with acknowledgement that the committee only had a brief opportunity to consider the matter) are:

- That the recommendations of the report (as outlined in the Conclusion) appear to be an appropriate outcome.
  - It was noted that many of the issues raised (road maintenance, vegetation, drainage, signage) are common to all the local roads – Flightys, Mulhern, Belmont etc. There was also acknowledgement that there are some differences e.g. Flightys and Moonshine have the logging trucks currently, Moonshine and Paekakariki have the school buses, Flightys will have traffic associated with Transmission Gully etc
  - The committee felt that it does take up opportunities to address the common, broader issues with the Council e.g. through the LTCP
  - The committee did not feel in a position to comment on the specific issues and
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there was the general feeling that these need to be taken up by those most affected i.e. the road users.

- However, in acknowledgement of the level of concern that has been raised a brief survey will be circulated to the Moonshine community/road users to help PRA better understand the key issues and priorities for those using the road.
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**8. PRA  
Communications**

**Website material**

Continuing to update topical issues such as Transmission Gully, SH58 upgrade and GroundUp decision.

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**Newsletter material**

**Action 17022015/02:** The Committee agreed the following potential articles for the February newsletter:

- Summary of meeting – Erica
  - Local Transmission Gully update - Erica
  - Notify date of next AGM and seek ideas for topics – Erica
  - Notice of Burial Ground Walking Tour – Sharon
  - Request for Pauatahanui Sign Ideas – Erica
  - Wellington Electricity re outages prevention – Bill Inge
  - Publicity for PCC and Pauatahanui Community Group Facebook pages - Erica
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**9. Any other  
business**

**31 March 2015 AGM**

AGM date set for 7.30pm Tuesday 5 May, venue TBA.

**Action 17022015/03:** AGM topic ideas to be investigated further:

- Transmission Gully - Erica
  - Wellington Super City by Ombudsman – Nicky
  - Village planning/consultation – Anna
  - Next stage of Te Ara Piko Pathway - Anna
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**Correspondence**

General correspondence **noted**, including various community emails, GroundUp Café resource consent materials.

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**Next meeting**

- Next PRA meeting will be held 17 March 2015, 7.30pm venue 483 Paekakariki Hill Road [Jo's House].

**Meeting closed at 10pm.**

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**Approved by:**

**Ken McAdam**

Chairman  
Pauatahanui Residents Association  
Management Committee

## PRA Action Items

Action item	Details	Responsibility	Due	Status
<b>New Action 17022015/01</b>	Develop a proposal on safety in the Pauatahanui Village.	Anna	1 July 2015	
<b>New Action 17022015/02</b>	<p>The Committee agreed the following potential articles for the February newsletter:</p> <ul style="list-style-type: none"> <li>• Summary of meeting – Erica</li> <li>• Local Transmission Gully update - Erica</li> <li>• Notify date of next AGM and seek ideas for topics – Erica</li> <li>• Notice of Burial Ground Walking Tour – Sharon</li> <li>• Request for Pauatahanui Sign Ideas – Erica</li> <li>• Wellington Electricity re outages prevention – Bill Inge</li> <li>• Publicity for PCC and Pauatahanui Community Group Facebook pages - Erica</li> </ul>	Erica	17 March 2015	
<b>New Action 17022015/03</b>	<p>AGM topic ideas to be investigated further:</p> <ul style="list-style-type: none"> <li>• Transmission Gully - Erica</li> <li>• Wellington Super City by Ombudsman – Nicky</li> <li>• Village planning/consultation – Anna</li> <li>• Next stage of Te Ara Piko Pathway - Anna</li> </ul>	Erica	5 May 2015	
<b>02122014/01</b>	Invite Clare and Bronwyn Kropp to the March 2015 PRA meeting to discuss Village Planning.	Anna/Erica	March 2015	<b>To be linked to Village Planning - Anna to follow up</b>
<b>17062014/09</b>	Discuss the 2015 and beyond Village Planning process of community workshops, etc with Claire Giblin of PCC.	Anna	Ongoing	<b>Ongoing</b>

<b>19082014/01</b>	Brief the PRA on the archiving work as it progresses, particularly any implications about privacy of information and storage costs.	Andy/Sharon	Ongoing	<b>Ongoing</b>
<b>17062014/10</b>	Contact Heritage NZ (previously the Historic Places Trust) about potential support and funding for the history trail project.	Andy	July 2014	<b>Andy will follow-up on his email request</b>
<b>21012014/04</b>	History Group to suggest a number of points of interest in the Pauatahanui area (around 8) for a Green & Gold trail.	Ann & Christine	Next History Group meeting	<b>Ongoing</b> The identification of sites has commenced.
<b>19082014/04</b>	The Safety Barrier (Joseph Banks Drive) project should be taken forward on the basis that once some safety orientated options and costings have been developed they be discussed with the Whitby Residents Assn or their PCC rep (as appropriate). Anna will take these discussions forward with Claire Giblin of PCC in the first instance and keep the Committee informed.	Anna	Watching brief	<b>Work in progress</b> NZTA has taken this on as a priority project.
<b>19112013/13</b>	Feasibility of welcome to Pauatahanui sign. (Rotary are keen to be involved)	Jo	1 July 2015	<b>On hold</b> Other PRA priority projects progressing.
<b>15072014/06</b>	Annually businesses run in the local area will be asked whether they would like the opportunity to sponsor the PRA website.	Secretary	Annually (April)	<b>Discuss Feb/March 2015</b>