

## **Pauatahanui Residents Association**

Minutes of the Management Committee meeting held at **483 Paekakariki Hill Road** [Joanne's House]; at 7.30pm on Tuesday 22 October 2013

- 1. Apologies** John Mazenier
- 2. Present** Ken McAdam [Chair], Diane Strugnell [Treasurer], Erica Nicholls [Secretary], Nicky Chapman, Alan Gray, Anna Dellow & Joanne Cross
- 3. Welcome** the Committee welcomed Ken McAdam to the Chair
- 4. Minutes** of the previous meeting of Tuesday 17 September 2013 were approved: Moved - Joanne; Seconded - Diane.
- 5. Vote of thanks** to Rob Foley for his tenure and valuable contributions he has made as a member of the PRA Committee. The Committee are sorry that due to circumstances Rob is unable to continue on the Committee and look forward to working with him in his capacity as member of the Association. It was **agreed** the Committee would provide Rob a small thank you gift to recognise his contributions.

Moved - Nicky; Seconded - Alan.

### **6. Business arising**

#### **6.1. Winstones' clean landfill application**

Alan and Diane presented an oral submission on behalf of PRA to the hearing panel on 3 October. Not all of the submissions and evidence was able to be heard within the time allocated and hearing panel will be reconvening to complete the hearing of evidence. One key issue that has yet to be resolved is regarding the traffic impacts on SH58 with the commissioners noting that it was difficult to reconcile the different opinions presented by two agencies - NZTA and NZ Police. To help resolve this "impasse", the hearing panel is proposing to commission an independent safety audit. Winstones has presented another option (that does not appear to be significantly different or to address the traffic concerns). The parties involved are continuing to work through the processes and PRA is continuing to monitor this and will respond again as appropriate.

#### **6.2. Rural Rates Postponement.**

*Diane tabled letter of 11 October 2013 "Landscape and rates postponement" from Aneel Anthony, Manager - Revenue & Risk, PCC.*

Diane sent a follow up email to PCC regarding a response to the letter sent in August. Apparently this letter was not received at PCC but a response has now been received from Aneel Anthony, Manager Revenue & Risk.

In this letter Aneel invites PRA representatives to a "face-to-face meeting with relevant Council staff who deal with the implementation of the Rates Remission and Postponement Policy so as to answer any further questions". Diane has indicated to Aneel that a meeting would be welcomed and that she will contact him to arrange a time following this meeting.

**Agreed** Diane and Alan would attend this meeting.

#### **6.3. Website for PRA - pauatahanui.org.nz**

Diane has had some discussion with Fraser, from Flightdec (developer of the OurPorirua website) re the PRA website development and has forwarded to Fraser the link to the draft website that Peter Sinke set up for PRA. We are now waiting for Fraser's response to this.

**Agreed** Diane and Anna will continue to follow this up.

#### **6.4. Pauatahanui Village Planning Programme.**

**Noted:** Pauatahanui's 2013/14 budget is \$40k:

1. Resolve issue of lighting of pathway to St Albans Church.
2. Improve pathway safety and access from Lighthouse Cinema to link up with walkway to Whitby
3. Investigate options for a school bus shelter
4. Investigate options for upgrade of Rotary planted area in main street,

**Acknowledged** the hard work and assistance provided by Claire Giblin of PCC.

**Noted** all four options above are being investigated to determine their relative merit and feasibility.

**Agreed** those related to safety and security (1.-3.) should take priority over beautification projects, should funds be limited. Anna will continue taking these conversations forward with Claire.

**Agreed** Anna to pick up the question of whether Council should fund improved lighting for the public burial grounds, on the basis of safety and security.

**Agreed** Anna to follow-up with Claire on the status of the Sewerage programme of works.

**Agreed** Claire Giblin would be invited to attend the November meeting of the PRA to share more about her role and update the Committee on the Council's Village Programme.

### 6.5. History Project.

**Noted** the book launch will take place at Pataka, Porirua on 24 October from 5.30pm. There will also be a stall at the 2 November Pauatahanui School Lamb & calf day.

**Pre-ordered books** are awaiting shipment from the printer and expected in NZ on 4 November. When they arrive people on the list will be contacted to confirm their order on the website [www.pauatahanuihistorybook.co.nz](http://www.pauatahanuihistorybook.co.nz) and choose their method of payment and delivery.

**Vote of thanks** to BNZ who has supplied the wine for the event, Locals who are providing the food and PCC for providing the venue.

*Alan tabled schedule of loans to the Pauatahanui History Group, as at 17 October 2013.*

**Agreed** PRA repayment of loans proposal to be discussed by Alan with the History project, as follows:

- Per prior agreement, the two oldest debts to be repaid in full upon receipt of the Lotteries Commission grant
- Per the loan agreement, Porirua Historical Society will not be repaid until all other loans are repaid.
- All other debts repaid in 25% instalments (or multiples of 25%), as sufficient funds become available.

**Approved** payment for the hire of EFTPOS machine for the book launch and Lamb & Calf day of \$300 (excl GST), noting this is a discounted Charitable Organisation price.

**Noted** PRA is now a registered PayPal member to facilitate online History book purchases. To order books go to [www.pauatahanuihistorybook.co.nz](http://www.pauatahanuihistorybook.co.nz) and choose your method of payment and delivery.

### 7. Treasurer's Report.

<b>General account</b>	Balanc e	<b>\$2409.85</b>
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Transactions since previous

meeting		
Income	Subscriptions	\$140
	Donation - Inlet Motors	\$80
<b>History account</b>	Balance	<b>\$2148.91</b>

Transactions since previous meeting

Income	Loans to a/c	\$19,000.00
Expenditure	Final payment for publishing	\$25,125.74

**Vote of thanks was provided to Inlet Motors for their donation. This will be followed up with a thank you letter and charitable receipt.**

### 7.1.PRA Signatories

The new signatories (Erica and Ken) need to forward to Diane their full name, birthdate, address and a copy of their photo identification e.g. passport. Diane will then forward these to the bank who will then create a new signing authority which will need to be signed by all of the parties involved.

### 7.2.PRA Membership subscriptions

**Noted** at the last meeting it was agreed the membership calendar year to be moved from 1 April - 31 March, to 1 September to 31 October, to coincide with the AGM.

**Agreed that** given the rules of the PRA require: "subscriptions shall be payable in the month of April of the financial year in which they fall due" (para 18c), the PRA will review the timing of fees versus timing of the AGM in the New Year.

### 7.3.PRA residents survey

**Approved** the five question survey, with one minor addition.

**Agreed** the survey should be sent electronically under separate email to the minutes.

**Agreed** Diane to investigate whether this be undertaken as a mailbox drop to all residents or via email.

### 7.4.PRA Lamb & Calf Day Flyer

**Approved** the Lamb & Calf Day flyer providing background about the PRA and benefits of membership.

**Agreed** Diane arrange for this to be printed in a poster form.

## 8. Other Business.

### 8.1. WW100 Commemorations

**Noted** Plimmerton Residents Association request to know whether the Pauatahanui Residents Association is committing resources to next years WW100 commemorations.

**Noted** that Pauatahanui has a strong support for its current ANZAC day celebrations.

**Agreed** Alan to follow-up the feasibility of American military vehicles availability for next Pauatahanui ANZAC day celebrations.

#### 8.2. **PRA Logo.**

**Noted** that the Pauatahanui History Group accepts the PRA use of their logo, post the launch of the history book.

#### 8.3. **Confirm PRA Committee constitution**

**Agreed** that the Rules and constitution of the Committee should be reviewed on an annual basis. To be sent to members post the annual AGM.

**Confirmed** the Rules and Constitution remained fit for purpose.

**Agreed** Erica to circulate current Rules and Constitution to PRA members with the October minutes.

#### 8.4. **District Plan Change 16**

PCC has now officially notified the Proposed Plan Change 16 – Network Utilities, which applies to high voltage electricity transmission lines. PCC has advised that the proposed plan change remains unchanged from the draft plan that was consulted on in 2012 and which was the outcome of the process that PRA was involved in. The formal submission period is open until 15 November and information on the Plan Change can be viewed on the PCC website.

**Noted** Proposed Plan Change 16, Network Utilities consultation is occurring between 1 October-15 November (Link: [Proposed Plan Change 16 - Network Utilities](#)). The changes reflected meet the expectations of the PRA.

**Agreed** Diane will provide a supportive submission on behalf of the Committee.

### 9. **Correspondence:**

#### 9.1. **Inward**

Various PCC Committee & other papers including:

- 25 September 2013 Plimmerton Residents Association Newsletter
- 27 September 2013 email from Allan of the Plimmerton RA, highlighting Plimmerton RA are planning to commit resources to the WW100 commemorations and seeks to know whether Pauatahanui RA has similar intentions?
- 7 October 2013 email Barbara Donaldson, Greater Wellington Regional Councillor, with contact details for Arend Renting, contact for funding the regions bus shelters.
- 7 October Porirua Economic bulletin 30 June 2103 link: [Business - Porirua Economic Bulletin - Edition 11.pdf](#)

#### 9.2. **Outward**

- Nil

### 7. **PCC website material**

- **PCC election votes** need to be with the electoral officer before 12 noon on Saturday 12 October.
- On 19 June 2013, Porirua City Council agreed to support Greater Wellington Regional Council's application to the Local Government Commission for a two-tier one council shared governance model for the Wellington region.
- **Public Consultations**
  - a) Silt and Sediment Bylaw - Part 24 - open for consultation from 9 September to 11 October.

- b) Local Alcohol Policy - Community Survey
- c) Proposed Plan Change 16 - Network Utilities - 1 October-15 November  
(Link: [Proposed Plan Change 16 - Network Utilities](#))

- **Public Hearings**

Winstones Aggregates Limited - Resource Consent. Hearings to be held 1-4 October 2013 at Porirua City Council.

- **Public Surveys**

The Porirua Alcohol and Drug Cluster (PADC), in collaboration with Porirua City Council, is undertaking a survey on alcohol in Porirua. The Survey takes between 10 and 20 minutes to complete. [Porirua Community Survey - Alcohol](#) (PDF, 320 KB)

**Date of next Management Committee meeting** – Tuesday, 19 November to be held at 21 Paekakariki Hill Road [Anna's place].

The meeting closed at 10pm.

Ken McAdam

Chair, PRA