



Royal Life Saving Society New Zealand

**103rd ANNUAL REPORT
2015-2016**

THE ROYAL LIFE SAVING SOCIETY, NEW ZEALAND

ANNUAL REPORT AND FINANCIAL STATEMENT for the season 2015-2016.

To be presented at the 103rd Annual General Meeting of the New Zealand Branch of the Society to be held at Wellington Airport, on Sunday 23 October 2016.

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**Our vision is to educate every New Zealander to be safe in,
on and around water and to be able to render assistance to
others who may be in difficulty in an aquatic environment
thus preventing drownings in our community.**

Everyone can be a lifesaver.



**RLSS, COMMONWEALTH
VICE PRESIDENT'S
125th Anniversary Message**

On behalf of the Commonwealth management Committee I am pleased to extend greetings to the RLSS, NZ on the occasion of your Annual General Meeting and Conference.

Annual Meetings are important events in the life of the Society as they are a time for volunteers, partners and supporters to reflect on their many successes, recognize those who made them possible and to look forward to the challenges and opportunities which lie ahead.

For the Royal Life Saving Society, 2016 is a milestone year. Founded in 1891 in England, on February 7 of this year we achieved our 125th anniversary. And we have much to celebrate. Since our inception, the Society has expanded across much of the Commonwealth to the point where we have a strong presence in twenty-seven nations on five continents. Much of this expansion occurred many years ago such that some Member Branches are over one hundred years old.

The mission of the Commonwealth Society is "No person in the Commonwealth shall drown". This mission envisions a future without drowning and is consistent with the goals of our Founders, over a century and a quarter ago.

Over the years the Society has developed lifesaving and lifeguard training, survival swimming and learn-to-swim programmes, implemented lifesaving sport, undertaken research into the causes and prevention of drowning, advocated for strong drowning prevention standards and implemented public awareness and risk management initiatives. This effort has resulted in many lives saved and countless drownings prevented.

Despite these initiatives, the need to prevent drowning has never been more urgent. According to the World Health Organisation, drowning globally claims an estimated 372,000 lives every year with a high proportion of those being children, mostly in low and middle income nations. That is 40 people every hour of every day.

In response as and part of our 125th Anniversary Celebrations, the Society has developed the *Survival Swimming Guide – Survival Swimming in Every Commonwealth Nation*. This new resource offers turn-key survival swimming which organisations can adopt for their use. We hope this will save lives by increasing access to survival swimming through the implementation of new programmes and the scaling up of existing one so that one day, everyone in the Commonwealth will be able to participate.

Visit www.rlsscommonwealth.org to learn more about Survival Swimming and the Commonwealth RLSS of which you are a valued partner. Best wishes for a successful meeting. Thank you for your continued dedication toward a future without drowning.

Clive Holland Deputy Commonwealth President

COMMONWEALTH COUNCIL HONOURS

New Zealand Holders - from Service Cross

Commonwealth Vice Presidents

B Archer, QSM (deceased)

A S Fleming

Dame J Mayhew, DBE

J A Jessop

D J Taylor

M Baker

Commonwealth Honorary Life Member

V H Allan

N A Morris, QSM

C Redwood (deceased)

Bar to Service Cross

F Amon

A E Ellison, MBE

V G Walsh

J A Gempton

V Lassen

Service Cross

M Baker

J Barker

V Lassen

J Maguire

J Munro

P Murphy, QSM

E Cooper

G Elmsley

K Fletcher

A Geddes

S Storey

V Turnbull

S Wright

I Kinraid

N Lanyon

R McIntosh

P Ratcliff

C Redwood

G Scalan

P Bird

J Broad

D Collins

J Constable

C Jones

D Hitchcock

R Hitchcock

J Honnor

HRH Prince Michael of Kent issued a Certificate of Merit to commemorate the 125th Anniversary of the formation of the Society. The criteria for this special edition was to individuals whose voluntary contribution and achievements have significantly impacted on the Society and its work. This year, bearing in mind the unique nature and limited number being awarded, it is with pleasure that Judi Jessop has been awarded one of these, taking in to account specifically the impact she has had in and beyond her local Member Branch, RLSS,NZ

PRESIDENT'S REVIEW

It was such a great honour and pleasure to have the opportunity in February to attend the RLSS, Commonwealth Anniversary Conference celebrating 125 years of Drowning Prevention. The Royal Lifesaving Society throughout the Commonwealth is strong, and to be part of this organization is so valuable. To have had the opportunity for both Judi and I to participate in all aspects of the weeks celebrations was important as we both gained vital information and firmed up bonds throughout the Commonwealth. New Zealand is classed as one of only six National Branches of The Royal Life Saving Society in the Commonwealth, our input and involvement being valued.

Both Judi and I made presentations on the Tuesday, mine being "RLSS New Zealand Revitalized" – how RLSS, NZ re-established after the devastating earthquakes destroyed our headquarters. Judi's was "Alternate Avenues and Audiences" – outlining the various avenues being tapped by RLSS, NZ to raise awareness of our products, and using a different audience which has meant modifying our approach to fit growing trends and needs of the end user. We were both surprised by the response we received and felt very proud to have had the opportunity to participate. Being part of a worldwide organization founded by William Henry 150 years ago in response to hundreds of unnecessary drownings, the Society has adapted and developed over the years to ensure the need to learn skills that have drowning prevention at the heart of the organisation.

We have continued to move forward, strengthening and developing our relationships with other National bodies. This trend will continue as we are small in numbers and have to rely on volunteers in most areas. Our strength can grow by working with others in promoting our programmes and awards, especially in areas where there are no Branches at the present time. Schools continue with education programmes and awards, however, there are also rising number of requests for Bronze Medallion for Summer Camps in USA and Canada. We are also lucky to have several pool complexes on board to promote, instruct and examine our awards, two examples being Hawera and Oamaru, both doing brilliant work.

I take this opportunity to express gratitude to my colleagues on the Board for all their hard work and to also thank Branch members and all others for the work done in the quest of drowning prevention as stated in our Mission and Vision.

Marie Baker
RLSS, NZ President

RLSS 125TH ANNIVERSARY LONDON EVENTS



Marie Baker, President and Judi Jessop, Secretary were in London, UK for a week of events marking the 125th Anniversary of the Commonwealth-wide Royal Life Saving Society. The Royal Life Saving Society was formed in England in 1891 and the week saw delegates from many of the Society's 27 Commonwealth Member Branches make the trip to London to celebrate alongside friends, colleagues, and RLSS Commonwealth President, HRH Prince Michael of Kent.

They were joined by partners and friends from organisations working with the Society, along with officers from High Commissions in London for a packed programme of conference sessions, meetings, receptions, tours and dinners.

The two day 125th Anniversary conference heard presentations on subjects as varied as how RLSS UK managed to get drowning prevention on the political agenda; what happens to your body when it enters cold water; aligning drowning prevention with the UN's sustainable development goals; and the history of beach lifeguarding in Gibraltar; along with other interesting presentations

His Royal Highness Prince Michael of Kent GCVO chaired a Commonwealth Council meeting and attended an evening reception hosted by RLSS UK Patron, Lord Norrie. The Society was also treated to a reception hosted by His Excellency Sir Lockwood Smith, New Zealand High Commissioner, at New Zealand House.

The last full day of events included a tour on a historic London Routemaster bus, taking in key landmarks in the Society's history, including the home of founder William Henry in Bayley Street – which was also the Society's first headquarters – and ending at Highgate Ponds on Hampstead Heath where many of the lifeguarding techniques used today were first developed. Celebrations continued with an Anniversary Dinner held at Greenwich. The week was a fantastic opportunity for members from around the Commonwealth to get together and meet each other perhaps for the first time, and learn from each other about how drowning prevention operates on a global scale. It also gave all the opportunity to celebrate the achievements of the Society and, importantly, plan the future of the organisation in an ever-changing world

OBITUARIES

It is with sadness we record the passing of three dedicated supporters over the past twelve months and extend condolences to their families and friends.



Barbara Staples Archer ACA, OBE

Barbara passed away peacefully at Julia Wallace Retirement Home on Monday 28 December 2015 aged 91.

She was educated at Rangi Ruru Girls' school in Christchurch then attended Canterbury University where she gained her Accounting Qualification, becoming a member of the NZ Society of Accountants.

She had continuous involvement in the Royal Life Saving Society since school days, firstly as a candidate which allowed her to gain success in every award the Society offered from the Elementary Award right up through to Diploma then working administratively for the Society in various capacities.

Eric, Barbara's husband, being posted to various cities in New Zealand with his University employment, meant travel was inevitable, and through her life time she lived, and, of course, became attached to the local Branch of the Society and, generally speaking, it was inevitable, with her skills, she became an important member of each Branch. Of course Canterbury Branch was the foremost Branch where she participated from 1940 through to 1961, Taranaki 1961 to 1962, South Auckland (Waikato) 1963 to 1970, and Manawatu from 1974 onwards.

It goes without saying, Barbara's skills drew her to become an important member of the NZ Council, firstly as a member of the NZ Technical Committee for the years 1968 to 1986 and the NZ Council 1981 to 1983. During her Chairmanship of the Council the committee was charged with the development of the successful Aquapass programme. Her involvement in Royal Life Saving is well documented and it clearly played an important part in her life.

Barbara was appointed delegate from NZ to join the Commonwealth Technical Advisory Committee in 1986. Barbara's Christian activity included the work of the Association of Anglican Women and was co-author of a history of the Mother's Union and the Association of Anglican Women in New Zealand additionally performing as a member of the Palmerston North Choral Society plus gardening and golf.



Cynthia Redwood

Cynthia passed away peacefully at home with family on Friday 12 August.

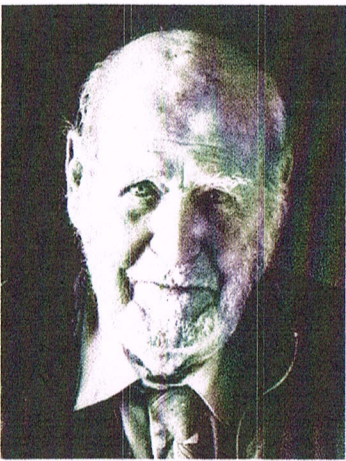
Cynthia gained her Bronze Medallion in 1952, the Award of Merit the following year, and Instructors award in 1954. Cynthia was involved in lifesaving in schools in Scotland between 1954 and 1958, and continued once she arrived in New Zealand in 1959 until 1997. She was the RLSS, Hawkes Bay delegate to the New Zealand Royal Life Saving Society from 1988, and was co-opted onto the Executive of the Society in 1996, becoming elected to the Board in 2003 where she remained a valued member until 2014 when, because of her health issues, she no longer made herself available for re-election.

Cynthia was an advisor on technical issues as required between 1993 and 2005, and served on the Diploma marking panel between 1993 and 2002. Living in the North Island, Cynthia was made the RLSS, NZ delegate to Water Safety New Zealand for the years 2004 and 2005.

For her services to RLSS, NZ, Cynthia was awarded the RLSS, Commonwealth Honour of a Certificate of Thanks in 1978, the Recognition Badge in 1987 followed by a Bar to the Recognition Badge in 1991, and the Service Cross in 1996. In 2004 Cynthia was awarded the HRH Prince Michael of Kent Certificate, one of only two awarded to the New Zealand Branch of the RLSS, Commonwealth that year. She became a Life Member of the New Zealand Branch of the Society in 2014 and this was followed up with recognition of her ongoing service to the Society by being awarded a Life Membership of RLSS, Commonwealth last year.

Cynthia has been the backbone of the Hawkes Bay Branch. Her role with the Society has been of one in the background as a general rule, but tackling her tasks with great passion where and whenever she had an interest. She will be sadly missed for the devotion she gave to the Society and for the attention to detail she exhibited in her chosen career as a teacher, and for her ability to follow to the end, everything she put her mind and attention to.

These two ladies were very strong supporters and tireless workers in all aspects of RLSS, NZ over many years, both holding high Commonwealth Honours. We appreciate all that they did and can be truly thankful to have had them as part of our organization and are proud of the work they achieved.



Ronald (Ron) Leslie Noora Shearman

Ron was born on 9 October, 1923 in Rarotonga where he continued living with his family through his formative years. Moving from Rarotonga, the family settled in Canada, and it was while there he gained his living interest in the Royal Life Saving Society, gaining his Bronze Medallion and Instructors Certificate before moving to New Zealand with his family where he participated in the Royal New Zealand Airforce, particularly throughout the war years and for some time thereafter.

On leaving the Airforce, Ron gained qualifications in handcraft and in teaching. His Royal Life Saving activities were many and varied through him being a Woodwork Teacher at High School level until his retirement. He used his early knowledge of Life Saving to teach awards to pupils in the Area School where he was living and particularly in the school where he was a staff member.

Ron was a valuable member of the Wanganui Branch of the Society right up until his retirement. Throughout the years he participated as an official at the Royal Life Saving competitions in the area.

His involvement with the Wanganui Branch is well documented and Ron has been sadly missed from within the community of Marton who held him in high regard.

Officers of The Royal Life Saving Society, New Zealand

(Incorporated by Royal Charter)

Patron

Her Majesty the Queen

Commonwealth President

HRH Prince Michael of Kent, GCVO

Deputy Commonwealth President

Clive Holland

Commonwealth Operations Manager

Emma Harrison

Vice Patron NZ

Andrew S Fleming

Chairman

Marie Baker

Executive Board

Judi Jessop

Graeme Baker

Valda Walsh

Deidre Hitchcock

Fiona Barber – part year

Award Secretary

Deidre Hitchcock

Trustees

Frances Amon, Ray Brown, Valda Walsh

Honorary Officers

Solicitor G B Saunders, LLB

Delegate to Water Safety New Zealand

Marie Baker

AWARDS

Resuscitation	270
Senior Resuscitation	329
AquaSafe	1343
Bronze Star	372
Bar to Bronze Star	4
Bronze Medallion	350
Bronze Cross	62
Award of Merit	67
Distinction	30
Instructors	89
Examiners	9
TOTAL	2925

As with many activities an element of competition serves to add spice to everyday activities. The Society is fortunate to have a number of shields and trophies to award nationally to schools, our Branches or groups/clubs. It is with pleasure we announce the winners of 2015-2016.

BAMFORD TROPHY

The Bamford Trophy is awarded annually to the school with the highest number of awards (participants) excluding Resuscitation and AquaSafe.

- 1st Napier Girls High School, Hawkes Bay
- 2nd Christchurch Girls School, Canterbury
- 3rd Epsom Girls Grammar, Auckland

ALLAN GARDNER TROPHY

The Allan Gardner Trophy goes to the school issuing the highest number of resuscitation awards, including basic and senior resuscitation.

- 1st Hasting Girls High, Hawkes Bay
- 2nd Woodford House, Hawkes Bay
- 3rd Epsom Girls Grammar, Auckland

WIGRAM SHIELD

The Wigram Shield is competed for by RLSS,NZ Branches. Placings are calculated on points gained during the current year, relative to the average of the totals for the previous two years. Consistency of activity and increase in activity therefore play a big part in a Branch's ability to win and retain this shield.

- 1st Wellington
- 2nd Manawatu
- 3rd Wanganui

JUBILEE CUP

The Jubilee Cup is awarded to a club or group gaining the most points for RLSS,NZ awards accumulated over the current and previous year.

- 1st RNZAF Woodbourne
- 2nd Latitude Global Volunteering
- 3rd GirlGuiding New Zealand

CENTENARY TROPHY

The Centenary Trophy was presented for the first time in the Society's Centenary year by the RLSS,Commonwealth and is to be awarded to the Primary School with the greatest AquaSafe candidates in the year.

- 1st Parkvale Primary, Hawkes Bay
- 2nd Puketapu Primary, Hawkes Bay
- 3rd= Haumoana and Lucknow Primary, Hawkes Bay



BRANCH CONTACTS

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ROYAL LIFE SAVING SOCIETY, NEW ZEALAND

FINANCIAL REPORT

FOR THE YEAR ENDED

31ST JULY 2016

Non-financial Information:

Entity information

Statement of Service Performance

Financial Information:

Statement of Receipts and Payments

Statement of Resources and Commitments

Notes to the Financial Statements

ENTITY INFORMATION

For Year Ended 31st July 2016

Physical Address: C/o - President 71 Raine Street Wanganui

Postal Address: PO Box 2006 Wanganui 4543

Phone: C/o - President (06) 3432677

Email/Website: rlssnz@lifesaver.org.nz / www.lifesaver.org.nz

Facebook: www.facebook.com/rlssnz

Legal Name of Entity: The New Zealand Branch of The Royal Life Saving Society.

Other Name of Entity: The Royal Life Saving Society, New Zealand

Type of Entity: Registered Charity

Registration Number: CC49841

Mission and Objectives: A) to promote technical education in life saving, water safety, and resuscitation of the apparently asphyxiated.
B) to educate the public in favor of general adoption of swimming, lifesaving and water safety education as part of instructions in schools, colleges, clubs and other organisations.
C) to encourage confidence and ability in skills which would be of assistance to persons endeavoring to save life and to ensure one's own survival.

Entity Structure: National Office is made up of a President, Secretary, Treasurer, and four Board Members. There are three appointed Trustees. The National Office is an association of district branches throughout New Zealand.

The Main Source of the Entity's cash and resources: The Royal Life Saving Society, New Zealand relies on Member Branches, Schools and other Organisations purchasing Award Stock and Certificates for their funding.

The Main Method used by the Entity to raise funds: The main fundraising is through the sale of Award Stock and Certificates to Member Branches, other Organisations and Schools, who have completed the Royal Life Saving Society Awards.

Use of/reliance on volunteers and donated services and products: Our whole organisation is reliant on volunteers for all of the activities involved in Life Saving. The Board Members volunteer their time to set strategy, attend meetings and circulate the results back to Member Branches. Member Branches are all run by volunteers who give their own time to organize and run training sessions in Schools and for members of the public, to gain Royal Life Saving Society Awards throughout New Zealand.

STATEMENT OF SERVICE PERFORMANCE

For the Year ended 31st July 2016

Describe the Outcomes: Information and advice is available to the general public on lifesaving instructions in schools, colleges and other organisation throughout New Zealand by our Member Branches. The public are able to network and receive support with our organisation.

<u>Describe the Outputs:</u>	Plan Next Year	Actual This Year	Plan This Year	Actual Last Year
Awards:				
Number of Medals Purchased	500	559	450	373
Number of Badges Purchased	500	566	400	318
Number of Certificates Purchased	600	603	600	507
Meetings Held:				
Board	12	11	12	12
Member Branches	12	6	24	12
Promotional Meetings	6	1	12	6
Newsletters:				
Member Branches	3	2	6	3
Other Organisations:	2	1	6	2

Additional Information: Our awards are used by students who travel overseas for their GAP year. The Bronze Medallion Award is recognized throughout the world as the minimum standard for life saving and many overseas organisations use this award for young students who go to work in America and Canada etc. Specialist courses are held for groups including Girl Guides every two years, and Early Childhood Education groups.

ROYAL LIFE SAVING SOCIETY, NZ

Statement of Receipts and Payments

For the Year ended 31st July 2016

	Notes	Plan Next Year \$	Actual This Year \$	Plan This Year \$	Actual Last Year \$
Receipts					
Grants, donations and fundraising receipts from the public	1	0	1,000	0	65
Membership fees	1	0	0	0	0
Receipts from activities providing services and products	1	17,000	20,698	14,000	12,609
Investment income receipts	1	3,500	(362)	6,500	7,231
Other receipts	1	500	0	500	543
Total Receipts		21,000	21,336	21,000	20,488

Operating Payments					
Payments for public promotion and fundraising	2	0	0	0	0
Volunteer and Employee related payments	2	1200	1,259	1,200	1,155
Payments related to activities providing services and products	2	4800	6,175	1,800	1,749
Grants and donations paid	2	0	0	0	0
Other operating payments	2	5000	5,523	5,000	4,771
Total Operating Payments		11,000	12,957	8,000	7,675
Capital Payments					
Purchase of resources	2	0	0	0	0
Increase(decrease) in cash		10,000	8,379	13,000	12,773
Cash at the beginning of the financial year		144,573	136,194	136,194	123,421
Cash at the end of the financial year		154,573	144,573	149,194	136,194
Represented by:					
Cheque account(s)		10,000	14,217	10,000	14,620
Savings account(s)					
Term Deposit account(s)		144,473	130,256	139,094	31,585
Cash Floats		100	100	100	100
Petty Cash					
Portfolio Fund					89,889
Total Cash at the end of the financial year		154,573	144,573	149,194	136,194

ROYAL LIFE SAVING SOCIETY, NZ

Statement of Resources and Commitments

For the Year Ended 31st July 2016

SCHEDULE OF RESOURCES		Date	This Year	Last Year
		31/07/2016	\$	\$
Cash (from statement of receipts and payments)			144,573	136,194
Cash owed to the entity:				
Description	Date Due	Amount	Amount	
Award Purchases Wellington Council	August 2015		32	
Wanganui Branch	August 2015		453	
Portfolio Fund Spicers	Sept. 2015		89,889	
Award Purchases Raphael House	August 2016	230		
Other Resources:				
Description and source of value	Date Purchased or donated	Cost or Current Value	Cost or Current Value	
Certificate and Medal Stock on Hand	31/07/2016	10,009	11,307	
SCHEDULE OF COMMITMENTS		Date	This Year	Last Year
		31/07/2016	\$17,759	\$18,108
Cash payable by the entity:				

Description	Date Due	Amount	Amount
Emblems New Zealand	July 2015		581
Postage & Stamps	July 2015		120
Secretary Reimbursement	July 2016	93	
Commitments and guarantees:			

Other Information

ROYAL LIFE SAVING SOCIETY, NZ

Notes to the Financial Statements

For the Year Ended 31st July 2016

Receipt Item	Analysis	This Year \$	Last Year \$
Grants and donations	Taberner		65
	Warner	1000	
	Total	1,000	65

Receipt Item	Analysis	This Year \$	Last Year \$
Receipts from activities providing services and products	Award Sales	20,040	12,170
	Branch Accounts	440	305
	Postage	218	134
	Total	20,698	12,609

		This Year	Last Year
		\$	\$
Receipt Item Investment Income Receipts	Analysis		
	PIE Income	21	2,061
	Interest BNZ	1,965	823
	Portfolio	(2,536)	4,347
	Total	(362)	7,231
		This Year	Last Year
Receipt Item Other Receipts	Analysis	\$	\$
	Water Safety	0	543
	Total	0	543

		This Year	Last Year
		\$	\$
Payment Item Volunteer related payments	Analysis		
	District Branch AGM Travel Reimbursements	750	600
	Secretary Reimbursements (Stationery)	509	555
	Total	1,259	1,155

		This Year	Last Year
		\$	\$
Payment Item Payments related to activities providing services and products	Analysis		
	Seminars and Conferences	5,200	708
	AGM Venue Hire	339	339
	Commonwealth Fees	636	702
	Total	6,175	1,749

		This Year	Last Year
Payment Item	Analysis	\$	\$
Other operating payments	Website	0	442
	Portfolio Fees	377	559
	DIA Report Fee	51	77
	Certificates & Medals	4,541	3,346
	Branch Certificates & Medal	221	65
	Postage	305	282
	Engraving	28	
Total		5,523	4,771

Accounting Policies

Basis of Preparation

The entity has designated itself as a Tier 4 public benefit entity because it does not have public accountability and it is permitted by law to apply this standard as its operating payments are less than \$40,000. All transactions are recorded on a cash basis.

Goods and Services Tax (GST)

The entity is not required to register for GST as the turnover is under the threshold that requires registration for GST. Therefore amounts recorded in the Performance report are inclusive of GST (if any).

Related Party Transactions:

There were no transactions involving related parties during the financial year. (Last Year – Nil)

Events after the balance date:

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year – Nil)

Additional Information: None