

Parent/guardian consent form

This form **must** be completed for participants **under 18 years of age**.

To be completed by the parent/guardian

I,[full name of parent/guardian]

Phone (home) (mobile)

Email

am the parent/guardian of

[full name of applicant named in application form]. I consent to him/her/them participating in the Award in:

.....

[name of Award Unit (e.g., school/organisation/group)] :

.....

and to him/her/them undertaking activities to fulfill the requirements of The Duke of Edinburgh's Hillary Award.

Requirements and conditions

1. I understand I am receiving this form because this participant has listed you to provide this consent. I understand this registration cannot proceed until this form (parental/guardian consent) is completed and submitted to the Award Unit, provision has been made for payment of the registration fee and it has been accepted by the Award Leader.
2. I consent to the Award activities being managed under the Award Unit's Safety Management Plan and Child Protection policies.
3. I understand that some activities contain elements of risk.
4. I authorise employees, officers or agents of the Award Unit to offer aid as necessary to the participant.

5. I understand costs associated with accidents or injury are managed under the Award Unit's Safety Management Plan and through ACC.
6. I consent to and understand that photographs may be taken during the Award activity of the participant participating in this activity and these may be used for promotional purposes. This is provided that the appropriate release is signed by both the participant and the parent/guardian.
7. I have read the welcome email that was sent to me. This contained the details I need to know relating to the participant's Award journey.
8. I understand each participant participates in the Award through an Award Unit. The Unit has the discretion to accept or decline participants or the activity they propose to complete their Award.
9. I understand that the participant can only start an Award activity once they have chosen a suitable Assessor for the activity and the activity has been approved by the Award Leader on the Online Record Book as meeting the requirements of the Award. The Section Assessor is approved by the Award Leader as suitable to assess the activity. An Award section is complete once the participant has completed the required hours, the Assessor has verified the hours are accurate and the Award Leader has signed off the activity in the Online Record Book.
10. I understand once this registration is approved the participant will complete the Award through the Online Record Book including recording all their activity logs and all other requirements in order to complete the Award level.
11. I understand that:
 - a. The participant must only undertake activities that are covered by the Award Unit's Safety Management Plan provisions and other relevant policies; and
 - b. Any adults assisting with Award activity shall also follow the provisions within the Award Unit's Safety Management Plan.
12. I understand that the Adventurous Journey Activity is operated under the guidelines in the International Handbook including any allowable COVID or local adaptations and the Award Unit's Safety Management Plan. Conduct inconsistent with these guidelines may result in the participant not completing the activity or having to be reassessed or repeat the activity.
13. I consent to the personal information contained within this registration being available to the Award Unit, Leader and National Office and relevant people at the International Award Foundation. This information will be treated within the context of the Privacy Act 2020 and the boundaries stated within it.
14. The Award respects your privacy. Personal information collected during Award processes is used for the purposes of supporting the participant's registration with the Award and you as the parent/guardian. If you would like to contact us or access the information held by the Award about the participant please contact the Award National Office. We can also provide you with a copy of our Privacy Policy.

Please ✓ if accepted:

I have read, understood and agree to comply with, the requirements and conditions of the participant's participation in the Award, as described above or on the Duke of Edinburgh's Hillary Award website.

Parent/guardian signature Date

The Award Unit agrees to accept the above mentioned as a participant of the Award according to the requirements and conditions as described above or on the website of Award Operator.

Signed on behalf of the Award Unit:

Co-ordinator name

Signature Date

Please return the completed form and registration fee payment to the Award Unit.

*For the purposes of the Award, and therefore this document, a 'volunteer' means anyone over the age of 18 who assists with the Award, either in a paid or unpaid capacity. This includes all co-ordinators, Award Leaders, Assessors and supervisors.

Outline of the Award

The Award has three levels: Bronze, Silver and Gold. Each of these levels is made up of four Sections: Physical Recreation, Skills, Voluntary Service and Adventurous Journey. The Gold Award has an additional requirement – a Gold Residential Project. All participants in the Award must be registered with an Award Unit. The Award Unit must approve all activities (including Assessors) prior to the participant starting that activity.

Participants design their own programme by selecting activities that interest them and then set their goals according to the following minimum requirements (summarised in the table below).

BRONZE	
Physical Recreation	3 months*
Skills	3 months*
Service	3 months*
Plus	All participants must complete another three months in either Physical Recreation or Skills or Service
Adventurous Journey	2 days + 1 night**
SILVER	
Physical Recreation	6 months*
Skills	6 months*
Service	6 months*
Plus	Participants who have not achieved a Bronze Award must complete an additional six months in either Physical Recreation or Skills or Service
Adventurous Journey	3 days + 2 nights**
GOLD	
Physical Recreation	12 months*
Skills	12 months*
Service	12 months*
Plus	Participants who have not achieved a Silver Award must undertake an additional six months in either Physical Recreation or Skills or Service
Adventurous Journey	4 days + 3 nights**
Residential Project	5 days + 4 nights

* These are **minimum** time requirements and are expressed in whole months, during which there should be **regular commitment**. As a guide, regular time commitment is at least one hour per week or two hours per

fortnight. In the case of Service, this may be four hours every four months (in block time periods) dependent on Award Leader approval.

** Satisfactory completion of the Adventurous Journey section includes training and preparation appropriate for the journeys being undertaken and at least one practice journey of a similar nature and duration to the qualifying journey.

1. Any young person aged 14 to 24 can become an Award participant.
2. At Bronze level, if a participant is turning 14 years old in the school year of registering for Bronze **and** is part of a peer group where the majority are 14 years or older, then some discretion is given to the Award Unit to allow that young person to start their Bronze Award with the rest of the group.
3. A person may start Silver at age 15. If a participant has completed Bronze then they can start Silver before their 15th birthday.
4. No activity undertaken before a participant's 16th birthday may be counted towards a Gold Award.
5. The Award must be completed by the participant's 25th birthday.
6. Parent/guardian consent is required for participants under 18 years.
7. The standards of achieving an Award are individual effort, perseverance and progress.
8. The Award is to be completed substantially in the participant's own time.
9. For each activity a participant must have a suitable Activity Assessor. An Assessor is an adult, who is not a family member, who has knowledge of the participant's chosen activity and will regularly see the participant taking part in that activity.