

US 3503 v 6

Observer Notes

Welcome to Unit Standard 3503. This unit is about communicating in a team that is completing a routine task.

While it is the communication that is being assessed and not the completion of the routine task, the candidate must contribute effectively in a way that ensures the success of the team in completing its routine task.

Essentially, the candidate has to do their part and ensure that the team completes its routine task.

It is easiest to film the team as it completes its routine task, however if that is not viable, a completed assessors observation checklist complete with examples of the candidates communication will be sufficient evidence.

The candidate must provide information and at least two opinions and two ideas. If they do not communicate throughout the observation, they cannot be awarded a pass (regardless of the outcome of the team task).

The routine task that the team completes should be basic. We recommend that the team prepares a meal to share while planning their Adventurous Journey or cleans the windows while on their service; something like that.