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**arts  
access  
aotearoa**  
Putanga Toi ki Aotearoa

## Request for Expressions of Interest to be a Trustee of Arts Access Aotearoa



Board members at the 2021 Annual General Meeting of Arts Access Aotearoa

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Arts Access Aotearoa receives its core funding from



## Request for Expressions of Interest

**Arts Access Aotearoa invites expressions of interest from people with experience in either (or a combination) of the following:**

- a) the arts – as a practitioner or leader
- b) lived experience of disability and an understanding of the New Zealand Disability Strategy
- c) Te Ao Māori and Te Tiriti O Waitangi
- d) local, national and/or international government and public affairs
- e) health, justice or welfare administration
- f) people and culture/human resources
- g) marketing and communications
- h) finance
- i) legal expertise
- j) sponsorship and fundraising
- k) social science practice and/or research

**Organisation name:** Arts Access Aotearoa | Putanga Toi ki Aotearoa

**Organisation website:** [www.artsaccess.org.nz](http://www.artsaccess.org.nz)

**Organisation type:** Charitable Trust

**Industry Sector:** Community/Social assistance. Not for profit

**Position type:** Trustee

### Arts Access Aotearoa: Our Kaupapa

Arts Access Aotearoa was established as a charitable trust in 1995. Our vision is that all people in Aotearoa can access and participate in the arts. We are guided by the belief that all people have the right to creative expression and fulfilment. Arts Access Aotearoa's purpose is to work in partnership to increase access to the arts for people in Aotearoa who experience barriers to participation.

We are committed to the principles of Te Tiriti o Waitangi (Treaty of Waitangi) and we strive to ensure our mahi supports Te Tiriti principles of partnership, participation and protection. Our activities include:

- supporting and championing organisations and projects that enable people to access the arts, whatever their circumstances
- advising arts organisations on how to increase their accessibility for Deaf and disabled people as artists and audiences
- creating opportunities for artists who experience barriers to practising their artform to find employment in the arts sector.

Arts Access Aotearoa also:

- facilitates and helps build stronger networks, relationships and collaboration between arts organisations across the country
- works with a network of creative spaces throughout New Zealand to build their long-term capability and expertise

- works with arts and cultural organisations, artists, producers, festivals and venues to encourage them to increase their accessibility for Deaf and disabled people, and people with lived experience of mental distress.

Creative New Zealand is our core funder, and we also receive major grants from Foundation North, Auckland Council and Wellington City Council.

We also have contracts with the Department of Corrections, Ministry for Culture and Heritage and Oranga Tamariki.

## **The Board of Trustees**

Our Board of Trustees is a team committed to the sustainability and growth of our kaupapa. The Board is made up of at least five and up to eight trustees, each serving a term of three years, with the option to serve another three-year term. The trustee role is not paid but travel and expenses are reimbursed.

We meet five times a year on a Saturday, either in Wellington or via video conferencing. Our Annual General Meeting is held in May.

## **The Function of the Board of Trustees**

We govern the activities and responsibilities of Arts Access Aotearoa. We work directly with the Executive Director to ensure that we are a cohesive unit.

As a Board, we provide effective leadership and governance by:

- championing the organisation's values, vision, mission and purpose
- confirming the strategic direction and strategic priorities
- understanding and upholding the principles of Te Tiriti o Waitangi and the New Zealand Disability Strategy 2016 to 2026 and the influence these have on the way Arts Access Aotearoa works
- operating in the spirit of partnership and ensuring we maintain open lines of communication with external stakeholders
- supporting the Executive Director and ensuring they are positioned to succeed against agreed performance indicators
- approving the annual business plans
- monitoring the achievement of the strategic and business plans, and monitoring the annual budget
- ensuring all compliance obligations and functions are effectively discharged
- ensuring systems and procedures are in place for the organisation to run effectively and efficiently, and that they meet all legal and contractual requirements
- overseeing, evaluating, measuring and mitigating risks
- ensuring we apply best practice methods for our governance, and we remain agile in our ability to adapt to a changing world
- assisting where appropriate with fundraising activities.

As individuals, we are all expected to:

- have a commitment to the goals of Arts Access Aotearoa

- be committed to delivering on the principles of Te Tiriti o Waitangi and the New Zealand Disability Strategy.
- act always in the best interests of the organisation and share accountability for decisions
- be well-informed on key issues and exercise reasonable judgment in making decisions
- respect different perspectives and engage constructively and openly in discussion
- make a commitment of time for meetings.

We seek to ensure that our Board has skills and experience in a range of areas. Most importantly, we strive to ensure the voices of the people we serve, including rangatahi of Aotearoa, are heard at our board table.

Our meetings are a safe and respectful place to engage. We come to meetings prepared, having read our papers and ready to participate in constructive and open kōrero. We value and listen to each other's perspectives and views. We aim for collective consensus on decisions. However, when we may not individually agree with a board decision, we are united in supporting the group's decision.

## Current Vacancy

We are seeking two new Board members with experience in either (or a combination) of the following:

- the arts – as a practitioner or leader
- lived experience of disability and an understanding of the New Zealand Disability Strategy
- Te Ao Māori and Te Tiriti O Waitangi
- local, national and/or international government and public affairs
- health, justice or welfare administration
- people and culture/human resources
- marketing and communications
- finance
- legal expertise
- sponsorship and fundraising
- social science practice and/or research

While governance experience is helpful, it is not a requirement.

Arts Access Aotearoa | Putanga Toi ki Aotearoa is an equal opportunity employer and this includes its Board of Trustees.

## Where should applicants live

Applicants must live in New Zealand and can be based in any region.

## Time commitment

The trustees meet five times a year on a Saturday morning for approximately 3 to 4 hours, either in Wellington or via video conferencing. Our Annual General Meeting is held in May.

Trustees may also be involved in sub-committees and attend Arts Access Aotearoa's events where possible.

**Remuneration:** Unpaid

All trustees give their time voluntarily. Travel and accommodation is paid for and expenses related to attending meetings are reimbursed.

**To apply:**

Please submit your Expression of Interest by sending a cover letter and your CV to [info@artsaccess.org.nz](mailto:info@artsaccess.org.nz), attention: the Chair of Arts Access Aotearoa.

In your cover letter outline the relevant skills and experience you would bring to the Board of Arts Access Aotearoa.

The closing date for expressions of interest is 5pm, Friday 2 September 2022.

Lynley Hutton  
Board Chair  
Arts Access Aotearoa | Putanga Toi ki Aotearoa  
Wellington / August 2022

**Arts Access Aotearoa Annual Report 2021**

Arts Access Aotearoa's latest annual report is available on the website, here:

<https://artsaccess.org.nz/Arts-Access-Aotearoa-in-2021>