# Two men in suits shaking hands Description automatically generated with medium confidence

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A group of people on a stage

Description automatically generated with medium confidence  
NgātI Pōneke Young Māori Club perform at Te Putanga Toi Arts Access Awards 2021  
Photo: Elias Rodriguez, marktantrum.com

Cover image: Kyle Ellison and Pirika Taepa, Hawkes Bay Regional Prison, receive the Arts Access Corrections Whai Tikanga Award at Te Putanga Toi Arts Access Awards 2021 Photo: Elias Rodriguez, marktantrum.com

# Entity information

For the year ended 31 December 2021

|  |
| --- |
| Legal name of entity: Arts Access Aotearoa Whakahauhau Katoa o Hanga |
| Other name of entity (if any): Arts Access Aotearoa |
| Type of entity and legal basis (if any): Charitable trust |
| Registration number: CC 33533 |
| Registration date: 30 June 2008 |
| Entity's purpose or mission  All people in New Zealand are able to participate in the arts |
| Entity structure  Trust governed by board of trustees |
| Main sources of the entity's cash and resources  Grants, fundraising and donations |
| Main methods used by the entity to raise funds  Application for grants from Government, local bodies, charities and gaming organisations |
| Entity's reliance on volunteers and donated goods or services  Significant level of volunteers |
| Additional Information |
| Contact details  Level 3, Toi Pōneke, 61–63 Abel Smith St, Wellington |
| Postal address: PO Box 9828, Wellington 6141 E: info@artsaccess.org.nz |
| W: [www.artsaccess.org.nz](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm)  Facebook /ArtsAccessAotearoa  Twitter @ArtsAccessNZ  Instagram @arts\_access\_ aotearoa  Design: Graphic Solutions Ltd  Print: Coherent |

## Arts Access Aotearoa

Arts Access Aotearoa | Putanga Toi ki Aotearoa works in partnership to increase access to the arts for people in Aotearoa who experience barriers to participation as artists, performers, audience members, and gallery and museum visitors. We do this by working with people in the disabled, mental health and Deaf communities. We also work with the professional arts sector to improve access to Deaf and disabled audiences.

Arts Access Aotearoa provides a national advisory and advocacy service about accessibility and inclusion in the arts. This includes providing information, resources and research through the Information Centre.

We advise Ara Poutama Aotearoa Department of Corrections on its arts programmes and activities, and advocate for the arts as a tool to support the rehabilitative process of prisoners and their reintegration back into the community on release.

### Vision

All people in Aotearoa can access and participate in the arts.

### Purpose

Arts Access Aotearoa works in partnership to increase access to the arts for people in Aotearoa who experience barriers to participation.

**Te Arotake Performance Review 2021**

*Te Arotake Performance Review 2021* compares outputs against the previous year, and includes actuals, measures and targets. It complements *He aha ngā tāke Kōrero* *What’s the story? 2021*, a narrative of Arts Access Aotearoa in 2021. Download both documents from the [Arts Access Aotearoa website](https://artsaccess.org.nz/about%20us?src=nav)

**Statement of service performance**

For the year ended 31 December 2021

**Description of the entity's outcomes**

Arts Access Aotearoa works to achieve the following outcomes:

**Te Puna Toi |Access, Inclusion and Participation:** Arts organisations, companies, artists, producers and venues are accessible and inclusive.

**Manaaki Hapori | Community Engagement:** Community-based creative spaces have the capacity and sustainability to deliver quality arts programmes for people with limited access. There is increased awareness among funders and policy makers about the value of the arts in building strong communities and enhancing people's health and wellbeing.

**Te Ao Marama | Sector Advocacy and Profile:** There is increased public awareness of and advocacy for access to the arts for everyone in New Zealand.

**Te Pito Whakamarama | Information Centre:** Arts Access Aotearoa provides a national information service on access to and participation in the arts, including advice on best practice, research, resources and opportunities.

**Toi Ara Poutama | Arts in Corrections:** Arts activities and programmes support the rehabilitation of prisoners and their reintegration into the community on release.

A picture containing text, person

Description automatically generated  
Juanita Davis talks at an Arts in Corrections Network meeting in Palmerston   
North about her raranga workshops with men in Whanganui Prison

|  |  | **2021** | | **2020** |
| --- | --- | --- | --- | --- |
| **Output** | **Measure** | **Actual** | **Target** | **Actual** |
| **Te Puna Toi |Access, Inclusion and Participation** | | | | |
| Facilitate Arts For All Network meetings to encourage increased access to the arts by venues, performing arts companies, museums, galleries and festivals | The number of Arts For All Network meetings held in Auckland, New Plymouth, Wellington, Dunedin, Christchurch and Hawke’s Bay in 2021 | Facilitated six regional in-person meetings in Auckland, Hawke’s Bay, New Plymouth, Wellington, Dunedin and Christchurch, along with four virtual network meetings | Facilitate ten network meetings in 2021 | Facilitated ten meetings in Auckland, New Plymouth, Wellington, Dunedin and Christchurch in 2020 |
| Support Arts For All Network members to provide accessible services, performances and other events | The number of accessible services, performances and other events provided by Arts For All Network members | 182 accessible services, performances and other events provided by Arts For All Network members | Arts For All Network members provide 110 accessible services, performances, and other events | 110 accessible services, performances and other events provided by Arts For All Network members |
| Consult with Arts For All Network members on developing their accessibility policies/plans | The number of Arts For All Network members consulted on developing their accessibility policies/plans | Consulted with 19 Arts For All Network member organisations on developing their accessibility policies/plans | Consult with 38 Arts For All Network member organisations on developing their accessibility policies/plans | Consulted with 38 Arts For All Network member organisations on developing their accessibility policies/plans |

**A picture containing person, outdoor, dancer, sport

Description automatically generated**  
Lusi Faiva and Jacob Dombroski in Wellington’s CubaDupa 2021,   
perform a work called Taupou, made in collaboration with  
Everybody Cool Lives Here

| **Output** | **Measure** | **2021** | | **2020** |
| --- | --- | --- | --- | --- |
| **Actual** | **Target** | **Actual** |
| **Manaaki Hapori | Community Engagement** | | | | |
| Community engagement: Increased strength of sector and the network has a shared common purpose | Deliver a  quarterly pānui to the national Creative Spaces Network | Four pānui distributed (in February, August, November, December) | Distribute four pānui to the creative spaces national network | Three pānui distributed (in March, July, October, December) |
| Community engagement:  advocacy to agencies and funders for sustainable sector funding | Increase support for government agencies and funders with assistance and information about the value of Creative Spaces | Delivered to contract with the Ministry for Culture and Heritage (MCH) to facilitate investment in creative spaces, as part of the Government’s Creative Arts Recovery Employment (CARE) Fund | Deliver to contract with MCH to facilitate investment in creative spaces, as part of the Government’s Creative Arts Recovery Employment (CARE) Fund | Developed a proposal to support and advise MCH in its delivery of workforce funding for creative spaces over three years |
| Auckland Sector Needs:  Deliver the Empowering the Auckland Creative Spaces Sector project | Deliver: Empowering the Auckland  Creative Spaces Sector project. Implement strategic plan developed in 2020 | MCH CARE Fund delivered to Strategic Priority 2: Sustainable funding  Successful  recruitment for a new Auckland-based contractor to take over the role of Creative Spaces Advisor – Auckland | Deliver to the Empowering Auckland Strategic Plan 2021–2023 | Undertook a comprehensive survey of the Auckland creative spaces sector which informed the development of the Empowering Auckland Strategic Plan 2021–2023 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Output** | **Measure** | **2021** | | **2020** |
| **Actual** | **Target** | **Actual** |
| **Te Ao Marama | Sector Advocacy and Profile** | | | | |
| Present Te Putanga Toi Arts Access Awards 2021 | Six awards and the Arts Access Accolade are presented at Te Putanga Toi Arts Access Awards 2021 | Seven awards and the Arts Access Accolade were presented at Te Putanga Toi Arts Access Awards 2021 | Presented six awards and the Arts Access Accolade at Te Putanga Toi Arts Access Awards 2021 | Present six awards and the Arts Access Accolade at Te Putanga Toi Arts Access Awards 2020 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Output** | **Measure** | **2021** | | **2020** |
| **Actual** | **Target** | **Actual** |
| **Te Pito Whakamarama | Information Centre** | | | | |
| Maintain and continue to develop a high-quality information centre that provides capability-building information and resources for the sector | Number of website sessions | 58,215 website sessions (41% increase) | 41,423 website sessions | 41,423 website sessions |
| Number of unique visits to the website | 48,808 unique visits to the website | 32,260 unique visits to the website | 32,260 unique visits to the website |
| Advocacy and promotion on social media channels increase | Facebook "likes" increased by 4.2%, Twitter followers increased by 2.7% and  Instagram followers increased by 14.9% in 2021 | An increase in Facebook "likes" and Twitter / Instagram followers compared to the previous year | Facebook "likes" increased by 6% in 2020, Twitter followers increased by 3.4% and  Instagram followers increased by 43.5% |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **2021** | | **2020** |
| **Output** | **Measure** | **Actual** | **Target** | **Actual** |
| **Toi Ara Poutama | Arts in Corrections** | | | | |
| Arts Advice and Support: the Arts in Corrections Advisory Service is provided by a specialist Arts in Corrections Advisor | Summary of advisory support  and advice provided, summary of consultations with arts organisations and artists | 122 consultations with arts organisations and artists, / advisory support  and advice provided | 62 consultations with arts organisations and artists, / advisory support  and advice provided | 62 consultations with arts organisations and artists, / advisory support  and advice provided |
| National Arts in Corrections networks: across three reg0ions (Northern, Central and Southern). Network members include Corrections staff, arts organisations, artists and arts workers | The number of Arts in Corrections Network meetings delivered | Four Arts in Corrections Network meetings delivered (three in-person, one online) | Facilitate four Arts in Corrections Network meetings | Two in-person Arts in Corrections Network meetings in 2020: Wellington (October), Otago (November)  Two online Arts In Corrections meetings (5 and 12 June) |

## Statement of financial performance

For the year ended 31 December 2021

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Note** | **Actual** | **Budget** | **Actual** |
|  |  | **This year  $** | **This year**  **$** | **Last year**  **$** |
| **Revenue** |  |  |  |  |
| Funding from central or local government | [1](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE1) | 1,140,266 | 1,157,553 | 629,710 |
| Revenue from non-govt sources for providing goods and services | [1](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE1) | 10,000 | 10,000 | 10,000 |
| Donations, fundraising and other similar revenue | [1](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE1) | 110,110 | 111,239 | 129,028 |
| Interest, dividends and other similar revenue | [1](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE1) | 4,830 | 4,800 | 6,228 |
| Other revenue | [1](http://www.arts.access.org.nz/about-us#NOTE1) | 5,041 | 5,000 | 417 |
| **Total revenue** |  | **1,270,247** | **1,288,592** | **775,383** |
| **Expenses** |  |  |  |  |
| Expenses related to public fundraising | [2](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE2) | 20,346 | 22,354 | 20,312 |
| Volunteer and employee-related costs | [2](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE2) | 729,618 | 718,252 | 520,529 |
| Costs related to providing goods or services | [2](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE2) | 333,039 | 385,767 | 194,875 |
| Other expenses | [2](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE2) | 27,150 | 27,899 | 20,717 |
| **Total expenses** |  | **1,110,153** | **1,154,272** | **756,433** |
| **Surplus for the year** |  | **160,094** | **134,320** | **18,950** |
| **Non-operating and extraordinary  (not an every-year activity)** |  |  |  |  |
| Creative spaces – capacity building and support expenditure |  | (3,231) | (3,600) | (5,244) |
| **Total non-operating and extraordinary items** |  | **(3,231)** | **(3,600)** | **(5,244)** |
| **Surplus for the year after non-operating** |  | **156,863** | **130,720** | **13,706** |

\*The notes, policies, and Auditor’s report are integral to these financial statements.

## Statement of financial position

As at 31 December 2021

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Note** | **Actual** | **Actual** |
|  |  | **This year**  **$** | **Last year**  **$** |
| **Assets** |  |  |  |
| **Current assets** |  |  |  |
| Bank accounts and cash | [3](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE3) | 588,994 | 436,539 |
| Debtors and prepayments | [3](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE3) | 3,921 | 14,909 |
| **Total current assets** |  | **592,915** | **451,448** |
| **Non-current assets** |  |  |  |
| Property, plant and equipment | [4](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#RANGE!#REF!) | 5,533 | 4,117 |
| **Total non-current assets** |  | **5,533** | **4,117** |
| **Total assets** |  | **598,448** | **455,565** |
| **Liabilities** |  |  |  |
| **Current liabilities** |  |  |  |
| Creditors and accrued expenses | [3](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE3) | 20,076 | 9,866 |
| Employee costs payable | [3](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE3) | 58,861 | 36,622 |
| Unused donations and grants with conditions | [3](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#NOTE3) | 149,121 | 195,550 |
| **Total current liabilities** |  | **228,058** | **242,038** |
| **Total liabilities** |  | **228,058** | **242,038** |
| **Total assets less total liabilities (net assets)** |  | **370,390** | **213,527** |
| **Accumulated funds** |  |  |  |
| Trustee/member accumulated equity | [5](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#RANGE!#REF!) | 257,576 | 100,713 |
| Investment reserve | [5](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#RANGE!#REF!) | 12,814 | 12,814 |
| Restricted/discretionary reserve funds | [5](file:///N:/Audit%20and%20End%20of%20Year/2017%20Audit/PBE%20SFR-A%20(NFP)%20with%20TB%20%202017.xlsm#RANGE!#REF!) | 100,000 | 100,000 |
| **Total accumulated funds** |  | **370,390** | **213,527** |
| Adopted as a true and correct by the governance board on 30 April 2022. | | | |
| Lynley Hutton, Chair, 30 April 2022 Richard Benge, Executive Director 30 April 2022 | | | |
|  | | | |

\*The notes, policies, and Auditor’s report are integral to these financial statements.

## Statement of cash flows

For the year ended 31 December 2021

|  |  |  |
| --- | --- | --- |
|  | **Actual** | **Actual** |
|  | **This year**  **$** | **Last year**  **$** |
| **Cash flows from operating activities** |  |  |
| **Cash was received from:** |  |  |
| Donations, fundraising and other similar receipts | 3,079 | 5,458 |
| Funding from central or local government\* | 1,178,647 | 760,005 |
| Receipts from non-govt sources for providing goods or services\* | 99,575 | 129,775 |
| Interest, dividends and other investment receipts | 3,093 | 7,900 |
| Fundraising revenue | 16,200 | 16,043 |
| Other revenue | 7,214 | 616 |
| Net GST | 101,677 | 82,833 |
| **Cash was applied to:** |  |  |
| Payments to suppliers and employees | 1,253,545 | 843,694 |
| **Net cash flows from operating activities** | **155,940** | **158,936** |
| **Cash was applied to:** |  |  |
| Payments to acquire property, plant and equipment | 4,916 | 1,740 |
| **Net cash flows from investing and financing activities** | **(4,916)** | **(1,740)** |
| **Net increase/(Decrease) in cash** | **151,024** | **157,196** |
| **Opening cash** | 432,348 | 275,152 |
| **Closing cash** | 583,372 | 432,348 |
| **This is represented by:** |  |  |
| Bank accounts and Mastercard account | 583,372 | 432,348 |

*\*The notes, policies, and Auditor’s report are integral to these financial statements.*

## Statement of accounting policies

For the year ended 31 December 2021

### Basis of preparation

Arts Access Aotearoa has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than $2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors, which are stated inclusive of GST.

### Income tax

Arts Access Aotearoa is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank accounts and cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Changes in accounting policies

There have been no changes in accounting policies during the financial year (last year - nil)

### Fixed assets

Fixed assets, other than land, are recorded at cost less accumulated depreciation.

### Depreciation

Depreciation has been calculated on a straight line basis over the estimated useful life of the assets.

### Debtors

Debtors have been recorded at their net realisable value.

### Revenue recognition

Income is recognised when invoiced or receipted except where income is received in advance. Income in Advance is stated as a current liability where the funds have not yet been expended, according to the authorised purpose, and those funds would be required to be repaid to the funder.

### Income tax exemption

Sections CW41 & 42 of the Income Tax Act 2007 exempt income tax on an organisation registered with the Charities Commission and applying income to its charitable purposes. The Trust has income tax exemption and charitable status through its registration with the Charities Commission on the 30 June 2008 (CC 33533).

*\*The notes, policies, and Auditor’s reports are integral to these financial statements.*

## Notes to the performance report

For the year ended 31 December 2021

### Note 1: Analysis of revenue

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Actual**  **This year**  **$** | **Budget This year**  **$** | **Actual Last year**  **$** |
| **Revenue Item** | **Analysis** |  |  |  |
| Funding from central or local government | Creative New Zealand – core | 460,000 | 460,000 | 450,000 |
| Department of Corrections | 182,500 | 159,500 | 145,000 |
|  | Wellington City Council | 25,279 | 24,408 | 24,710 |
|  | Creative New Zealand – Arts Access Awards | 10,000 | - | 10,000 |
|  | Oranga Tamariki | 135,743 | 163,332 | - |
|  | Ministry of Culture and Heritage | 230,208 | 230,204 | - |
|  | Creative New Zealand – Oranga Tamariki project | 96,536 | 120,109 |  |
|  | **Total** | **1,140,266** | **1,157,553** | **629,710** |
|  |  | **Actual**  **This year**  **$** | **Budget This year**  **$** | **Actual Last year**  **$** |
| **Revenue Item** | **Analysis** |  |  |  |
| Sources for providing goods and services | Wellington Community Trust | 10,000 | 10,000 | 10,000 |
|  | **Total** | **10,000** | **10,000** | **10,000** |
|  |  | **Actual**  **This year $** | **Budget This year**  **$** | **Actual Last year**  **$** |
| Donations, fundraising and other similar revenue | Foundation North Trust | 70,492 | 75,000 | 87,036 |
|  | Thomas George Macarthy Trust | 5,000 | 5,000 | 5,000 |
|  | National Foundation of Deaf | - | - | 1,739 |
|  | Other donations | 4,279 | 900 | 6,428 |
|  | Rehabilitation Welfare Trust | - | - | 1,000 |
|  | Lion Foundation | - | - | 8,000 |
|  | Sponsorships of Arts Access Awards | 15,000 | 15,000 | 10,000 |
|  | In-kind donations of Goods and Services | 15,339 | 15,339 | 9,825 |
|  | **Total** | **110,110** | **111,239** | **129,028** |
|  |  | **Actual**  **This year**  **$** | **Budget This year**  **$** | **Actual Last year**  **$** |
| **Revenue item** | **Analysis** |  |  |  |
| Interest, dividends and other Investment revenue |  | 4,830 | 4,800 | 6,228 |
|  | **Total** | **4,830** | **4,800** | **6,228** |
|  |  | **Actual**  **This year**  **$** | **Budget This year**  **$** | **Actual Last year**  **$** |
| **Revenue Item** | **Analysis** |  |  |  |
| Other revenue | Other | 5,041 | 5,000 | 417 |
|  | **Total** | **5,041** | **5,000** | **417** |

*\*The notes, policies, and Auditor’s reports are integral to these financial statements.*

### Note 2: Analysis of expenses

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Actual**  **This year**  **$** | **Budget**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Expense Item** | **Analysis** |  |  |  |
| Expenses related to public fundraising | Travel | 177 | 5,000 | 783 |
| Marketing & Promotions | 12,682 | 11,954 | 11,705 |
| Arts Advocates | - | - | 471 |
| Fundraising & Sponsorship | 7,487 | 5,400 | 7,353 |
| **Total** | **20,346** | **22,354** | **20,312** |
|  |  | **Actual**  **This year**  **$** | **Budget**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Expense item** | **Analysis** |  |  |  |
| Volunteer and employee-related costs | Salaries and wages | 701,785 | 689,998 | 501,303 |
| Professional development | 6,022 | 8,000 | 1,319 |
| Kiwisaver Contributions | 18,334 | 18,334 | 14,216 |
| ACC levies | 1,382 | 1,100 | 1,013 |
| Health and safety | 695 | 120 | 740 |
| Payroll fees | 898 | 700 | 696 |
| Recruitment | 502 | - | 1,242 |
| **Total** | **729,618** | **718,252** | **520,529** |
|  |  | **Actual**  **This year**  **$** | **Budget**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Expense item** | **Analysis** |  |  |  |
| Costs related to providing Goods and Services | Administration and overhead costs | 22,204 | 25,980 | 29,378 |
| Projects | 266,186 | 321,631 | 134,780 |
| Trustees’ expenses | 17,108 | 10,000 | 9,217 |
| Premises | 27,541 | 28,156 | 21,500 |
| **Total** | **333,039** | **385,767** | **194,875** |
|  |  |  |  |  |
|  |  | **Actual**  **This year**  **$** | **Budget**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Expense item** | **Analysis** |  |  |  |
| Other expenses | General expenses | 8,537 | 8,560 | 10,017 |
| Depreciation | 3,500 | 3,800 | 2,740 |
| Volunteer programme | 11,906 | 11,039 | 4,915 |
| Audit | 3,207 | 4,500 | 3,045 |
| **Total** | **27,150** | **27,899** | **20,717** |

*\*The notes, policies, and Auditor’s reports are integral to these financial statements.*

### Note 3: Analysis of assets and liabilities

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Actual**  **This Year**  **$** | **Actual**  **Last year**  **$** |
| **Asset item** | **Analysis** |  |  |
| Bank accounts and cash | Current account | 230,737 | 60,219 |
| Saver account | 3,355 | 3,353 |
| Petty cash | 398 | 200 |
| Term investments | 354,504 | 372,767 |
|  | **Total** | **588,994** | **436,539** |
|  |  | **Actual**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Asset item** | **Analysis** |  |  |
| Debtors and prepayments | Debtors | - | 11,500 |
| Prepayments | 3,921 | 3,409 |
|  | **Total** | **3,921** | **14,909** |
|  |  | **Actual**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Liability item** | **Analysis** |  |  |
| Creditors and accrued expenses | Accounts payable | 3,516 | 1,693 |
| Westpac MasterCard | 720 | 1,224 |
| Audit fees accrual | 3,500 | 3,500 |
| GST due | 12,340 | 989 |
| Other accrued expenses | - | 2,460 |
| **Total** | **20,076** | **9,866** |
|  |  | **Actual**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Liability item** | **Analysis** |  |  |
| Employee costs payable | MD salary allowance accrued | 10,000 | 10,000 |
| Leave balance accrued | 36,782 | 18,677 |
| Salary accrued | 12,079 | 7,945 |
|  | **Total** | **58,861** | **36,622** |
|  |  |  |  |
|  |  | **Actual**  **This year**  **$** | **Actual**  **Last year**  **$** |
| **Liability item** | **Analysis** |  |  |
| Unused donations and grants with conditions | Wellington City Council | 12,773 | 12,507 |
| Foundation North | 26,667 | 17,159 |
| Oranga Tamariki | 53,593 | 139,992 |
| Grace Memorial Trust | 20,425 | 25,000 |
| Auckland Council | 25,000 | - |
| Creative New Zealand | 3,114 | - |
| **Sub total** | **141,572** | **194,658** |
| Funds held in trust | Crip the Lit funds | 301 | 392 |
| Project WHA | 300 | 300 |
| Winton & Margaret Bear | 6,548 | - |
| Audio description bond | 400 | 200 |
|  | **Sub total** | **7,549** | **892** |
|  | **Total** | **149,121** | **195,550** |

*\*The notes, policies, and Auditor’s reports are integral to these financial statements.*

### Note 4: Fixed assets

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **This year** |  |  |  |  |  |
| **Asset class** | **Opening carrying amount** | **Purchases** | **Sales/ Disposals** | **Current year depreciation & impairment** | **Closing carrying amount** |
| Furniture and fixtures | **2,533** | 2,885 | 1,000 | 924 | **3,494** |
| Office equipment | **828** |  |  |  | **828** |
| Computers (including software) | **756** | 2,031 | - | 1,576 | **1,211** |
| **Total** | **4,117** | **4,916** | **1,000** | **2,500** | **5,533** |
| **Last year** |  |  |  |  |  |
| **Asset class** | **Opening carrying amount** | **Purchases** | **Sales/ Disposals** | **Current year depreciation & impairment** | **Closing carrying amount** |
| Furniture and fixtures | **1,857** | 969 |  | 293 | **2,533** |
| Office equipment | **3,114** |  |  | 2,286 | **828** |
| Computers (including software) | **146** | 771 |  | 161 | **756** |
| **Total** | **5,117** | **1,740** | **-** | **2,740** | **4,117** |

*\*The notes, policies, and Auditor’s reports are integral to these financial statements*

### Note 5: Accumulated funds

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **This year** |  |  |  |  |
| **Description** | **Accumulated surpluses or deficits** | **Investment reserve** | **Equity funds reserves - restricted/ discretionary** | **Total** |
| **Opening balance** | **100,713** | 12,814 | 100,000 | **213,527** |
| Surplus/(Deficit) for the year from operations | **160,094** |  |  | **160,094** |
| Total non-operating and extraordinary items | **(3,231)** |  |  | **(3,231)** |
| **Closing balance** | **257,576** | **12,814** | **100,000** | **370,390** |
|  |  |  |  |  |
| **Last year** |  |  |  |  |
| **Description** | **Accumulated surpluses or deficits** | **Investment reserve** | **Equity funds reserves - restricted/ discretionary** | **Total** |
| **Opening balance** | 87,007 | 12,814 | 100,000 | **199,821** |
| Surplus/(Deficit) for the year from operations | 18,950 |  |  | **18,950** |
| Total non-operating and extraordinary items | (5,244) |  |  | **(5,244)** |
| **Closing balance** | **100,713** | **12,814** | **100,000** | **213,527** |

### Note 6: Commitments and contingencies

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | |  | **At balance date**  **This year**  **$** | **At balance date**  **Last year**  **$** |
| **Commitment** | | | **Explanation and timing** |  |  |
| Commitments to lease or rent assets | | | Arts Access Aotearoa has a monthly lease on the premises at 63 Abel Smith Street from which it operates. Rent is paid monthly, two weeks in advance and two weeks in arrears. At least three months’ notice is required for termination of the lease. | 22,607 | 22,607 |
| Guarantees provided | No guarantees have been provided to any person or organisation. | | | | |

### Note 7: Other

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Unused donations and grants with conditions** | | | | |
| **Description** | **Original amount** | **Not fulfilled amount** | **Purpose and nature of the condition(s)** | |
| Wellington City Council | 25,546 | 12,773 | Support creative spaces in Wellington City and advocating for greater access to the arts in Wellington. In partnership with City Arts, provide workshops, training and support to the Arts for All network. | |
| Oranga Tamariki | 216,928 | 53,593 | AAA to work with Oranga Tamariki's children to engage with artistic activities. AAA to provide dedicated Arts Advisor for duration of contract. | |
| Grace Memorial Trust Fund | 25,000 | 20,425 | AAA to apply funds to two projects - To engage community-based artists to provide arts skills/therapy in youth justice facilities and for prisoners with visual arts for rehabilitation. | |
| Foundation North | 80,000 | 26,667 | Funds received for Empowering Auckland creative spaces project yet to be used. | |
| Auckland Council | 25,000 | 25,000 | Funds received from Auckland Council for Auckland creative services project. | |
| Creative NZ/ Oranga Tamariki artists | 99,650 | 3,114 | Funds received from Creative NZ for funding of artists in the Oranga Tamariki project. | |
| **Funds held in trust** |  |  |  | |
| **Description\*** | **Original Amount\*** | **Fund Amount** | **Derivation of the Fund** | |
| Wilton & Margaret Bear | 9,788 | 6,548 | Funding for Winton & Margaret scholarships granted | |
| **Goods or services provided to the entity in-kind** | | | | |
| **Description** | | | | **Amount** |
| Time donated by volunteers | | | | 11,039 |
| Goods and services donated by individuals and organisations | | | | 4,300 |
| **Assets used as security for liabilities** | | | | |
| **Nature and amount of borrowing**  None noted | | | | |

### Note 8: Assets held on behalf of others

None noted

### Note 9: Related party disclosures

There were no transactions involving related parties during the financial year. (Last year – Nil)

### Note 10: Events after the balance date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last year – Nil)

### Note 11: Ability to continue operating

The governance has considered the going concern principle and believes to the best of its knowledge that the organisation has resources to continue operating for the foreseeable future.

### Note 12: Correction of errors

The governance is not aware of any material errors requiring correction in the financial statements.

### Note 13: Comparatives

Last Year's comparative amounts have been prepared on the same basis as this year's amounts.

### Note 14: COVID-19

In March 2020, the World Health Organisation declared the outbreak of COVID-19 a pandemic. Since March 2020, the New Zealand Government has imposed a number of measures to reduce the spread of COVID-19, including most recently implementing the COVID-19 Protection Framework on 2 December 2021. While the country is under the COVID-19 Protection Framework there are restrictions on large gatherings of people and how public places can operate.

The Trust has as a consequence been unable to operate exactly as it would under normal conditions. While disruptions are expected to be temporary, there is a level of uncertainty around the duration of these restrictions. At the date of issuing the financial statements, the Trust has been able to absorb the majority of the impact of current public health measures.

At this time the full financial impact of the COVID-19 pandemic is not able to be determined, but it is not expected to have a significant adverse effect on the future of the Trust.

*\*The notes, policies, and Auditor’s report are integral to these financial statements.*

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## Funders and sponsors

Arts Access Aotearoa thanks the following organisations that have supported our work in increasing access to the arts in 2019. We look forward to your ongoing support.

### Core funder

Creative New Zealand

### Major contract

Ara Poutama Aotearoa Department of Corrections

Oranga Tamariki

### Local government grants

Wellington City Council

Auckland Council

### Legal services

Chapman Tripp

### Grants

Foundation North

Wellington Community Trust

Thomas George Macarthy Trust

Winton and Margaret Bear Charitable Trust

### Te Putanga Toi Arts Access Awards 2021 sponsors

Creative New Zealand

Ara Poutama Aotearoa Department of Corrections

Holdsworth Charitable Trust

PAK’nSAVE

Wellington City Council

### Supporters

## Thank you to the generous Friends of Arts Access Aotearoa whose regular donations supported the activities in this report. Thanks also to Rajeev Mishra, Otago Museum, Te Papa and the University of Canterbury Arts Centre for their in-kind support. Thanks also to our business supporters Fraser Carson and Flightdec; Craig Christensen and Graphic Solutions; Marty Brooky and Coherent; Ben Courtney and Base IT; Gordon Harris, Wellington; and Volunteer Wellington. Finally, thanks to Nope Sisters for supporting our mahi.