

Increasing access to the arts

Performance review 2016



**arts
access
aotearoa**

Whakahauhau Katoa O Hanga

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Entity information

For the year ended 31 December 2016

Legal name of entity: Arts Access Aotearoa Whakakahau Katoa o Hanga

Other name of entity (if any): Arts Access Aotearoa

Type of entity and legal basis (if any): Charitable trust

Registration number: CC 33533

Registration date: 30 June 2008

Entity's purpose or mission

All people in New Zealand are able to participate in the arts

Entity structure

Trust governed by board of trustees

Main sources of the entity's cash and resources

Grants, fundraising and donations

Main methods used by the entity to raise funds

Application for grants from Government, local bodies, charities and gaming organisations

Entity's reliance on volunteers and donated goods or services

Significant level of volunteers

Additional Information

Contact details

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 /ArtsAccessAotearoa

 @ArtsAccessNZ



Statement of service performance

For the year ended 31 December 2016

Description of the entity’s outcomes

Arts Access Aotearoa works to achieve the following outcomes:

Accessibility and inclusion: Arts organisations and venues are accessible and inclusive.

Capacity and sustainability of community-based creative spaces: Community-based creative spaces have the capacity and sustainability to deliver quality arts programmes for people with limited access.

Public awareness: There is increased public awareness of and advocacy for access to the arts.

National arts information service: Arts Access Aotearoa provides a national information service about best practice in access to and participation in the arts.

Rehabilitation and re-integration of prisoners: The arts are an effective tool supporting the rehabilitation and re-integration process of prisoners in New Zealand.

		2016		2015
Output	Measure	Actual	Target	Actual

Accessibility and inclusion

Facilitate Arts For All Network meetings to encourage increased access to the arts by venues, performing arts companies, museums, galleries and festivals	The number of Arts For All Network meetings held in Auckland, New Plymouth, Wellington, Dunedin and Christchurch in 2016	Facilitated nine meetings in Auckland, New Plymouth, Wellington, Dunedin and Christchurch	Facilitate ten meetings in Auckland, New Plymouth, Wellington, Dunedin and Christchurch in 2016	Facilitated nine meetings in Auckland, New Plymouth, Wellington, Dunedin and Christchurch
Support Arts For All Network members to provide accessible services, performances and other events	The number of accessible services, performances and other events provided by Arts For All Network members	73 accessible services, performances and other events provided by Arts For All Network members	60 accessible services, performances and other events will be provided by Arts For All Network members in 2016	55 accessible services, performances and other events provided by Arts For All Network members
Consult with Arts For All Network members on developing their accessibility policies and plans	The number of Arts For All Network members consulted on developing their accessibility policies and plans	Consulted with 12 Arts For All Network members on developing their accessibility policies and plans	Consult with ten Arts For All Network members on developing their accessibility policies and plans	Consulted with 18 Arts for All Network members on developing their accessibility policies and plans

		2016		2015
Output	Measure	Actual	Target	Actual

Capacity and sustainability of community-based creative spaces

Develop and deliver a national conference for creative spaces (<i>Creative Spaces 2020</i>) in April 2016	One creative spaces conference is held and feedback is collected from conference participants the outcomes of the conference	86% of participants agreed the conference met their needs to strengthen the capacity of their organisations and 85% agreed it met their needs to strengthen the capacity of the wider creative space sector	At least 60% of participants agree the conference met their needs to strengthen their local capacity; and to strengthen the wider sector's capacity	N/A
As a result of the <i>Creative Spaces 2020</i> conference two projects to support the professional development of creative spaces will be developed with a plan for implementation	Two projects are developed to support the professional development of creative spaces	Three projects were developed: a resource called <i>Show me the money: Fundraising tips from Creative Spaces 2020 delegates</i> ; a project to provide well-designed, community websites to creative spaces at low cost; and a project to establish a formal network of creative spaces to advocate with a collective voice and address sector issues	Two projects will be developed from the conference to support the professional development of creative spaces	N/A

		2016		2015
Output	Measure	Actual	Target	Actual

Public awareness

Present the Arts Access Awards 2016 in the Banquet Hall at Parliament	Six awards and the Arts Access Accolade are presented at the Arts Access Awards 2016 in Parliament	Seven awards and the Arts Access Accolade were presented at the Arts Access Awards 2016, attended by 280 guests	Present six awards and the Arts Access Accolade at the Arts Access Awards 2016	Six awards and the Arts Access Accolade were presented at the Arts Access Awards 2015, attended by 253 guests
Conduct a survey of the Arts Access Awards 2016 with a wide range of stakeholders. Based on results, produce a plan for improvements to the Arts Access Awards 2017	One survey conducted, and one plan for improvements is developed	A survey of attendees and a plan to improve the Arts Access Awards 2017 was completed within the timeframe	Survey completed by 30 September 2016 and plan to improve the Awards 2017 developed by 31 December 2016	N/A
Increased advocacy and promotion on social media channels	Advocacy and promotion on social media channels increase	Facebook "likes" increased by 17% in 2016 and Twitter followers increased by 26%	20% increase in social media engagement in 2016	Facebook page "likes" increased by 24% in 2015 and Twitter followers increased by 39%

		2016		2015
Output	Measure	Actual	Target	Actual

National arts information service

Arts Access Aotearoa's website shows an increase in traffic and engagement. Measures may include number of unique visits, "likes" and video views	The website attracts a 15% increase in traffic and engagement	In November 2015 a new website called Arts Access Advocates was established. In 2016 website engagement across the two sites saw an average increase in engagement of 15.34%, and 20,041 unique visits	19,878 unique visits to the website. Average increase in website engagement of 15%	The website attracted 17,286 unique visits
Respond in a timely manner to information requests about best practice and access to the arts	Number of timely responses to information requests about best practice and access to the arts	Responded in a timely manner to 211 information requests about best practice and access to the arts	Respond in a timely manner to information requests about best practice and access to the arts	Responded in a timely manner to 175 information requests about best practice and access to the arts

	2016		2015
Measure	Actual	Target	Actual

The arts as a tool supporting the rehabilitation and re-integration of prisoners in New Zealand

Deliver public events to increase public awareness of the effectiveness of the arts in supporting the rehabilitation and re-integration of prisoners in New Zealand	The number of public events held to increase public awareness of the effectiveness of the arts in supporting the rehabilitation and re-integration of prisoners in New Zealand	Partnered with Goethe-Institut NZ and Wellington City Council to present three Creativity in Corrections forums in Auckland, Wellington and Christchurch	Deliver public events in Auckland, Wellington and Christchurch	N/A
Facilitate artist workshops in prison sites to increase access to arts activities for prisoners	Completion of a prison theatre project, featuring multi-disciplinary artforms and culminating in a presentation to stakeholders in a prison in the Wellington region	Partnered with Goethe-Institut NZ, CareNZ and Wellington City Council to hold a nine-day theatre workshop, led by German theatre practitioner Uta Plate working with Arts Access Aotearoa, nine local volunteer artists and 16 women in Arohata Prison's Drug Treatment Unit. A presentation was delivered to stakeholders on 21 February 2016	Deliver prison theatre project, featuring multidisciplinary artforms and culminating in a presentation for the stakeholders	N/A
	Continue work with prisoners in Arohata Prison's Drug Treatment Unit to devise a performance for the 2016 Arohata Christmas Concert	Six artists provided seven workshops in preparation for the Arohata Christmas Concert. Prisoners devised and presented seven items as part of the 2016 Arohata Christmas Concert	Deliver prison theatre workshops for inclusion in the 2016 Arohata Christmas Concert	N/A

Statement of financial performance

For the year ended 31 December 2016

	Note	Actual* This year \$	Budget This year \$	Actual* Last year \$
Revenue				
Funding from central or local government	1	486,509	463,952	472,342
Revenue from non-government sources for providing goods and services	1	8,000	11,200	18,985
Donations, fundraising and other similar revenue	1	115,435	95,580	123,155
Interest, dividends and other similar revenue	1	5,915	5,246	6,656
Other revenue	1	259	200	14
Total revenue		616,118	576,178	621,152
Expenses				
Expenses related to public fundraising	2	38,855	26,596	22,392
Volunteer and employee-related costs	2	406,786	376,140	391,164
Costs related to providing goods or services	2	113,110	140,612	175,209
Grants and donations made	2	4,200	2,000	-
Other expenses	2	22,117	27,780	27,581
Total expenses		585,068	573,128	616,346
Surplus/(Deficit) for the year		31,050	3,050	4,806
Non-operating and extraordinary (not an every-year activity)				
Building donations				
Grants for assets				
Impairment loss on assets				
Significant error	12			
Total non-operating and extraordinary items		-	-	-
Surplus/(Deficit) for the year after non-operating		31,050	3,050	4,806

*The Financial Statements are to be read in conjunction with the Notes to the Financial Statements and the accompanying Auditor Report.

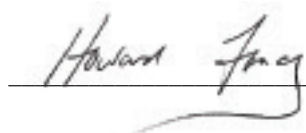
Statement of financial position

As at 31 December 2016

	Note	Actual* This year \$	Budget This year \$	Actual* Last year \$
Assets				
Current assets				
Bank accounts and cash	3	216,845	208,816	226,489
Debtors and prepayments	3	30,196	13,233	16,132
Inventory	3	-	-	-
Other current assets	3	-	-	-
Total current assets		247,041	222,049	242,621
Non-current assets				
Property, plant and equipment	4	4,595	22,849	12,079
Investments	3	-	-	-
Other non-current assets	3	-	-	-
Total non-current assets		4,595	22,849	12,079
Total assets		251,636	244,898	254,699
Liabilities				
Current liabilities				
Bank overdraft	3	-	-	-
Creditors and accrued expenses	3	20,552	35,002	16,854
Employee costs payable	3	37,049	18,000	36,745
Unused donations and grants with conditions	3	18,313	44,174	56,428
Other current liabilities	3	-	-	-
Total current liabilities		75,914	97,176	110,027
Non-current liabilities				
Loans	3	-	-	-
Other non-current liabilities	3	-	-	-
Total non-current liabilities		-	-	-
Total liabilities		75,914	97,176	110,027
Total assets less total liabilities (net assets)		175,722	147,722	144,672
Accumulated funds				
Trustee/member accumulated equity	5	75,722	47,722	44,672
Revaluation reserve	5	-	-	-
Restricted/discretionary reserve funds	5	100,000	100,000	100,000
Total accumulated funds		175,722	147,722	144,672

*The Financial Statements are to be read in conjunction with the Notes to the Financial Statements and the accompanying Auditor Report.

Adopted as true and correct by the governance board on 22 April 2016.



Chair 16 April 2016



Executive Director 16 April 2016

Statement of cash flows

For the year ended 31 December 2016

	Actual* This year \$	Budget This year \$	Actual* Last year \$
Cash flows from operating activities			
Cash was received from:			
Donations, fundraising and other similar receipts	88,555	463,952	114,980
Funding from central or local government*	472,612	95,580	472,343
Receipts from non-governmental sources for providing goods or services*	8,000	42,584	18,984
Interest, dividends and other investment receipts	5,722	5,246	6,656
Other revenue	459	200	8,187
Net GST	51,478	-	(1,754)
Debtors movement	-	-	2,818
Movement in grants and funds with conditions net of prior period adj	-		1,390
Cash was applied to:			
Payments to suppliers and employees	635,795	624,000	588,833
Donations or grants paid			
Net cash flows from operating activities	(8,969)	(16,438)	34,770
Cash flows from investing and financing activities			
Cash was received from:			
Receipts from the sale of property, plant and equipment			
Receipts from the sale of investments			
Proceeds from loans borrowed from other parties			
Capital contributed from owners or members			
Cash was applied to:			
Payments to acquire property, plant and equipment	675	10,500	550
Payments to purchase investments			
Repayments of loans borrowed from other parties			
Capital repaid to owners or members			
Net cash flows from investing and financing activities	(675)	(10,500)	(550)
Net increase/(decrease) in cash	(9,642)	(26,938)	34,220
Opening cash	226,487	226,487	192,267
Closing cash	216,845	199,549	226,487
This is represented by:			
Bank accounts and cash	216,845	199,549	226,489

*The Financial Statements are to be read in conjunction with the Notes to the Financial Statements and the accompanying Auditor Report.

Statement of accounting policies

For the year ended 31 December 2016

Basis of preparation

Arts Access Aotearoa has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income tax

Arts Access Aotearoa is wholly exempt from New Zealand income tax, having fully complied with all statutory conditions for these exemptions. Section CW41 and 42 of the Income Tax Act 2007 exempt income tax on an organisation registered with the Charities Commission, and applying income to its charitable purposes. The Trust has income tax exemption and charitable status through its registration with the Charities Commission on the 30 June 2008 (CC 33533).

Bank accounts and cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in accounting policies

There have been no changes in accounting policies during the financial year (last year - nil).

Fixed assets

Fixed assets, other than land, are recorded at cost, less accumulated depreciation.

Depreciation

Depreciation has been calculated on a straight line basis over the estimated useful life of the assets.

Debtors

Debtors have been recorded at their net realisable value.

Revenue recognition

Income is recognised when invoiced, or receipted except where income is received in advance. Income in Advance is stated as a current liability where the funds have not yet been expended, according to the authorised purpose, and those funds would be required to be repaid to the funder.

Notes to the performance report

For the year ended 31 December 2016

Note 1: Analysis of revenue

Revenue Item	Analysis	Actual This year \$	Budget This year	Actual Last year \$
Funding from central or local government	Creative New Zealand – core	280,000	280,000	280,000
	Department of Corrections	122,000	112,000	112,000
	Ministry of Social Development	12,802	-	43,769
	Wellington City Council	27,115	24,200	21,883
	Creative New Zealand – projects	44,592	39,532	13,690
	New Plymouth District Council	-	2,020	1,000
	Christchurch City Council	-	6,200	-
	Total	486,509	463,952	472,342
		This year	Budget This year	Last year
Revenue Item	Analysis	\$		\$
Revenue from non-governmental sources for providing goods and services	National Foundation for the Deaf	-	-	2,000
	Blind Foundation	-	-	4,785
	Auckland University	-	1,200	2,400
	Canterbury Community Trust	-	-	5,000
	Otago Community Trust	-	600	-
	Philanthropic Trust – General	-	9,400	-
	Wellington Community Trust	8,000		4,800
	Total	8,000	11,200	18,985
		This year	Budget This year	Last year
Donations, fundraising and other similar revenue	Awesome Arts Access Auction	15,133	12,000	9,692
	Foundation North Trust	45,000	40,625	35,000
	Infinity Foundation	-	-	2,500
	Thomas George Macarthy Trust	5,000	5,000	5,000
	Wellington Community Trust	-	8,000	3,200
	Nikau Foundation	2,500	-	-
	Mazda Foundation	2,856	-	-
	Auction sale	6,957	-	-
	Film screening event	-	4,500	3,457
	Winton and Margaret Bear Trust	3,800	2,000	-
	Entrepreneurial activities	1,004	-	2,369
	Other donations	1,125	5,455	2,476
	Sponsorships of Arts Access Awards	5,180	18,000	8,000
	Sales of Arts For All publications	-	-	174
	In-kind donations of goods and services	26,880		51,287
	Total	115,435	95,580	123,155

Note 1: Analysis of revenue (cont)

Revenue item	Analysis	Actual This year \$	Budget This year \$	Actual Last year \$
Interest, dividends and other Investment revenue		5,915	5,246	6,656
	Total	5,915	5,246	6,656
Revenue Item	Analysis	Actual This year \$	Budget This year \$	Actual Last year \$
Other revenue	Other	259	200	14

Note 2: Analysis of expenses

Expense item	Analysis	This year \$	Budget This year \$	Last year \$
Expenses related to public fundraising	Awesome Arts Access Auction	20,796	-	2,009
	Hospitality	2,599	1,000	384
	Travel	10,347	4,500	2,000
	Database	-		13,690
	20th Anniversary Event	-		3,365
	Arts Advocates	202		151
	Film screening	-	2,500	543
	Other	-		250
	Fundraising and sponsorship	4,911	18,596	-
	Total	38,855	26,596	22,392
Expense Item	Analysis	This year \$	Budget This year \$	Last year \$
Volunteer and employee- related costs	Salaries and wages	352,871	333,233	304,368
	Professional development	9,634	10,000	-
	Kiwisaver contributions	10,580	9,997	8,564
	ACC levies	782	1,200	1,128
	Contractors and volunteer programme	32,297	21,000	75,341
	Health and safety	26	375	28
	Payroll fees	407	335	347
	Staff expenses	189	-	1,388
	Total	406,786	376,140	391,164
Expense Item	Analysis	This year \$	Budget This year \$	Last year \$
Costs related to providing goods and services	Administration and overhead costs	26,223	20,650	46,589
	Projects	57,329	85,047	85,795
	Trustees Expenses	6,319	9,694	9,397
	Rent and Cleaning	23,239	25,221	23,147

Note 2: Analysis of expenses (cont)

	Community development	-		6,080
	Other service delivery costs	-		4,201
	Total	113,110	140,612	175,209
Expense Item	Analysis	This year \$	Budget This year \$	Last year \$
Grants and donations made		4,200	2,000	-
	Total	4,200	2,000	-
Expense Item	Analysis	This year \$	Budget This year \$	Last year \$
Other expenses		-		-
	Depreciation	8,159	12,854	13,631
	Insurance	3,601	3,691	3,601
	Communications	5,779	8,835	8,060
	Audit	4,578	2,400	2,290
	Total	22,117	27,780	27,581

Note 3: Analysis of assets and liabilities

		Actual This year \$	Budget This year \$	Actual Last year \$
Asset item	Analysis			
Bank accounts and cash	Current A/c	50,615	48,616	40,191
	Saver A/c	3,341	-	3,317
	Petty cash	200	200	400
	Term investments	162,689	160,000	182,581
	Total	216,845	208,816	226,489
Asset item	Analysis	This year \$	Budget This year \$	Last year \$
Debtors and prepayments	Debtors	26,715	9,733	11,272
	Prepayments	3,481	3,500	4,860
	Total	30,196	13,233	16,132
Liability item	Analysis	This year \$	Budget This year \$	Last year \$
Creditors and accrued expenses	Creditors	9,860	22,000	8,673
	Mastercard	1,372	2,000	-
	GST	9,318	11,000	8,182
		-		-
	Total	20,550	35,000	16,854

Note 3: Analysis of assets and liabilities (cont)

Liability Item	Analysis	This year \$	Budget This year \$	Last year \$
Employee costs payable	Salaries owing	6,000	-	5,000
	Leave accrual	31,049	18,000	31,745
	Total	37,049	18,000	36,745
Liability Item	Analysis	This year \$	Budget This year \$	Last year \$
Unused donations and grants with conditions	Lion Foundation	-		-
	Creative New Zealand database	-	5,872	10,410
	ASB Community Trust	-		-
	Wellington City Council	11,615	15,500	15,500
	Ministry of Social Development	-	12,802	12,802
	National Foundation for the Deaf	-		-
	Sub total	11,615	34,174	38,712
Funds held in trust	EKO Theatre	3,627		3,627
	Arts Integrated	-	10,000	12,218
	Winton and Margaret Bear Trust	2,421		1,221
	Andrew Blythe	650		650
	Quilt Stitch Group	-		-
	Sub total	6,698	10,000	17,716
	Total	18,313	44,174	56,428

Note 4: Fixed assets

This year					
Asset class	Opening carrying amount*	Purchases	Sales/ disposals	Current year depreciation and impairment*	Closing carrying amount*
Land	-			-	-
Buildings	-				-
Motor vehicles	-				-
Furniture and fixtures	1,635	675		403	1,907
Office equipment	992			519	473
Computers (including software)	9,452			7,237	2,215
Machinery	-				-
Heritage assets	-				-
Total	12,079	675	-	8,159	4,595
Last year					

Note 4: Fixed assets (cont)

Asset class	Opening carrying amount*	Purchases	Sales/ disposals	Current year depreciation and impairment*	Closing carrying amount*
Land	-			-	-
Buildings	-				-
Motor vehicles	-				-
Furniture and fixtures	1,819	550		625	1,635
Office equipment	1,761			437	992
Computers (including software)	21,579			12,569	9,452
Machinery	-				-
Heritage assets	-				-
Total	25,159	550	-	13,631	12,079

Note 5: Accumulated funds

This year				
Description	Accumulated surpluses or deficits*	Revalued property	Equity funds Reserves – Restricted/ discretionary	Total*
Opening balance	44,672	-	100,000	144,672
Surplus/(Deficit) for the year from operations	31,050			31,050
Total non-operating and extraordinary items	-			-
Total revenue less payments through equity funds			-	-
Increase/(decrease) in property values		-		-
Prior period adjustment				-
Transfer to reserves		-	-	
Transfer from reserves		-	-	
Closing balance	75,722	-	100,000	175,722

Last year				
Description	Accumulated surpluses or deficits*	Revalued property	Equity funds Reserves – Restricted/ discretionary	Total*
Opening balance	19,570	-	100,000	119,570
Surplus/(Deficit) for the year from operations	4,806			4,806
Total non-operating and extraordinary items	-			-
Total revenue less payments through equity funds			-	-
Increase/(decrease) in property values		-		-
Prior period adjustment	20,296			20,296
Transfer to reserves		-	-	
Transfer from reserves		-	-	
Closing balance	44,672	-	100,000	144,672

Note 6: Commitments and contingencies

Commitment*	Explanation and timing*
Commitments to lease or rent assets*	Arts Access Aotearoa has a monthly lease on the premises at 63 Abel Smith Street from which it operates. Rent is paid monthly, two weeks in advance and two weeks in arrears.

		At balance date This year*
Contingency*	Explanation*	\$
Contingent liability or asset*	Arts Access Aotearoa is a beneficiary of the interest (but not capital) on certain investments of the Winton and Margaret Bear Trust. The use of this interest is conditional on Arts Access Aotearoa requesting the funding and using it for a purpose that meets the criteria for the grant. In 2016, Arts Access Aotearoa applied for and received \$3,800 of grant funding from the Winton and Margaret Bear Trust for two scholarships.	6,357

Note 7: Other

Unused donations and grants with conditions			
Description*	Original Amount*	Not fulfilled Amount*	Purpose and nature of the condition(s)*
Wellington City Council	-	11,215	Supporting creative spaces in Wellington City and advocating for greater access to the arts in Wellington. In partnership with City Arts, provide workshops, training and support to the Arts For All Network.
Funds held in trust			
Description*	Original Amount*	Fund amount	Derivation of the fund
EKO Theatre	-	3,627	Umbrella funding for Eko Theatre Southern Corridor project
Winton and Margaret Bear Trust		2,421	To support the development of talented young artists living in the Greater Wellington region who face barriers in pursuing their artistic potential.
Andrew Blythe		650	To support artistic endeavour
Goods or services provided to the entity in-kind*			
Description*	Amount*		
Time donated by volunteers	5,764		
Goods and services donated by individuals and organisations.	21,116		

Note 8: Assets held on behalf of others*

Description of the assets held*

None noted

Note 9: Related party disclosures

There were no transactions involving related parties during the financial year. (Last year – Nil)

Note 10: Events after the balance date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last year – Nil)

Note 11: Ability to continue operating*

The governance has considered the going concern principle and believes to the best of its knowledge that the organisation has resources to continue operating for the foreseeable future.

Note 12: Comparatives

Some last year's comparatives have been reclassified from what was in audited accounts in the previous year. This has been approved by the board of trustees for better clarity purposes. The overall effect to the bottom line figure from this reclassification is nil.

INDEPENDENT ACCOUNTANT'S REPORT TO THE TRUSTEES OF THE ARTS ACCESS AOTEAROA

We have reviewed the Entity Information and Statement of Service Performance included in the performance report of the ARTS ACCESS AOTEAROA, for the year ended 31 December 2016, on pages 2 - 8.

Review Conclusion

Based on our review, nothing material has come to our attention that requires reporting to you. In our opinion we believe that for the year ended 31 December 2016, the reviewed non-financial Entity Information and Statement of Service Performance of the ARTS ACCESS AOTEAROA on pages 2 to 8 do present fairly, in all material respects, the appropriate non-financial information of the ARTS ACCESS AOTEAROA for the year ended 31 December 2016, in accordance with the PBE SFR T 3 NZASB standards.

Restriction on responsibility

This report is made solely to the governance, in accordance with section 42F of the Charities Act 2005, and the constitution of the entity. Our limited assurance work has been undertaken so that we might state to the governance those matters we are required to state to them in an accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the governance as a body, for our assurance work, for this report, or for the opinions we have formed.

Responsibilities of the Governance

The Governance of the ARTS ACCESS AOTEAROA are responsible for the preparation of the Entity Information and Statement of Service Performance in accordance with the Financial Reporting Act 2013 and for such internal control as the governance determine is necessary to enable the preparation and fair presentation of the year ended 31 December 2016 outputs that are free from material misstatement, whether due to fraud or error.

Reviewer's responsibilities

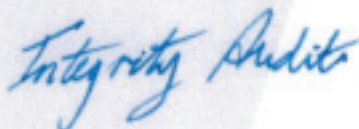
Our responsibility is to express a conclusion on the accompanying non-financial information that are required to be prepared by the governance in accordance with the Public Benefit Entity Simple

Format Reporting tier 3 [PBE SFR T3] accrual accounting standards issued in NZ by the NZ Accounting Standards Board [NZASB], under the Financial Reporting Act 2013. We conducted our review in accordance with the International Standard on Assurance Engagements ISAE (NZ) 3000, Assurance Engagements other than the Audits or Reviews of Historical Financial Information. ISAE (NZ) 3000 requires us to conclude whether anything has come to our attention that causes us to believe that the non-financial information, taken as a whole, are not prepared in all material respects, in accordance with the applicable financial reporting framework. These standards also requires us to comply with the relevant ethical requirements of PES 1 *Code of Ethics for Assurance Practitioners*.

A review of the non-financial Entity Information and Statement of Service Performance in accordance with ISAE (NZ) 3000 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with ISAE (NZ) 3000. Accordingly we do not express an audit opinion on the entity information and performance statement.

Other than in our capacity as assurance practitioner we have no other relationship with, or interests in, the ARTS ACCESS AOTEAROA.



Integrity Audit
EAST TAMAKI
Date : 4 May 2017

INDEPENDENT AUDITOR'S REPORT

To TRUSTEES of the ARTS ACCESS AOTEAROA for the year ended 31 December 2016

Report on the Financial Statements

Opinion

We have audited the financial statements contained in the performance report of ARTS ACCESS AOTEAROA on pages 9 to 18, which comprise the statement of financial position as at 31 December 2016, the statement of financial performance, statement of cash flows for the year ended, the statement of accounting policies and other explanatory information.

In our opinion, the financial statements on pages 9 to 18 present fairly the financial position of ARTS ACCESS AOTEAROA as at 31 December 2016 and its financial performance and cash flows for the year ended on that date in accordance with the requirements of Public Benefit Entity Simple Format Reporting – [PBE-SFR-A] (Not-For-Profit) [NFP] issued in New Zealand (NZ) by the NZ Accounting Standards Board relevant to reporting financial position, financial performance and cash flows.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (NZ ISAs). Our responsibilities under those standards are further described below in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organisation in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to

provide a basis for our opinion.

Other than in our capacity as auditor we have no other relationship with, or interests in, ARTS ACCESS AOTEAROA.

Restriction on responsibility

This report is made solely to the trustees, as the governance, in accordance with section 42F of the Charities Act 2005, and the entity's constitutional requirements. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Governance Board Responsibility for the Financial Statements

The governance board is responsible for determining that the PBE-SFR-A NFP framework is acceptable in the entity's circumstances, for the preparation of financial statements, and for such internal control as the governance board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trust board is responsible for assessing the organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- ☐ identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ☐ obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- ☐ conclude on the appropriateness of the use of the going concern basis of accounting by the board. Based on the

audit evidence obtained, no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, and no assurances are provided for any future events or conditions which may cause the entity to cease to continue as a going concern.

- ☐ evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by governance.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Integrity Audit
Chartered Accountants
East Tamaki, Auckland
4 May 2017

Funders, sponsors and supporters

Arts Access Aotearoa would like to thank the following organisations and individuals who have supported its work in make a difference in New Zealand by increasing access to the arts in 2016. We look forward to your ongoing support.

Core funder



Major contract



Local government



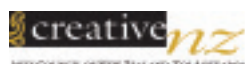
Legal services



Project partners



Major grant



Arts Access Awards sponsors



Awesome Arts Access Auction event partner



Grants and donations

Infinity Foundation, Mazda Foundation, National Foundation for the Deaf, Nikau Foundation, Thomas George Macarthy Trust, Wellington Community Trust, Winton and Margaret Bear Charitable Trust

Organisational supporters in 2016

Many thanks to the following people and organisations for their support of Arts Access Aotearoa's activities, including the Arts Access Awards 2016 and Awesome Arts Access Auction 2016.

Abbott Kavanagh Rolle Ltd, Alex van Heeren and Worldwide Leisure, Alexandria Tasker, Alpha Gallery and Art Studio, Anita Grafton, Ann Byford, Anton Carter, ART+OBJECT, Auckland Art Gallery, Auckland Theatre Company, Awhimai Reynolds, Beach Babylon, Beauté on Willis St, Beth Hill, Bettina Senff, Bev Lowen, Bidvest, Bill Kaua, Briar Munro, Capital E, CareNZ, Catherine, Chamber Music New Zealand, Chapman Tripp, Christine Winbush, Cin Cin, Circa Theatre, Commonsense Organics, Cordon Bleu, CQ Hotels Wellington, Daniel Phillips, Darcy Nicholas, Denise Dennehy, Eliecer Reverol, Ellmers, Emporio Coffee, Erwin Van Asbeck, Ethni-city, Experience Wellington - Hannah Play House, Experience Wellington - Nairn Cottage, Experience Wellington - Space Place, Fly My Pretties, Fraser Carson and Flightdec, Fraser Hoffe, Gazley Motors, Goethe-Institut New Zealand, Gordon Harris, Graphic Solutions, Hon Maggie Barry, Hon Nikki Wagner, Hotel Pullman Auckland, Huka Lodge, Jacinda Ardern MP, Judith Jones, Julian Raphael, Juliet Nally, Karamia Lee, Karen Boyes, Karen Ross, Kerry Tilby-Price, Kim Morton, Kirsten Mason, Langdons on the Bay, Langdons Retreat, Len Lye Centre Govett Brewster Art Gallery, Les Mills Extreme, Lido Café & Bar, Lize Immelman, LOT EIGHT, Lotto NZ, Lyn Cotton, Mark Newdick, Martinborough Hotel, Martine Abel, Mary Ama, Mayke Blom, Metro, Michael Cox, Mihailo Ladjevac, MIX, Molly Mullen, Murray Wylie, Museums Wellington, Nice Hotel, Nikau Café, Olivier Lacoua, On Yer Bike, Orchestra Wellington, Out of the Box, Pablos Art Studio, Pacifica Arts Centre, Park Hotel, Parliamentary Service, Pati Umaga, Paula Comerford, Pauline Johns, Peter O'Connor, Peter Wedde, Pip Adam, Pony Lane, Quilt Stitch Volunteers, Rachel Leota, Rajeev Mishra, Ray Smith, Reece Tong, Rimutaka Prison Printshop, Rodger Fox and members of the Wellington Jazz Orchestra, Royal New Zealand Ballet, Sable Fine Hair, Schustrings, Roger That, Sexual Abuse Prevention Network, Shaun Fahey, SkillWise and The White Room, Smartpay, Southern Cross Bar and Restaurant, Spyglass, Stephen Wainwright, Sterling Woodfire Eatery & Bar, Stew Sexton, Streamliner, Sue Jane, Tactical Survival Academy, Te Ara Korowai, Te Papa Press, Te Papa Tongarewa, The Front Room Café, Timothy Leatigaga, Tirohana Estate Vineyard, Tony Kuepfer, Tory Urban Retreat, Ulrike Rosenfeld, Unichem Cuba Mall, Volunteer Wellington, Victor Bright, Victoria Manning, Vincents Art Workshop, Wellington Jazz Festival, Wellington Phoenix Football Club, Wellington Potters Association, Weta Workshop, William Brandt

Supporting what we do

You can help Arts Access Aotearoa reduce barriers and increase access to the arts for everyone in New Zealand.

Make a donation

Help us ensure all people can participate in the arts either as creators or audience members. An easy and effective way to make a monthly donation and be kept up to date with events and activities throughout the year is to join Friends of Arts Access Aotearoa.

Arts Access Aotearoa is a registered charitable trust and donations of any size are gratefully received. You can claim a tax credit on donations of \$5 or more.

Options to support

Every dollar you donate will benefit artists, people and communities throughout New Zealand.

Projects needing support include:



1. Arts For All: increasing access to arts and cultural events for everyone

"People who are sighted can look at pictures to see what something looks like. When you can't see, you can't do that. For me, touching the instruments transported me back in time to seventeenth-century France." Student Renee Patete, who is blind, enjoys a touch tour and audio described concert of Les Talens Lyriques, presented in Wellington by Chamber Music New Zealand.



2. Creative spaces: building the sustainability of community-based creative spaces throughout New Zealand

Auckland artist and writer Anita Mary lives with chronic pain. She says Toi Ora Live Art Trust provides a supportive community of creative people. "Toi Ora, my faith, art and creativity have been crucial in my journey of self-discovery and healing."



3. Arts Access Awards: celebrating artistic achievement, and the individuals, groups and organisations providing access to the arts

"My main goal is to continue working with clay and explore the kowhaiwhai patterns in my work. Every day I get new ideas and I want to keep challenging myself so that my work evolves," says David Cameron, recipient of the Arts Access Artistic Achievement Award 2016. The Gisborne artist was presented his award by senior Māori artist Darcy Nicholas.



4. Arts in Corrections: using the arts as a tool supporting the rehabilitation and re-integration of prisoners

After six days participating in a theatre workshop, the 16 prisoners in the Drug Treatment Unit of Arohata Prison perform *Come Listen to my Story of Wonderland*, a work they created and rehearsed with German director Uta Plate and nine actors, musicians and a visual artist. Arts Access Aotearoa developed this project in partnership with Goethe-Institut New Zealand.

Sponsorship and corporate support

By sponsoring Arts Access Aotearoa, your business can be strategically aligned with a national arts charity that increases access to the arts for everyone in New Zealand.

Leave a gift in your will

Your bequest will help us build a more inclusive society to ensure that future generations will experience art and creativity, without barriers.

Making your donation

Arts Access Aotearoa needs your support to ensure everyone in New Zealand, now and in the future, can engage in the arts. With your help, we can all experience art and creativity, without barriers.

Title: _____ First name: _____ Surname: _____

Address: _____ Phone: _____ Mobile: _____

_____ Email: _____

Please supply your email address so we can send you a receipt and keep you up to date with news and events. You can unsubscribe at any time.

I wish to support:

- | | |
|---|--|
| <input type="checkbox"/> Arts For All | <input type="checkbox"/> Arts in Corrections |
| <input type="checkbox"/> Creative spaces | <input type="checkbox"/> Area of most need |
| <input type="checkbox"/> Arts Access Awards | |

With a donation of \$ _____

Or:

- ☐ I wish to make a regular monthly donation as a Friend of Arts Access Aotearoa of \$ _____
- ☐ Please send me information about leaving a gift in my will so that more people in New Zealand will have access to the arts for years to come.

Please choose a payment option below or give online at www.artsaccess.org.nz/donate-to-arts-access-aotearoa

- ☐ I enclose my cheque payable to Arts Access Aotearoa

or

- ☐ Please charge my credit card

Visa / Mastercard number: _____ Expiry date: _____ / _____

Name of cardholder: _____

Signature: _____

- ☐ I would like to give online with an Internet banking payment.

Account name: Arts Access Aotearoa

Account number: 03-0502-0040862-00

Please include your full name as reference.

To arrange for your tax deductible receipt please call us on 04 802 4349 or email info@artsaccess.org.nz

Please return this completed form with your payment to Arts Access Aotearoa, PO Box 9828, Wellington 6141.

Thank you for your support

If you would like more information about how you can support Arts Access Aotearoa, please contact Richard Benge, Executive Director (T: 04 802 4349 or 021 217 1002 E: richard.benge@artsaccess.org.nz).