

**Increasing  
access  
to the arts**

**Performance  
review 2017**



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# Entity information

## For the year ended 31 December 2017

**Legal name of entity:** Arts Access Aotearoa Whakakahau Katoa o Hanga

**Other name of entity (if any):** Arts Access Aotearoa

**Type of entity and legal basis (if any):** Charitable trust

**Registration number:** CC 33533

**Registration date:** 30 June 2008

**Entity's purpose or mission**

All people in New Zealand are able to participate in the arts

**Entity structure**

Trust governed by board of trustees

**Main sources of the entity's cash and resources**

Grants, fundraising and donations

**Main methods used by the entity to raise funds**

Application for grants from Government, local bodies, charities and gaming organisations

**Entity's reliance on volunteers and donated goods or services**

Significant level of volunteers

**Additional Information**

Contact details

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 [@ArtsAccessNZ](https://twitter.com/ArtsAccessNZ)

 [arts\\_access\\_aotearoa](https://www.instagram.com/arts_access_aotearoa)

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Above and cover: Equal Voices Arts' production of *Salonica*, with actors Shaun Fahey and Mihailo Ladevac, uses New Zealand Sign Language, English and Serbian. It toured to Europe in 2017 before returning for a New Zealand tour, starting in Christchurch. Photo: Michael Smith



Auckland dance company Touch Compass performs *Somatechnics* in December 2017 to lunchtime audiences in Auckland's Aotea Square

## \*Did you know?



# 24%

1.1 million people in New Zealand live with a disability that impacts on their daily lives. Half (53%) of these have more than one disability.



# 14%

632,000 people (14%) have a physical impairment that limits their everyday activities.



# 9%

380,000 people (9%) are Deaf or hearing impaired.

# 5%

242,000 people (5%) have a psychiatric or psychological impairment.



# 4%

168,000 people (4%) are blind or have low vision.



# 20,000

20,000 people in New Zealand use New Zealand Sign Language.

# Statement of service performance

## For the year ended 31 December 2017

### Description of the entity's outcomes

Arts Access Aotearoa works to achieve the following outcomes:

**Accessibility and inclusion:** Arts organisations and venues are accessible and inclusive.

**Capacity and sustainability of community-based creative spaces:** Community-based creative spaces have the capacity and sustainability to deliver quality arts programmes for people with limited access.

**Public awareness:** There is increased public awareness of and advocacy for access to the arts.

**National arts information service:** Arts Access Aotearoa provides a national information service about best practice in access to and participation in the arts.

**Rehabilitation and re-integration of prisoners:** The arts are an effective tool supporting the rehabilitation and re-integration process of prisoners in New Zealand.

		2017		2016
Output	Measure	Actual	Target	Actual

### Accessibility and inclusion

Facilitate Arts For All Network meetings to encourage increased access to the arts by venues, performing arts companies, museums, galleries and festivals	The number of Arts For All Network meetings held in Auckland, Taranaki, Wellington, Otago and Canterbury in 2017	Facilitate ten meetings in Auckland, Taranaki, Wellington, Otago and Canterbury in 2017	Facilitated ten meetings in Auckland, Taranaki, Wellington, Otago and Canterbury	Facilitated nine meetings in Auckland, Taranaki, Wellington, Otago and Canterbury
Support Arts For All Network members to provide accessible services, performances and other events	The number of accessible services, performances and other events provided by Arts For All Network members	65 accessible services, performances and other events provided by Arts For All Network members	68 accessible services, performances and other events will be provided by Arts For All Network members in 2017	74 accessible services, performances and other events provided by Arts For All Network members (note that six events were provided by the biennial NZ Festival)
Consult with Arts For All Network members on developing their accessibility policies and plans	The number of Arts For All Network members consulted on developing their accessibility policies and plans	Consulted with 12 Arts For All Network member organisations on developing their accessibility policies and plans	Consult with five Arts For All Network members on developing their accessibility policies and plans	Consulted with 12 Arts For All Network member organisations on developing their accessibility policies and plans

		2017		2016
Output	Measure	Actual	Target	Actual

### Capacity and sustainability of community-based creative spaces

Support creative spaces to increase the numbers using Flightdec	The number of creative spaces with new Flightdec websites	9 creative spaces have Flightdec websites (5 are live, 4 are in progress)	5 creative spaces have Flightdec websites	NA
Undertake a review of Auckland delivery: i.e. What is needed? Who's delivering? What is role for Arts Access Aotearoa? What resources can be accessed?	Report on review of service delivery completed and approved by Creative New Zealand	Review completed and report approved by Creative New Zealand	Review completed and report approved by Creative New Zealand	NA

		2017		2016
Output	Measure	Actual	Target	Actual

### Public awareness

Present the Arts Access Awards 2017 in the Banquet Hall at Parliament	Six awards and the Arts Access Accolade are presented at the Arts Access Awards 2017 in Parliament	Six awards and the Arts Access Accolade were presented at the Arts Access Awards 2017, attended by 234 guests	Present six awards and the Arts Access Accolade at the Arts Access Awards 2017	Seven awards and the Arts Access Accolade were presented at the Arts Access Awards 2016, attended by 319 guests
Implement improvements to the Arts Access Awards 2017 based on feedback collected from the survey of attendees at the Arts Access Awards 2016	Suggested improvements to the Awards event are adopted in 2017	Measures adopted in 2017: separate rooms for reception and ceremony, limited guest list to avoid overcrowding, ceremony seating café style, creative spaces' advocacy supported with a dedicated poster exhibition at the venue	A refreshed and more accessible format for the annual Awards celebration	NA

		2017		2016
Output	Measure	Actual	Target	Actual

### National arts information service

Maintain and continue to develop a high-quality information centre that provides capability building, information and resources for the sector	Number of website sessions	30,805 website sessions (14% increase)	26,936 website sessions	26,936 website sessions
	Number of unique visits to Arts Access Aotearoa and Arts Access Advocates websites	19,874 unique visits to Arts Access Aotearoa and Arts Access Advocates websites (0.8% decrease)	20,041 unique visits to the Arts Access Aotearoa and Arts Access Advocates websites	20,041 unique visits to the Arts Access Aotearoa and Arts Access Advocates websites
	Advocacy and promotion on social media channels increase	Facebook "likes" increased by 17% in 2017 and Twitter followers increased by 14%	Increase in social media engagement in 2017	Facebook "likes" increased by 17% in 2016 and Twitter followers increased by 26%
	Number of responses to information requests about best practice and access to the arts	Responded in a timely manner to 225 information requests about best practice and access to the arts	Respond in a timely manner to information requests about best practice and access to the arts	Responded in a timely manner to 211 information requests about best practice and access to the arts

		2017		2016
Output	Measure	Actual	Target	Actual

### The arts as a tool supporting the rehabilitation and re-integration of prisoners in New Zealand

Arts advice and support: the Arts in Corrections Advisory Service is provided by a specialist Arts in Corrections Advisor	Number responses to information requests relating to the Arts in Corrections programme	Responded to 107 information requests relating to the Arts in Corrections programme	Respond to 92 information requests relating to the Arts in Corrections programme	Responded to 92 information requests relating to the Arts in Corrections programme
National Arts in Corrections Networks across three regions (Northern, Central and Southern). Network members include Corrections staff, arts organisations, artists, arts workers and supporters	The number of Arts in Corrections Network meetings delivered	Four Arts in Corrections Network meetings held in 2017: in Auckland (March), Ngawha (April), Wellington (July) and Christchurch (November)	Facilitate Art in Corrections Network meetings in Auckland, Wellington and Christchurch	NA

# Statement of financial performance

For the year ended 31 December 2017

	Note	Actual This year \$	Budget This year \$	Actual Last year \$
<b>Revenue</b>				
Funding from central or local government	1	465,003	461,230	486,509
Revenue from non govt sources for providing goods and services	1	10,000	17,400	8,000
Donations, fundraising and other similar revenue	1	115,773	85,820	115,435
Interest, dividends and other similar revenue	1	5,313	5,040	5,915
Other revenue	1	-	200	259
<b>Total revenue</b>		<b>596,089</b>	<b>569,690</b>	<b>616,118</b>
<b>Expenses</b>				
Expenses related to public fundraising	2	57,946	33,946	38,855
Volunteer and employee related costs	2	383,890	397,508	406,786
Costs related to providing goods or services	2	103,215	110,380	116,711
Grants and donations made	2	-	-	4,200
Other expenses	2	28,457	16,640	18,516
<b>Total expenses</b>		<b>573,508</b>	<b>558,474</b>	<b>585,068</b>
<b>Surplus/(Deficit) for the year</b>		<b>22,581</b>	<b>11,216</b>	<b>31,050</b>
<b>Non-operating and extraordinary (not an every-year activity)</b>				
Prior period adjustment revenue		2,697	-	-
Creative spaces – capacity building and support expenditure		(7,186)	-	-
Impairment loss on assets				
Significant error	12	-	-	-
<b>Total non-operating and extraordinary items</b>		<b>(4,489)</b>	<b>-</b>	<b>-</b>
<b>Surplus/(Deficit) for the year after non-operating</b>		<b>18,092</b>	<b>11,216</b>	<b>31,050</b>

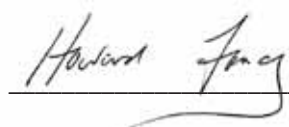
\*The notes, policies, and Auditor's reports are integral to these financial statements.

# Statement of financial position

As at 31 December 2017

	Note	Actual This year \$	Actual Last year \$
<b>Assets</b>			
<b>Current assets</b>			
Bank accounts and cash	3	244,461	216,845
Debtors and prepayments	3	3,470	30,196
<b>Total current assets</b>		<b>247,931</b>	<b>247,041</b>
<b>Non-current assets</b>			
Property, plant and equipment	4	3,005	4,595
Investments	3	-	-
Other non-current assets	3	-	-
<b>Total non-current assets</b>		<b>3,005</b>	<b>4,595</b>
<b>Total assets</b>		<b>250,936</b>	<b>251,636</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Creditors and accrued expenses	3	7,064	20,552
Employee costs payable	3	33,285	37,049
Unused donations and grants with conditions	3	16,773	18,313
Other current liabilities	3	-	-
<b>Total current liabilities</b>		<b>57,122</b>	<b>75,914</b>
<b>Total non-current liabilities</b>		<b>-</b>	<b>-</b>
<b>Total liabilities</b>		<b>57,122</b>	<b>75,914</b>
<b>Total assets less total liabilities (net assets)</b>		<b>193,814</b>	<b>175,722</b>
<b>Accumulated funds</b>			
Trustee/member accumulated equity	5	81,000	75,722
Investment reserve	5	12,814	-
Restricted/discretionary reserve funds	5	100,000	100,000
<b>Total accumulated funds</b>		<b>193,814</b>	<b>175,722</b>

Adopted as true and correct by the governance board on 28 April 2018.



Chair, 28 April 2018



Executive Director, 28 April 2018

\*The notes, policies, and Auditor's reports are integral to these financial statements.



# Statement of cash flows

For the year ended 31 December 2017

	Actual This year \$	Actual Last year \$
<b>Cash flows from operating activities</b>		
<b>Cash was received from:</b>		
Donations, fundraising and other similar receipts	45,386	88,555
Funding from central or local government*	464,829	472,612
Receipts from non-governmental sources for providing goods or services*	10,000	8,000
Interest, dividends and other investment receipts	5,313	5,722
Other revenue	10,000	459
Net GST		51,478
<b>Cash was applied to:</b>		
Payments to suppliers and employees	497,524	635,795
Net GST	8,473	-
<b>Net cash flows from operating activities</b>	<b>29,531</b>	<b>(8,969)</b>
<b>Cash was applied to:</b>		
Payments to acquire property, plant and equipment	1,915	675
<b>Net cash flows from investing and financing activities</b>	<b>(1,915)</b>	<b>(675)</b>
<b>Net increase/(Decrease) in cash</b>	<b>27,616</b>	<b>(9,642)</b>
<b>Opening cash</b>	216,845	226,487
<b>Closing cash</b>	244,461	216,845
<b>This is represented by:</b>		
Bank accounts and cash	244,461	216,845

\*The notes, policies, and Auditor's reports are integral to these financial statements.

# Statement of accounting policies

## For the year ended 31 December 2017

### Basis of preparation

Arts Access Aotearoa has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors, which are stated inclusive of GST.

### Income tax

Arts Access Aotearoa is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank accounts and cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Changes in accounting policies

There have been no changes in accounting policies during the financial year (last year - nil)

### Fixed assets

Fixed assets, other than land, are recorded at cost less accumulated depreciation.

### Depreciation

Depreciation has been calculated on a straight line basis over the estimated useful life of the assets.

### Debtors

Debtors have been recorded at their net realisable value.

### Revenue recognition

Income is recognised when invoiced, or receipted, except where income is received in advance. Income in Advance is stated as a current liability where the funds have not yet been expended, according to the authorised purpose, and those funds would be required to be repaid to the funder.

### Income tax exemption

Section CW41 & 42 of the Income Tax Act 2007 exempt income tax, on an organisation registered with the Charities Commission, and applying income to its charitable purposes. The Trust has Income tax exemption and charitable status through its registration with the Charities Commission on the 30 June 2008 (CC 33533).

*\*The notes, policies, and Auditor's reports are integral to these financial statements.*

# Notes to the performance report

For the year ended 31 December 2017

## Note 1: Analysis of revenue

		Actual This year \$	Budget This year \$	Actual Last year \$
<b>Revenue item</b>	<b>Analysis</b>			
Funding from central or local government	Creative New Zealand – core	300,000	300,000	280,000
	Department of Corrections	138,495	132,000	122,000
	Ministry of Social Development	-	-	12,802
	Wellington City Council	23,404	23,230	27,115
	Creative New Zealand – projects	3,104	6,000	44,592
	<b>Total</b>	<b>465,003</b>	<b>461,230</b>	<b>486,509</b>
		Actual This year \$	Budget This year \$	Actual Last year \$
<b>Revenue item</b>	<b>Analysis</b>			
Revenue from non-govt sources for providing Goods and Services	Philanthropic trusts – General	-	9,400	-
	Wellington Community Trust	10,000	8,000	8,000
	<b>Total</b>	<b>10,000</b>	<b>17,400</b>	<b>8,000</b>
		Actual This year	Budget This year	Actual Last year
Donations, fundraising and other similar revenue	Awesome Arts Access Auction	14,254	20,500	15,133
	Foundation North Trust	25,000	40,000	45,000
	Thomas George Macarthy Trust	5,000	5,000	5,000
	Nikau Foundation	-	-	2,500
	Mazda Foundation	-	-	2,856
	Auction sale	-	-	6,957
	Winton & Margaret Bear	-	-	3,800
	Entrepreneurial activities	-	-	1,004
	Other donations	1,240	5,320	1,125
	Sponsorships of Arts Access Awards	10,000	15,000	5,180
	In-kind donations of Goods and Services	60,279	-	26,880
	<b>Total</b>	<b>115,773</b>	<b>85,820</b>	<b>115,435</b>
		Actual This year \$	Budget This year \$	Actual Last year \$
<b>Revenue item</b>	<b>Analysis</b>			
Interest, dividends and other Investment revenue		5,313	5,040	5,915
	<b>Total</b>	<b>5,313</b>	<b>5,040</b>	<b>5,915</b>
		Actual This year \$	Budget This year \$	Actual Last year \$
<b>Revenue item</b>	<b>Analysis</b>			
Other revenue	Other	-	200	259
	<b>Total</b>	<b>-</b>	<b>200</b>	<b>259</b>

\*The notes, policies, and Auditor's reports are integral to these financial statements.

**Note 2: Analysis of expenses**

		<b>Actual This year \$</b>	<b>Budget This year \$</b>	<b>Actual Last year \$</b>
Expense Item	Analysis			
Expenses related to public fundraising	Awesome Arts Access Auction	40,455	-	20,796
	Hospitality	-	-	2,599
	Travel	3,236	10,200	10,347
	Marketing and promotions	9,147	9,960	-
	Arts Advocates	-	-	202
	Fundraising and sponsorship	5,108	13,786	4,911
	<b>Total</b>	<b>57,946</b>	<b>33,946</b>	<b>38,855</b>
		<b>This year \$</b>	<b>Budget This year \$</b>	<b>Last year \$</b>
<b>Expense item</b>	<b>Analysis</b>			
Volunteer and employee-related costs	Salaries and wages	366,346	380,855	352,871
	Professional development	3,887	5,000	9,634
	Kiwisaver contributions	11,683	10,271	10,580
	ACC levies	962	782	782
	Contractors and volunteer programme	-	-	32,297
	Health and safety	504	180	26
	Payroll fees	467	420	407
	Staff expenses	41	-	189
	<b>Total</b>	<b>383,890</b>	<b>397,508</b>	<b>406,786</b>
		<b>Actual This year \$</b>	<b>Budget This year \$</b>	<b>Actual Last year \$</b>
<b>Expense item</b>	<b>Analysis</b>			
Costs related to providing Goods and Services	Administration and overhead costs	21,683	27,185	26,223
	Projects	47,539	42,975	57,329
	Trustee expenses	8,593	13,152	6,319
	Premises	25,400	27,068	26,840
	<b>Total</b>	<b>103,215</b>	<b>110,380</b>	<b>116,711</b>
		<b>Actual This year \$</b>	<b>Budget This year \$</b>	<b>Actual Last year \$</b>
<b>Expense item</b>	<b>Analysis</b>			
Grants and donations made		-	-	4,200
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>4,200</b>

		<b>Actual This year \$</b>	<b>Budget This year \$</b>	<b>Actual Last year \$</b>
<b>Expense item</b>	<b>Analysis</b>			
Other expenses	General expenses	3,557	4,800	-
	Depreciation	3,505	8,640	8,159
	Volunteer programme	17,395	1,200	-
	Communications	-	-	5,779
	Audit	4,000	2,000	4,578
	<b>Total</b>	<b>28,457</b>	<b>16,640</b>	<b>18,516</b>

\*The notes, policies, and Auditor's reports are integral to these financial statements.

### Note 3: Analysis of assets and liabilities

		<b>Actual This year \$</b>	<b>Actual Last year \$</b>
<b>Asset item</b>	<b>Analysis</b>		
Bank accounts and cash	Current account	78,556	50,615
	Saver account	3,345	3,341
	Petty cash	200	200
	Term investments	162,360	162,689
	<b>Total</b>	<b>244,461</b>	<b>216,845</b>
		<b>Actual This year \$</b>	<b>Actual Last year \$</b>
<b>Asset item</b>	<b>Analysis</b>		
Debtors and prepayments	Debtors	125	26,715
	GST refund due	290	-
	Prepayments	3,055	3,481
	<b>Total</b>	<b>3,470</b>	<b>30,196</b>
		<b>Actual This year \$</b>	<b>Actual Last year \$</b>
<b>Liability item</b>	<b>Analysis</b>		
Creditors and accrued expenses	Accounts payable	2,010	11,232
	Westpac MasterCard	1,050	9,318
	Audit fees accrual	4,000	-
	<b>Total</b>	<b>7,060</b>	<b>20,550</b>
		<b>Actual This Year \$</b>	<b>Actual Last year \$</b>
<b>Liability item</b>	<b>Analysis</b>		
Employee costs payable	MD salary allowance accrued	8,000	6,000
	Leave balance accrued	25,285	31,049
	<b>Total</b>	<b>33,285</b>	<b>37,049</b>

		<b>Actual This year \$</b>	<b>Actual Last year \$</b>
<b>Liability item</b>	<b>Analysis</b>		
Unused donations and grants with conditions	Wellington City Council	11,789	11,615
	<b>Sub total</b>	<b>11,789</b>	<b>11,615</b>
Funds held in trust	EKO Theatre	-	3,627
	Arts Integrated	4,784	-
	Winton & Margaret Bear	200	2,421
	Andrew Blythe	-	650
	<b>Sub total</b>	<b>4,984</b>	<b>6,698</b>
	<b>Total</b>	<b>16,773</b>	<b>18,313</b>

*\*The notes, policies, and Auditor's reports are integral to these financial statements.*

#### **Note 4: Fixed assets**

<b>This year</b>					
<b>Asset class</b>	<b>Opening carrying amount*</b>	<b>Purchases</b>	<b>Sales/ Disposals</b>	<b>Current year depreciation and impairment</b>	<b>Closing carrying amount</b>
Land	-			-	-
Buildings	-				-
Motor Vehicles	-				-
Furniture and fixtures	1,907			270	1,637
Office equipment	473			318	155
Computers (including software)	2,215	1,915		2,917	1,213
Machinery	-				-
Heritage assets	-				-
<b>Total</b>	<b>4,595</b>	<b>1,915</b>	<b>-</b>	<b>3,505</b>	<b>3,005</b>

<b>Last year</b>					
<b>Asset class</b>	<b>Opening carrying amount</b>	<b>Purchases</b>	<b>Sales/ Disposals</b>	<b>Current year depreciation and impairment</b>	<b>Closing carrying amount</b>
Land	-			-	-
Buildings	-				-
Motor Vehicles	-				-
Furniture and fixtures	1,635	675		403	1,907
Office equipment	992			519	473
Computers (including software)	9,452			7,237	2,215
Machinery	-				-
Heritage assets	-				-
<b>Total</b>	<b>12,079</b>	<b>675</b>	<b>-</b>	<b>8,159</b>	<b>4,595</b>

*\*The notes, policies, and Auditor's reports are integral to these financial statements.*

**Note 5: Accumulated funds**

<b>This year</b>				
<b>Description</b>	<b>Accumulated surpluses or deficits</b>	<b>Investment reserve</b>	<b>Equity funds reserves - restricted/ discretionary</b>	<b>Total</b>
<b>Opening balance</b>	75,722	-	100,000	<b>175,722</b>
Surplus for the year from operations	22,581	-	-	<b>22,581</b>
Total non-operating and extraordinary items	-	-	-	-
Total revenue less payments through equity funds	-	(7,186)	-	<b>(7,186)</b>
Increase/(Decrease) in property values	-	-	-	-
Prior period adjustment	2,697	-	-	<b>2,697</b>
Transfer to reserves	(20,000)	20,000	-	-
Transfer from reserves	-	-	-	-
<b>Closing balance</b>	<b>81,000</b>	<b>12,814</b>	<b>100,000</b>	<b>193,814</b>

<b>Last year</b>				
<b>Description</b>	<b>Accumulated surpluses or deficits</b>	<b>Investment reserve</b>	<b>Equity funds reserves - restricted/ discretionary</b>	<b>Total</b>
<b>Opening balance</b>	44,672	-	100,000	<b>144,672</b>
Surplus for the year from operations	31,050	-	-	<b>31,050</b>
Total non-operating and extraordinary items	-	-	-	-
Total revenue less payments through equity funds	-	-	-	-
Increase/(Decrease) in property values	-	-	-	-
Prior period adjustment	-	-	-	-
Transfer to reserves	-	-	-	-
Transfer from reserves	-	-	-	-
<b>Closing balance</b>	<b>75,722</b>	<b>-</b>	<b>100,000</b>	<b>175,722</b>

**Note 6: Commitments and contingencies**

<b>Commitment</b>	<b>Explanation and timing</b>
Commitments to lease or rent assets	Arts Access Aotearoa has a monthly lease on the premises at 63 Abel Smith Street from which it operates. Rent is paid monthly, two weeks in advance and two weeks in arrears.
Commitment to purchase property, plant and equipment	There are no commitments for fixed asset purchases at balance date.
Commitments to provide loans or grants	There are no commitments to provide loans or grants at balance date.

		At balance date This year \$	At balance date Last year \$
Contingency	Explanation		
Contingent liability or asset	Arts Access Aotearoa is a beneficiary of the interest (but not capital) on certain investments of the Winton and Margaret Bear Trust. The use of this interest is conditional upon Arts Access Aotearoa requesting the funding and using it for a purpose that meets the criteria for the grant. In 2017, Arts Access Aotearoa did not apply for grant funding from the Winton and Margaret Bear Trust.	200	6,357
Guarantees provided	No guarantees have been provided to any person or organisation.		

## Note 7: Other

### Unused donations and grants with conditions

Description	Original amount	Not fulfilled amount	Purpose and nature of the condition(s)
Wellington City Council	-	11,789	Supporting creative spaces in Wellington City and advocating for greater access to the arts in Wellington. In partnership with City Arts, provide workshops, training and support to the Arts For All Network.

### Funds held in trust

Description	Original amount	Fund amount	Derivation of the fund
Arts Integrated	-	4,784	Funding received on behalf of Arts Integrated.
Winton and Margaret Bear Trust		200	To support the development of talented young artists living in the Greater Wellington region who face barriers in pursuing their artistic potential.

### Goods or Services provided to the entity in-kind

Description	Amount
Time donated by volunteers	16,700
Goods and services donated by individuals and organisations	43,579

### Assets used as security for liabilities

None noted

## Note 8: Assets held on behalf of others

Description of the assets held

None noted



**Note 9: Related party disclosures**

There were no transactions involving related parties during the financial year. (Last year – Nil)

**Note 10: Events after the balance date**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last year – Nil)

**Note 11: Ability to continue operating**

The governance has considered the going concern principle and believes to the best of its knowledge that the organisation has resources to continue operating for the foreseeable future.

**Note 12: Correction of errors**

The governance is not aware of any material errors requiring correction in the financial statements.

**Note 13: Comparatives**

Some of last year's comparatives have been reclassified from what was in audited accounts in the previous year. This has been approved by the board of trustees for better clarity purposes. The overall effect to the bottom line figure from this reclassification is nil.

\*The notes, policies, and Auditor's reports are integral to these financial statements.

## INDEPENDENT ACCOUNTANT'S REPORT TO THE TRUSTEES OF THE ARTS ACCESS AOTEAROA

We have reviewed the Entity Information and Statement of Service Performance included in the performance report of the ARTS ACCESS AOTEAROA, for the year ended 31 December 2017, on pages 2 - 6.

### Review Conclusion

Based on our review, nothing material has come to our attention that requires reporting to you. In our opinion we believe that for the year ended 31 December 2017, the reviewed non-financial Entity Information and Statement of Service Performance of the ARTS ACCESS AOTEAROA on pages 2 to 6 do present fairly, in all material respects, the appropriate non-financial information of the ARTS ACCESS AOTEAROA for the year ended 31 December 2017, in accordance with the PBE SFR T 3 NZASB standards.

### Restriction on responsibility

This report is made solely to the governance, in accordance with section 42F of the Charities Act 2005, and the constitution of the entity. Our limited assurance work has been undertaken so that we might state to the governance those matters we are required to state to them in an accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the governance as a body, for our assurance work, for this report, or for the opinions we have formed.

### Responsibilities of the Governance

The Governance of the ARTS ACCESS AOTEAROA are responsible for the preparation of the Entity Information and Statement of Service Performance in accordance with the Financial Reporting Act 2013 and for such internal control as the governance determine is necessary to enable the preparation and fair presentation of the year ended 31 December 2017 outputs that are free from material misstatement, whether due to fraud or error.

### Reviewer's responsibilities

Our responsibility is to express a conclusion on the accompanying non-financial information that are required to be prepared by the governance in accordance with the Public Benefit Entity Simple

Format Reporting tier 3 [PBE SFR T3] accrual accounting standards issued in NZ by the NZ Accounting Standards Board [NZASB], under the Financial Reporting Act 2013. We conducted our review in accordance with the International Standard on Assurance Engagements ISAE (NZ) 3000, Assurance Engagements other than the Audits or Reviews of Historical Financial Information. ISAE (NZ) 3000 requires us to conclude whether anything has come to our attention that causes us to believe that the non-financial information, taken as a whole, are not prepared in all material respects, in accordance with the applicable financial reporting framework. These standards also requires us to comply with the relevant ethical requirements of PES 1 *Code of Ethics for Assurance Practitioners*.

A review of the non-financial Entity Information and Statement of Service Performance in accordance with ISAE (NZ) 3000 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with ISAE (NZ) 3000. Accordingly we do not express an audit opinion on the entity information and performance statement.

Other than in our capacity as assurance practitioner we have no other relationship with, or interests in, the ARTS ACCESS AOTEAROA.



**Integrity Audit**  
**EAST TAMAKI**  
**Date : 28 April 2018**

## INDEPENDENT AUDITOR'S REPORT

To TRUSTEES of the ARTS ACCESS AOTEAROA for the year ended 31 December 2017

### Report on the Financial Statements

#### Unqualified Opinion

We have audited the financial statements contained in the performance report of ARTS ACCESS AOTEAROA on pages 7 to 17, which comprise the statement of financial position as at 31 December 2017, the statement of financial performance, statement of cash flows for the year ended, the statement of accounting policies and other explanatory information.

In our opinion, the financial statements on pages 7 to 17 present fairly the financial position of ARTS ACCESS AOTEAROA as at 31 December 2017 and its financial performance and cash flows for the year ended on that date in accordance with the requirements of Public Benefit Entity Simple Format Reporting – [PBE-SFR-A] (Not-For-Profit) [NFP] issued in New Zealand (NZ) by the NZ Accounting Standards Board relevant to reporting financial position, financial performance and cash flows.

#### Basis for an Unqualified Opinion

We conducted our audit in accordance with International Standards on Auditing (NZ ISAs). Our responsibilities under those standards are further described below in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organisation in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no

other relationship with, or interests in, ARTS ACCESS AOTEAROA.

#### Restriction on responsibility

This report is made solely to the trustees, as the governance, in accordance with section 42F of the Charities Act 2005, and the entity's constitutional requirements. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### Governance Board Responsibility for the Financial Statements

The governance board is responsible for determining that the PBE-SFR-A NFP framework is acceptable in the entity's circumstances, for the preparation of financial statements, and for such internal control as the governance board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trust board is responsible for assessing the organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- conclude on the appropriateness of the use of the going concern basis of accounting by the board. Based on the audit evidence obtained, no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's

ability to continue as a going concern. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, and no assurances are provided for any future events or conditions which may cause the entity to cease to continue as a going concern.

- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by governance.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Integrity Audit**  
Chartered Accountants  
East Tamaki, Auckland  
28 April 2018



This painting, called *Imaginary Friend*, was one of the works featured in Habitat for Humanity – The Power of Shelter charitable exhibition and art auction at Whangarei Art Museum in October 2017. The artist is a prisoner in Northland Region Corrections Facility and has been participating in its arts programme part-time for four years and fulltime over the past two years. He has contributed work for murals in the Facility's youth unit and gifted many pieces of work for charitable causes, including *Imaginary Friend*, which sold for \$5200. He is about to complete an NCEA qualification, Level 4 Art.

# Funders and sponsors

Arts Access Aotearoa thanks the following organisations that have supported its work to increase access to the arts in 2017. We look forward to your ongoing support.

We also thank individuals whose generous donations supported our work in 2017.

## Core funder



## Major contract



## Local government grant



## Legal services

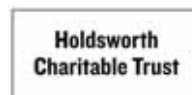


## Grants



Winton and Margaret Bear Charitable Trust

## Arts Access Awards 2017 sponsors



## Awesome Arts Access Auction event partner



# Supporting what we do

You can help Arts Access Aotearoa reduce barriers and increase access to the arts for everyone in New Zealand.

## Make a donation

Help us ensure all people can participate in the arts either as creators or audience members. An easy and effective way to make a monthly donation and be kept up to date with events and activities throughout the year is to join Friends of Arts Access Aotearoa.

Arts Access Aotearoa is a registered charitable trust and donations of any size are gratefully received. You can claim a tax credit on donations of \$5 or more.

## Options to support

Every dollar you donate will benefit artists, people and communities throughout New Zealand. Projects needing support include:



### 1. Arts For All: increasing access to arts and cultural events for everyone

“I could not have known what it would mean to attend a ballet with my mother: to experience the whole show, not just the music. It was an artform I had subconsciously assigned to the ‘unreachable’ pile.” Áine Kelly-Costello, a blind university student, blogs about attending a touch tour and audio described performance of Royal New Zealand Ballet’s *Romeo and Juliet* in Auckland.



### 2. Creative spaces: building the sustainability of community-based creative spaces throughout New Zealand

For Karen, an artist who attends Mix creative space in Hutt City, art making at Mix has been a way through a difficult personal time. “I got really sick, off work, was in the house all the time. Coming here has given me lots of opportunities and skills as I do my artwork and share it with other people in the class.”



### 3. Arts Access Awards: celebrating artistic achievement, and the individuals, groups and organisations providing access to the arts

“My performance is the accumulation of many layers: my disability, my Māori heritage, my experience on the streets, and my passion for movement and connection,” says Te Kuiti dancer Rodney Bell, whose achievements and contribution to New Zealand were recognised when he received the Arts Access Artistic Achievement Award 2017.



### 4. Arts in Corrections: using the arts as a tool supporting the rehabilitation and reintegration of prisoners

Among the overwhelmingly positive feedback about the three-day Arts in Corrections Network hui in Northland Region Corrections Facility, one prisoner wrote: “Thank you for this opportunity and the great advice and positive energy that has made a huge impact on my ability to make music and enhance myself as a human being.”

## Sponsorship and corporate support

By sponsoring Arts Access Aotearoa, your business can be strategically aligned with a national arts charity that increases access to the arts for everyone in New Zealand.

## Leave a gift in your will

Your bequest will help us build a more inclusive society to ensure that future generations will experience the arts and creativity, without barriers.

# Making your donation

Arts Access Aotearoa needs your support to ensure everyone in New Zealand, now and in the future, can engage in the arts. With your help, we can all experience the arts and creativity, without barriers.

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Please supply your email address so we can send you a receipt and keep you up to date with news and events. You can unsubscribe at any time.

I wish to support:

- Arts For All  Arts in Corrections  
 Creative spaces  Area of most need  
 Arts Access Awards

With a donation of \$ \_\_\_\_\_

Or:

- I wish to make a regular monthly donation as a Friend of Arts Access Aotearoa of \$ \_\_\_\_\_  
 Please send me information about leaving a gift in my will so that more people in New Zealand will have access to the arts for years to come.

Please choose a payment option below or give online at [www.artsaccess.org.nz/donate-to-arts-access-aotearoa](http://www.artsaccess.org.nz/donate-to-arts-access-aotearoa)

- I enclose my cheque payable to Arts Access Aotearoa

or

- Please charge my credit card

Visa / Mastercard number: \_\_\_\_\_ Expiry date: \_\_\_\_\_ / \_\_\_\_\_

Name of cardholder: \_\_\_\_\_

Signature:

- I would like to give online with an Internet banking payment.

Account name: Arts Access Aotearoa

Account number: 03-0502-0040862-00

Please include your full name as reference.

To arrange for your tax deductible receipt please call us on 04 802 4349 or email [info@artsaccess.org.nz](mailto:info@artsaccess.org.nz)

Please return this completed form with your payment to Arts Access Aotearoa, PO Box 9828, Wellington 6141.

*Thank you for your support*

If you would like more information about how you can support Arts Access Aotearoa, please contact Richard Benge, Executive Director (T: 04 802 4349 or 021 217 1002 E: [richard.benge@artsaccess.org.nz](mailto:richard.benge@artsaccess.org.nz)).